

Date- 06/01/2022

From,

Mr. B.Sivaprasad,  
Assistant Professor of Law,  
Bharath Institute of Law,  
Bharath Institute of Higher Education and Research,  
Chennai

To,

Dean,  
Bharath Institute of Law  
Bharath Institute of Higher Education and Research,  
Chennai

Sub: Request for permission to organise a Course on **"INTRODUCTION TO DRAFTING LEGAL PLEADINGS FOR INDIAN COURTS"** - Reg.

Dear Sir,

With reference to the above subject, I would like to seek your permission to organise a course overview on **"INTRODUCTION TO DRAFTING LEGAL PLEADINGS FOR INDIAN COURTS"** in our campus. It will be 32 hours session and tentatively scheduled to start from 23<sup>rd</sup> Jan, 2022. The resource person for the course will be-

1. Mr. Kalaiarasan, Advocate, High Court of Madras, Chennai
2. Mr. Kishore Kumar, Assistant Professor of Law, Saveetha School of Law, Chennai
3. Mr. Rameshkumar, Advocate, Madurai Bench of Madras High Court, Madurai
4. Mr. Iyyappan , Advocate, High Court of Madras, Chennai

I eagerly await for your kind approval for organizing the above said course.

Thanking You

Yours Sincerely,

*B. Sivaprasad*  
(Mr. B. Sivaprasad)

*Approved*  
*J. Jeyaraj*  
*06/01/2022*

**BHARATH INSTITUTE OF LAW**  
(BHARATH INSTITUTE OF HIGHER EDUCATION AND RESEARCH)  
173, Agharam Road, Selaiyur, Chennai – 600 073

Ref No.: BIL/GC/VAC/E/2022

Date: 12/01/2022

**CIRCULAR**

This is to inform that Bharath Institute of Law is conducting a course on “**INTRODUCTION TO DRAFTING LEGAL PLEADINGS FOR INDIAN COURTS**”. This course commences from 23<sup>rd</sup> Jan, 2022. The course comprises of 32 hours of lecture and practical classes. The timetable for the course is hereby attached. Interested students can get the registration form from the office and submit the same on or before 19<sup>th</sup> Jan, 2022.

The following members will be handling the course.

S.No.	Name of the Instructor	Designation
1.	Mr. Kalaiarasan	Advocate, High Court of Madras, Chennai
2.	Mr. Kishore Kumar	Assistant Professor of Law, Saveetha School of Law, Chennai
3.	Mr. Rameshkumar	Advocate, Madurai Bench of Madras High Court, Madurai
4.	Mr. Iyyappan	Advocate, High Court of Madras, Chennai

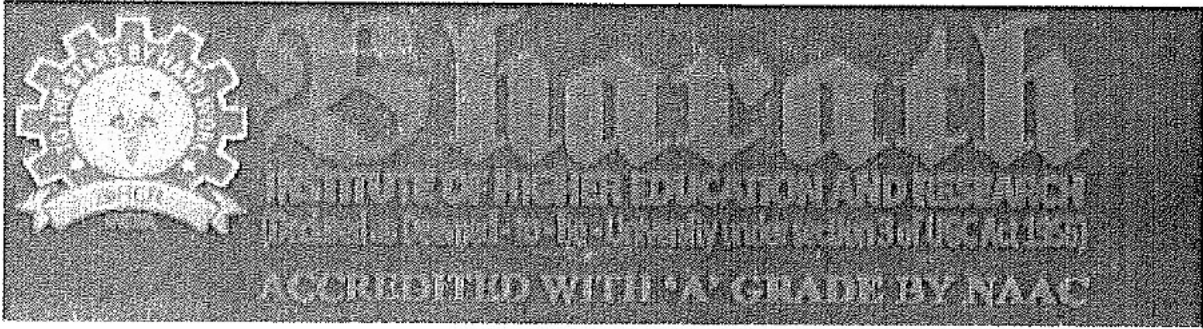


Copy to

1. All department HOD's
2. All classes
3. Notice Board

  
DEAN-LAW

Prof. (Dr.) S. GAJENDRA RAJ, Ph.D.(Law),L.L.D.(Law),  
Dean -Law  
Bharath Institute of Law  
Bharath Institute of Higher Education & Research  
(Declared as Deemed to be University U/S 3 of UGC Act.1956)  
Selaiyur, Chennai-600 073. INDIA



COURSE ON

INTRODUCTION TO DRAFTING LEGAL PLEADINGS FOR  
INDIAN COURTS

- Legal Drafting
- Civil Pleadings
- Criminal Pleadings
- Family Law Pleadings

*Venue: Bharath Institute of Law*  
23<sup>rd</sup> January, 2022 to 25<sup>th</sup> February, 2022

No Registration Fee

Organized by



**Bharath Institute of Law Chennai**

# INTRODUCTION TO DRAFTING LEGAL PLEADINGS FOR INDIAN COURTS

## Module 1

### Introduction

- What is Legal Drafting?
- General Rules of Legal Drafting
- Important steps in drafting

## Module 2

### Civil Pleadings

- Pleadings under Code of Civil Procedure and Essentials of Pleadings
- Sequential Steps for filing a Civil Suit in Civil Court, Hierarchy of Civil Courts
- Essentials of Suit for Injunction
- Stay of Suit
- Essentials of Suit for Possession of Property & Essentials of Suit for Partition of Property
- Essentials of Public Interest Litigation
- Essentials of Interlocutory Application
- Essentials of Caveat
- Essentials of Written Statement
- Essentials of Evidence by way of Affidavit
- Essentials of Appeals, Essentials of Special Leave Petition, Essentials of Writs

## Module 3

### Criminal Pleadings

- Introduction
- Complaints under Sec 200d of Cr.Pc
- Complaints under Sec. 133 of Cr.PC
- Complaints under Sec. 138 of Negotiable Instruments Act
- Application for Bail under Sec. 436 of Cr PC
- Anticipatory Bail under Sec. 438 of Cr PC
- Petitions Under 482 of Cr PC for Quashing of FIR
- Maintenance Application (Sec. 125 of Cr PC)
- Criminal Appeals

## Module 4

### Family Law Pleadings

- Restitution of Conjugal Rights
- Judicial Separation
- Dissolution of Marriage

INTRODUCTION TO DRAFTING LEGAL PLEADINGS FOR INDIAN COURTS

ASSESSMENT METHODS

SCHEDULE OF SESSIONS

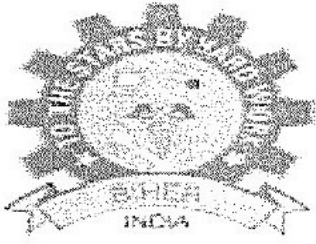
TOTAL DURATION- 32 Hours

Session	Date	Time	Total Hrs
Session 1	23-Jan-2022	4:30 P.M. to 06:30 P.M.	2
Session 2	28-Jan-2022	9:00 A.M. to 04:20 P.M.	6
Session 3	04-Feb-2022	9:00 A.M. to 04:20 P.M.	6
Session 4	11-Jan-2022	9:00 A.M. to 04:20 P.M.	6
Session 5	18-Feb-2022	9:00 A.M. to 04:20 P.M.	6
Session 6	25-Feb-2022	9:00 A.M. to 04:20 P.M.	6
TOTAL DURATION			32

INTRODUCTION TO DRAFTING LEGAL PLEADINGS FOR INDIAN COURTS

Lesson Plan

Inauguration Session			23-Jan-2022 (4.30P.M. to 6.30P.M.)					
DATE	9:00AM to 10:00AM	10:00AM to 11:00AM	BREAK (11:00 AM to 11:20AM)	11:20AM to 12:20PM	12:20PM to 1:20PM	LUNCH (1:20 PM to 2:00PM)	02:20PM to 03:20PM	03:20PM to 04:20PM
28-Jan-2022	Introduction	Introduction to Legal Drafting		Rules of Legal Drafting	Hierarchy of Civil Courts		Pleadings under CPC	Filing of Civil Suits
04-Feb-2022	Suit for Injunction	Stay of Suit		Suit for Possession of Property	Suit for Partition of Property		PIL	Group Discussion
11-Jan-2022	Essentials of Interlocutory Application and Caveat	Essentials of Written Statement		Civil Appeals	Writs and Special Leave Petition		Introduction to Criminal Pleadings	Complaints under Sec 200d of Cr.PC
18-Feb-2022	Complaints under Sec. 133 of Cr.PC	Complaints under Sec. 138 of Negotiable Instruments Act		Bail	Anticipatory Bail		Quashing of FIR	Maintenance Application
25-Feb-2022	Criminal Appeals	Restitution of Conjugal Rights		Judicial Separation	Dissolution of Marriage		Group Discussion	Valedictory Function



# BHARATH INSTITUTE OF LAW

BHARATH INSTITUTE OF HIGHER EDUCATION AND RESEARCH

173, Agharam Road, Selaiyur, Chennai - 600 073



This certificate is awarded to

GEETHA P

of

Bharath Institute of Law, Chennai

for successfully completing the course on

**INTRODUCTION TO DRAFTING LEGAL PLEADINGS FOR INDIAN COURTS**

with a consolidated score of 70%. The course was conducted from

23<sup>rd</sup> January, 2022 to 25<sup>th</sup> February, 2022

*B. SivaPrasad*  
Mr. B. SivaPrasad  
Course Co-ordinator

*J. Gajendraraj*  
Prof. Dr. S. Gajendraraj  
Dean-Law

<b>Course Name</b>	Introduction to Drafting Legal Pleadings for Indian Courts
<b>Date of Introduction</b>	23-Jan-22
<b>No of Students Enrolled</b>	30

S.No	Register No	Student Name	Course
1	U16DL004	ANTONY PRABU S	LLB., (Hons.)
2	U16DL008	BHAVAANI GOPAN K B	LLB., (Hons.)
3	U16DL012	DEVA K	LLB., (Hons.)
4	U16DL016	GEETHA P	LLB., (Hons.)
5	U16DL020	KAMALRAJA R	LLB., (Hons.)
6	U16DL024	MEENAKSHI K	LLB., (Hons.)
7	U16DL028	RAJALAKSHMI P	LLB., (Hons.)
8	U16DL032	SONIYA PRIYADARSHINI R	LLB., (Hons.)
9	U16DL036	SWAPNA S	LLB., (Hons.)
10	U16DL040	WILLIAM M	LLB., (Hons.)
11	U16DL044	MOHAN KUMAR G	LLB., (Hons.)
12	U16DL048	TUFAN KUJUR	LLB., (Hons.)
13	U16DL052	PRABAKARAN S	LLB., (Hons.)
14	U16DL056	DILEEP KUMAR P	LLB., (Hons.)
15	U16DL060	RAJA KESARI I	LLB., (Hons.)
16	U16DL064	THIRUMALAI S	LLB., (Hons.)
17	U16DL072	SIVAPALAMALAI K	LLB., (Hons.)
18	U16DL076	RAJESH MOHAN V P	LLB., (Hons.)
19	U16DL080	VARGHESE R	LLB., (Hons.)
20	U16DL084	GAYATHRI MANTHRA I	LLB., (Hons.)
21	U16DL088	SUGANRAJA M	LLB., (Hons.)
22	U16DL092	THIRUMURUGAN S	LLB., (Hons.)
23	U16DL096	ASHOK RAJAN B	LLB., (Hons.)
24	U16DL100	SHANTHI M C	LLB., (Hons.)



**BHARATH INSTITUTE OF LAW**  
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173, Agharam Road, Selaiyur, Chennai – 600 073

*Course Feedback Form*

Course Title : Introduction to drafting Legal Pleadings for Indian courts

Date From : 23-Jan-22 Date to : 25-Feb-22 Venue : Bharath Institute of Law

Please fill the short questionnaire to make the course better.

Occupation : Student  
Your Organization Name : Bharath Institute of Law  
Your Highest Qualifications : +2

Please respond below with 1, 2, 3, 4 or 5, where 1 and 5 are explained.

**THE DESIGN OF THE COURSE**

- |  |                      |                              |
|--|----------------------|------------------------------|
| A. Were objectives of the course clear to you?           | Yes / No             | <input type="checkbox"/> Yes |
| B. The course contents met with your expectations        |                      |                              |
| 1. Strongly disagree                                     | 5. Strongly agree    | <input type="checkbox"/> 4   |
| C. The lecture sequence was well planned                 |                      |                              |
| 1. Strongly disagree                                     | 5. Strongly agree    | <input type="checkbox"/> 5   |
| D. The contents were illustrated with                    |                      |                              |
| 1. Too few examples                                      | 5. Adequate examples | <input type="checkbox"/> 5   |
| E. The level of the course was                           |                      |                              |
| 1. Too low   | 5. Too high          | <input type="checkbox"/> 4   |
| F. The course contents compared with your expectations   |                      |                              |
| 1. Too theoretical                                       | 5. Too empirical     | <input type="checkbox"/> 4   |
| G. The course exposed you to new knowledge and practices |                      |                              |
| 1. Strongly disagree                                     | 5. Strongly agree    | <input type="checkbox"/> 5   |
| H. Will you recommend this course to your colleagues?    |                      |                              |
| 1. Not at all  | 5. Very strongly     | <input type="checkbox"/> 3   |

**THE CONDUCT OF THE COURSE**

- |  |                   |                            |
|--|-------------------|----------------------------|
| A. The lectures were clear and easy to understand          |                   |                            |
| 1. Strongly disagree                                       | 5. Strongly agree | <input type="checkbox"/> 5 |
| B. The teaching aids were effectively used                 |                   |                            |
| 1. Strongly disagree                                       | 5. Strongly agree | <input type="checkbox"/> 4 |
| C. The course material handed out was adequate             |                   |                            |
| 1. Strongly disagree                                       | 5. Strongly agree | <input type="checkbox"/> 4 |
| D. The instructors encouraged interaction and were helpful |                   |                            |
| 1. Strongly disagree                                       | 5. Strongly agree | <input type="checkbox"/> 3 |

**BHARATH INSTITUTE OF LAW**  
(BHARATH INSTITUTE OF HIGHER EDUCATION AND RESEARCH)  
173, Agharam Road, Selaiyur, Chennai – 600 073

*Course Feedback Form*

Course Title : Introduction to Drafting Legal Pleading For Indian courts

Date From : 23-Jan-22 Date to : 25-Feb-22 Venue : Bharath Institute of Law

Please fill the short questionnaire to make the course better.

Occupation : Student  
Your Organization Name : Bharath Institute of Law  
Your Highest Qualifications : + 2

Please respond below with 1, 2, 3, 4 or 5, where 1 and 5 are explained.

**THE DESIGN OF THE COURSE**

- |  |                      |                              |
|--|----------------------|------------------------------|
| A. Were objectives of the course clear to you?           | Yes / No             | <input type="checkbox"/> Yes |
| B. The course contents met with your expectations        |                      |                              |
| 1. Strongly disagree                                     | 5. Strongly agree    | <input type="checkbox"/> 4   |
| C. The lecture sequence was well planned                 |                      |                              |
| 1. Strongly disagree                                     | 5. Strongly agree    | <input type="checkbox"/> 4   |
| D. The contents were illustrated with                    |                      |                              |
| 1. Too few examples                                      | 5. Adequate examples | <input type="checkbox"/> 5   |
| E. The level of the course was                           |                      |                              |
| 1. Too low   | 5. Too high          | <input type="checkbox"/> 5   |
| F. The course contents compared with your expectations   |                      |                              |
| 1. Too theoretical                                       | 5. Too empirical     | <input type="checkbox"/> 4   |
| G. The course exposed you to new knowledge and practices |                      |                              |
| 1. Strongly disagree                                     | 5. Strongly agree    | <input type="checkbox"/> 4   |
| H. Will you recommend this course to your colleagues?    |                      |                              |
| 1. Not at all  | 5. Very strongly     | <input type="checkbox"/> 4   |

**THE CONDUCT OF THE COURSE**

- |  |                   |                            |
|--|-------------------|----------------------------|
| A. The lectures were clear and easy to understand          |                   |                            |
| 1. Strongly disagree                                       | 5. Strongly agree | <input type="checkbox"/> 4 |
| B. The teaching aids were effectively used                 |                   |                            |
| 1. Strongly disagree                                       | 5. Strongly agree | <input type="checkbox"/> 5 |
| C. The course material handed out was adequate             |                   |                            |
| 1. Strongly disagree                                       | 5. Strongly agree | <input type="checkbox"/> 5 |
| D. The instructors encouraged interaction and were helpful |                   |                            |
| 1. Strongly disagree                                       | 5. Strongly agree | <input type="checkbox"/> 4 |

## INTRODUCTION TO DRAFTING LEGAL PLEADINGS FOR INDIAN COURTS



A course on “INTRODUCTION TO DRAFTING LEGAL PLEADINGS FOR INDIAN COURTS” was organized and conducted by the Bharath Institute of Law for the benefit of law students from 23/01/2022 to 25/02/2022. Totally 30 students attended this course.

The following resource persons conducted the course.

1. Mr. Kalaiarasan, Advocate, High Court of Madras, Chennai
2. Mr. Kishore Kumar, Assistant Professor of Law, Saveetha School of Law, Chennai
3. Mr. Rameshkumar, Advocate, Madurai Bench of Madras High Court, Madurai
4. Mr. Iyyappan , Advocate, High Court of Madras, Chennai

*B. Sivaprasad .*  
COURSE CO-ORDINATOR