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**Academic Course Description**

BHARATH University Faculty of Engineering and Technology Department of Electrical and Electronics Engineering <b>BEN201 Technical English II</b> <b>Second Semester(Even Semester)</b>
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**Course(catalogue) description**

This course makes the students learn the basics of communication in order to talk fluently, confidently and vividly. It makes them master the techniques of professional communication so that they become employable after completing the course.

**Compulsory/Elective course :** Compulsory for all branch students  
**Credit & Contact hours :** 3 and 60 hours  
**Course Coordinator :** Dr.Manimozhi  
**Instructors :** Dr.Manimozhi

Name of the instructor	Class handling	Office location	Office phone	Email (domain:@bharathuniv.ac.in)	Consultation
Dr.Manimozhi	All First Year Students	FIRST YEAR MAIN BULIDING	04422290125	manisayee2006@yahoo.co.in	12.45-1.15 PM

**Relationship to other courses:**

Pre –requisites : BEN101 Technical English – I

Assumed knowledge : The students will have a basic understanding of English language obtained at a high school (or Equivalent) level. In particular, they will know the basics of grammar and will be able to transform the sentences from one form to another.

**Syllabus Content****UNIT I ORIENTATION****12**

Numerical adjectives - Meanings in context - Same words used as different parts of speech -Paragraph writing - Non- verbal communication - Regular and Irregular verbs.

**UNIT II ORAL SKILL****12**

Listening to audio cassettes - C.Ds , News bulletin - Special Lectures, Discourse - Note taking - Sentence patterns - SV, SVO, SVC, SVOC, SVOCA - and Giving Instructions - Reading Comprehension answering questions. Inferring meaning.

**UNIT III THINKING SKILL****12**

Self- introduction describing –Group Discussion – Debate –Role play- Telephone- Things- etiquette- Recommendation and Sequencing jumbled sentences to make a suggestions-paragraph-advertisement and notice, Designing or drafting posters, writing formal and informal invitations and replies.

**UNIT IV WRITING SKILL****12**

Definitions - Compound nouns - Abbreviations and acronyms – (a) business or official letters(for making enquiries, registering complaints, asking for and giving information, placing orders and sending replies): (b) Letters to the editor (giving suggestions on an issue) .

**UNIT V FORMAL INFORMATION****12**

Editing – Prepositions - Articles - Permission letter for undergoing practical training , Essay writing - Application for a job , letter to the principal authorities regarding admissions, other issues, requirement or suitability of course etc.

**Computer usage:** Nil

**Professional component**

General	-	100%
Basic Sciences	-	0%
Engineering Sciences & Technical Arts	-	0%
Professional Course	-	0%

**Broad area: Essay Writing** | e-mail communication | Report Writing | Writing project proposals

**Test Schedule**

S. No.	Test	Tentative Date	Portions	Duration
1	Cycle Test-1	February 1 <sup>st</sup> week	Session 1 to 13	2 Periods
2	Cycle Test-2	March 1 <sup>st</sup> week	Session 14 to 24	2 Periods
3	Model Test	April 2 <sup>nd</sup> week	Session 1 to 45	3 Hrs
4	University Examination	TBA	All sessions / Units	3 Hrs.

## Mapping of Instructional Objectives

To develop speaking skills and understanding of the language. It will help the students to communicate with the strangers and introduce themselves. This course emphasizes:	Correlates to program outcome		
	H	M	L
1. To develop an understanding of the grammatical rules.	b,c,d,j	a,f,k	e,g
2. To develop the ability to apply the theoretical knowledge of the language into practice.	b,c,f	a,d,g,h	j
3. To develop the reading and writing skills .	a,d,e	b,g	j,k
4. Introduce students to formal and informal way of communication.	a,d,e	b,g,h,k	f,j
5. To be able to speak the language fluently.	e	a,b,c,d,g	j,k

H: high correlation, M: medium correlation, L: low correlation

## Draft Lecture Schedule

Session	Topics	Exercise Related Questions (Yes/No)	Text / Chapter
<b>UNIT I ORIENTATION</b>			
1.	Numerical adjectives	No	[T1]
2.	Meanings in context	No	
3.	Same words used as different parts of speech	No	
4.	Paragraph writing	No	
5.	Non-verbal communication	No	
6.	Regular verbs	No	
7.	Irregular Verbs	No	
<b>UNIT II ORAL SKILL</b>			
8.	Listening to audio cassettes - C.Ds, News bulletin	No	[T1]
9.	Special lectures, Discourse	No	
10.	Note taking	No	
11.	Sentence patterns - SV,SVO, SVC, SVOC, SVOCA	No	
12.	Giving instructions	No	
13.	Reading Comprehension and answering questions	No	

<b>UNIT III THINKING SKILL</b>			
14.	Self-introduction	No	[T1]
15.	Describing things	No	
16.	Group discussion, Debate, Role play	No	
17.	Telephone etiquette	No	
18.	Recommendations and Suggestions	No	
19.	Sequencing jumbled sentences to make a paragraph	No	
<b>UNIT IV WRITING SKILL</b>			
20.	Definitions	No	[T1]
21.	Compound nouns	No	
22.	Abbreviations and acronyms	No	
23.	Business or official letters	No	
24.	Letters to the editor	No	
<b>UNIT V FORMAL INFORMATION</b>			
25.	Editing	No	[T1]
26.	Prepositions	No	
27.	Articles	No	
28.	Permission letter for undergoing practical training	No	
29.	Essay writing	No	
30.	Application for a job, letter to the principal authorities regarding admissions, other issues, requirement or suitability of course, etc.	No	

## Teaching Strategies

The teaching in this course aims at establishing a good fundamental understanding of the language:

- Formal face-to-face conversations
- Tutorials, which allow for exercises in transforming sentences and frame sentences
- Group discussions and seminar sessions, which support the formal lecture material and also provide the student with practical demonstration.
- Small periodic class tests, to enable the students to assess their understanding of the concepts.

## Evaluation Strategies

Cycle Test – I	-	5%
Cycle Test – II	-	5%
Model Test	-	10%
Assignment	-	5%
Attendance	-	5%
Final exam	-	70%

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**Prepared by:**

Dr.Manimozhi, Department of English

**Dated:**

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## **Addendum**

### **ABET Outcomes expected of graduates of B.Tech / EEE / program by the time that they graduate:**

- a) An ability to apply knowledge of mathematics, science, and engineering fundamentals.
- b) An ability to identify, formulate, and solve engineering problems.
- c) An ability to design a system, component, or process to meet the desired needs within realistic constraints such as economic, environmental, social, political, ethical, health and safety, manufacturability, and sustainability.
- d) An ability to design and conduct experiments, as well as to analyze and interpret data.
- e) An ability to use the techniques, skills, and modern engineering tools necessary for engineering practice.
- f) An ability to apply reasoning informed by the knowledge of contemporary issues.
- g) An ability to broaden the education necessary to understand the impact of engineering solutions in a global, economic, environmental, and societal context.
- h) An ability to understand professional and ethical responsibility and apply them in engineering practices.
- i) An ability to function on multidisciplinary teams.
- j) An ability to communicate effectively with the engineering community and with society at large.
- k) An ability in understanding of the engineering and management principles and apply them in project and finance management as a leader and a member in a team.
- l) An ability to recognize the need for, and an ability to engage in life-long learning.

### **Program Educational Objectives**

#### **PEO1: PREPARATION**

Electrical Engineering Graduates are in position with the knowledge of Basic Sciences in general and Electrical Engineering in particular so as to impart the necessary skill to analyze and synthesize electrical circuits, algorithms and complex apparatus.

#### **PEO2: CORE COMPETENCE**

Electrical Engineering Graduates have competence to provide technical knowledge, skill and also to identify, comprehend and solve problems in industry, research and academics related to power, information and electronics hardware.

#### **PEO3: PROFESSIONALISM**

Electrical Engineering Graduates are successfully work in various Industrial and Government organizations, both at the National and International level, with professional competence and ethical administrative acumen so as to be able to handle critical situations and meet deadlines.

**PEO4: SKILL**

Electrical Engineering Graduates have better opportunity to become a future researchers/ scientists with good communication skills so that they may be both good team-members and leaders with innovative ideas for a sustainable development.

**PEO5: ETHICS**

Electrical Engineering Graduates are framed to improve their technical and intellectual capabilities through life-long learning process with ethical feeling so as to become good teachers, either in a class or to juniors in industry.

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*BEN201-TECHNICAL ENGLISH II*

<b>Course Teacher</b>	<b>Signature</b>
Dr.Manimozhi	

**Course Coordinator**

( Dr.Manimozhi )

**HOD/EEE**

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