



Bharath
INSTITUTE OF HIGHER EDUCATION AND RESEARCH
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)
ACCREDITED WITH 'A' GRADE BY NAAC

07/10/2021
Chennai

From
Dr S Praveen Kumar,
Professor & Head,
Department of Management Studies,
Bharath Institute of Higher Education and Research,
Chennai

To
The Dean Engineering
Bharath Institute of Higher Education and Research,
Chennai

Sub: Permission to conduct value- added course: Introduction to SAP – reg

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Introduction to SAP** on 01/11/2021. We kindly solicit your kind permission to commence the program.

Warm Regards,


HEAD OF THE DEPARTMENT


DEAN ENGINEERING

DEAN (Engineering)
Bharath Institute of Science & Technology
BHARATH INSTITUTE OF HIGHER EDUCATION & RESEARCH
(Declared as Deemed to be University U/S 3 of UGC Act. 1956)
Selaiyur, Chennai-600 073.



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School of Management Studies & Commerce

Circular

11/10/2021

Sub: Organising Value-added Course: Introduction to SAP - reg.,

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, **Bharath Institute of Higher Education & Research** is organising "Introduction to SAP". The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by registered/speed post only to reach on or before 21st October 2021; application received after the mentioned date shall not be entertained under any circumstances.


HEAD OF THE DEPARTMENT

Encl: A copy of Syllabus & Registration form

Bharath Institute of Higher Education & Research				
School of Management studies and Commerce				
Value Added Course: Introduction to SAP			Course Duration:30 Hrs	
S.No	Date	Topic	Time	Hour
1	01-11-2021	Evolution of SAP, SAP at a glance	5.00-6.00 Pm	1
2	02-11-2021	SAP in different industries, Products of SAP, SAP support & services	5.00-6.00 Pm	1
3	03-11-2021	What is ERP? Business Process Integration	5.00-6.00 Pm	1
4	04-11-2021	Functions of ERP, Functional areas of ERP, Pros & Cons of ERP	5.00-6.00 Pm	1
5	05-11-2021	ERP Packages	5.00-6.00 Pm	1
6	06-11-2021	Biggest ERP vendors, SAP vs Microsoft Office	5.00-6.00 Pm	1
7	07-11-2021	Different Modules of SAP	5.00-6.00 Pm	1
8	08-11-2021	SAP- FICO module, Highlights of Finance & Cost Controlling module	5.00-6.00 Pm	1
9	09-11-2021	Prerequisites for learning SAP FICO modules	5.00-6.00 Pm	1
10	10-11-2021	How to create a company in SAP	5.00-6.00 Pm	1
11	11-11-2021	Create a Company and assign to Company Code in SAP	5.00-6.00 Pm	1
12	12-11-2021	How to Create Chart of Accounts in SAP	5.00-6.00 Pm	1
13	13-11-2021	How to Define Retained Earnings Account in SAP	5.00-6.00 Pm	1
14	14-11-2021	GL Account in SAP Tutorial: Create, Display, Block & Delete	5.00-6.00 Pm	1
15	15-11-2021	General Ledger (G/L) Posting in SAP: PCP0 & PC00_M99_CIP	5.00-6.00 Pm	1
16	16-11-2021	How to create Financial Statement Version (FSV) in SAP	5.00-6.00 Pm	1
17	17-11-2021	How to perform a Journal Entry Posting FB50 in SAP	5.00-6.00 Pm	1

18	18-11-2021	How to Define Posting Period Variant in SAP	5.00-6.00 Pm	1
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19	19-11-2021	How to Open and Close Periods in Posting Period Variant in SAP	5.00-6.00 Pm	1
20	20-11-2021	How to Define Field Status Variant & Field Status Group in SAP	5.00-6.00 Pm	1
21	21-11-2021	How to Define Document Type and Number Range in SAP FICO	5.00-6.00 Pm	1
22	22-11-2021	G/L Document Tutorial: Park, Hold, Posting with Refrence in SAP	5.00-6.00 Pm	1
23	23-11-2021	Important Reports in SAP FI	5.00-6.00 Pm	1
24	24-11-2021	SAP FI Important TABLES: Must Know!	5.00-6.00 Pm	1
25	25-11-2021	How to perform Dunning: SAP F150	5.00-6.00 Pm	1
26	26-11-2021	SAP Correspondence: Configuration, Generation, Printing & Email	5.00-6.00 Pm	1
27	27-11-2021	Internal Orders in SAP	5.00-6.00 Pm	1
28	28-11-2021	Settlement of Internal Orders	5.00-6.00 Pm	1
29	29-11-2021	Creation Of Profit Center using Standard Hierarchy in SAP	5.00-6.00 Pm	1
30	30-11-2021	SAP in a nutshell	5.00-6.00 Pm	1

Bharath Institute of Higher Education & Research

School of Management Studies & Commerce

Participant List- 2021

Value Added Course: Introduction to SAP

S.No	Register Number	Student Name	Remarks
1	P16BA002	BATHISHA T	
2	P16BA004	SATHISH KUMAR S	
3	P16BA005	P AVILA ARCHANA	
4	P16BA006	MANOBALA S	
5	P16BA008	ARCHANA B	
6	P16BA009	REVATHY R	
7	P16BA010	BLESSNI VASANTHA N S	
8	P16BA011	DHAYANI D	
9	P16BA013	SINGN SONIYA SUNIL	
10	P16BA014	SARATH KUMAR M	
11	P16BA016	KOODALINGAM G	
12	P16BA017	AKASH R	
13	P16BA020	VARUN V A	
14	P16BA021	VIJAY T	
15	P16BA023	DINESH K	
16	P16BA025	VIPITO V AWOMI	
17	P16BA026	VINOD KUMAR S	
18	P16BA028	SHARMILA A	
19	P16BA030	SHANKAR C	
20	P16BA031	BENNY RICHARDSON P	
21	P16BA033	JOSHI J S	
22	P16BA035	AVINASH C V	
23	P16BA036	MUHAMMED ARSHAD P	
24	P16BA038	R SAISARATH	
25	P16BA040	D RAJESH RAJA	
26	P16BA041	SUMAN SAUROV	
27	P16BA043	VINOTH S	
28	P16BA044	SYTHIYALAL M	
29	P16BA046	RANJAN RAJ	
30	P16BA047	ASHWIN B	
31	P16BA048	BIPIN SAH	
32	P16BA050	ATHIYAMAN K P R	
33	P16BA052	ILAYARAJA .S	
34	P16BA053	MADHAN .M	
35	P16BA056	BABU .M	
36	P16BA057	PRITI PALLAWEE	
37	P16BA058	RAHUL KUMAR SHAH	
38	P16BA059	THENNARASAN .M	
39	P16BA061	PUTTA BALAKRISHNA	
40	P16BA063	JAYENTHIRAN .T	

41	P16BA064	M. NEEVIYA	
42	P16BA065	ABHIMANYU	
43	P16BA067	VICHITRA M	
44	P16BA068	ANANDHI .E	
45	P16BA078	KONDRAKUNTA LAKSHMI BANDHAVI	

Value-added course titled: **Introduction to SAP** on 01/11/2021





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SCHOOL OF COMMERCE & MANAGEMENT STUDIES

Certificate of participation

This is to certify that

AKASH R

has participated in the Value- added Course: Introduction to SAP organized by the Department of Management Studies, BIHER, Chennai- 73, on 30 November 2021

J. Pavithra

Course Coordinator
Ms. J Pavithra

S. Praveen Kumar

Head of the Department
Management Studies

Dr S Praveen Kumar

Course Feedback form

Date: 30/11/21

Course Title: INTRODUCTION TO SAP

Name: P. BENJAMIN RICHARDSON

RegNo: P16BA031

Department: MBA

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you					/
2.	The course contents met with your expectations				/	
3.	The lecture sequence was well planned				/	
4.	The lectures were clear and easy to understand				/	
5.	The teaching aids were effective					/
6.	The instructors encourage interaction and were helpful				/	
7.	The level of the course				/	
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course: WILLING TO LEARN MANY MORE SAP MODULES

Weakness of the course: _____

Strength of the course: TIME MANAGEMENT

Benjamin Richardson
Signature

*** Thank you ***

Course Feedback form

Date: 30/11/21

Course Title: Introduction to SAP

Name: Priti Pallawee

RegNo: P16BA057

Department: Management Studies

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you					✓
2.	The course contents met with your expectations					✓
3.	The lecture sequence was well planned					✓
4.	The lectures were clear and easy to understand					✓
5.	The teaching aids were effective					✓
6.	The instructors encourage interaction and were helpful					✓
7.	The level of the course				✓	
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course: Good explanation throughout the course.

Weakness of the course:

- NIL -

Strength of the course: Q & A sessions.

Priti Pallawee
Signature

*** Thank you ***