



Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)
ACCREDITED WITH 'A' GRADE BY NAAC

09/01/2022
Chennai

From
Dr S Praveen Kumar,
Professor & Head,
Department of Management Studies,
Bharath Institute of Higher Education and Research,
Chennai

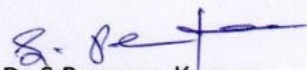
To
The Dean Engineering
Bharath Institute of Higher Education and Research,
Chennai

Sub: Permission to conduct value- added course: Courses on Skills for work - reg.,

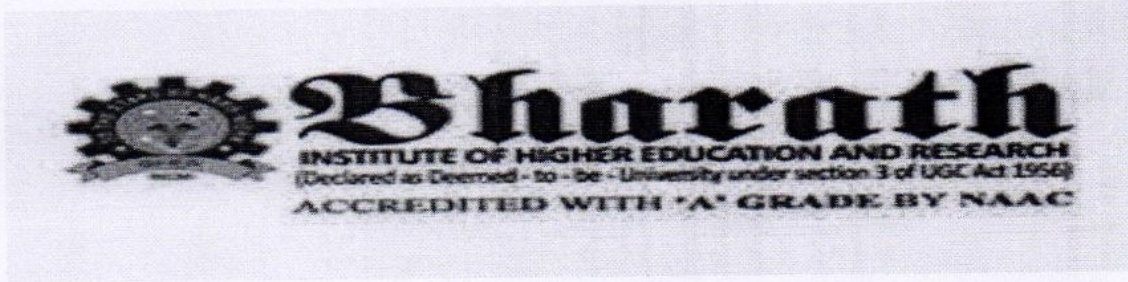
Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Courses on Skills for work** on 21/02/2022. We kindly solicit your kind permission to commence the program.

Warm Regards,


Dr S Praveen Kumar


DEAN- Engineering



09/01/2022


School of Management Studies & Commerce

Circular

Sub: Organising Value-added Course: Skills for work- reg.,

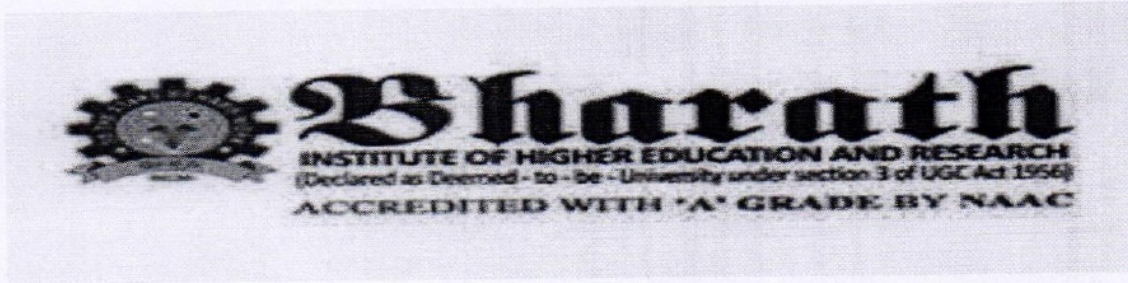
With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, **Bharath Institute of Higher Education & Research** is organising "Value added course: Skills for work". The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by registered/ speed post only to reach on or before 16th February 2022; application received after the mentioned date shall not be entertained under any circumstances.


Head of the Department

Encl: A copy of Syllabus & Registration form





09/01/2022


School of Management Studies & Commerce

Circular

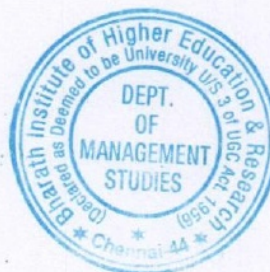
Sub: Organising Value-added Course: Skills for work- reg.,

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, **Bharath Institute of Higher Education & Research** is organising "Value added course: Skills for work". The Course content and registration form is enclosed below.

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Head of the Department

Encl: A copy of Syllabus & Registration form



Bharath Institute of Higher Education & Research

School of Management Studies & Commerce

Participant List- 2022

Value Added Course: Courses on skills for work

S.No	Register Number	Student Name	Remarks
1	U16BC035	JAWAHAR CHANDRAN R	
2	U16BC036	MARIE FETHIL M	
3	U16BC037	ESTHER M	
4	U16BC038	KANNIGA PARAMESHWARI K	
5	U16BC039	AATHITHAN S	
6	U16BC040	NAVEEN KUMAR M	
7	U16BC041	MUTHARASI S	
8	U16BC042	NIRMAL KUMAR S	
9	U16BC043	DINESH G	
10	U16BC044	GOKULNATH K	
11	U16BC045	RUBESH ARAVIND V R	
12	U16BC046	SAGAYA NIVETHA A	
13	U16BC047	G ROHINI	
14	U16BC048	S KARTHICK	
15	U16BC049	PRASANTH V	
16	U16BC050	GOPINATH D	
17	U16BC051	DINESHKUMAR S	
18	U16BC052	APPU B	
19	U16BC054	PONRAJ M	
20	U16BC055	PRATEEK MISHRA	
21	U16BC056	SARAVANAN S	
22	U16BC057	SATHISHKUMAR R	
23	U16BC058	PURUSHOTHAMAN N	
24	U16BC059	LAKSHMI NARASIMMAN R	
25	U16BC060	SHALINI S	
26	U16BC061	VEL RAJ K	
27	U16BC062	KARTHICK S	
28	U16BC063	DEEPAK RAJ M M	
29	U16BC064	ARUN KUMAR N	
30	U16BC065	VIJAY P	
31	U16BC066	SANJAY N	
32	U16BC067	SIVA R	
33	U16BC069	GOKUL C	
34	U16BC070	MOHAN BABU S	
35	U16BC071	MANIMEGALAI M	
36	U16BC072	SUMAN A	
37	U16BC073	KARTHIKEYAN N	
38	U16BC074	ADARSH S	
39	U16BC075	JOTHIESWARI C S	
40	U16BC076	RAMYA MARY E	
41	U16BC077	KANDIPOGU CHARULATHA	

42	U16BC078	ASWINI K	
43	U16BC079	YUMENISHA T	
44	U16BC080	NANDHA KUMAR S	
45	U16BC081	DINESH K	

Bharath Institute of Higher Education & Research**School of Management studies and Commerce****Value Added Course: Courses on skills for work Course Duration:30 Hrs**

S.No	Date	Topic	Time	Hour
1	21-02-2022	Decision-Making skills	4.00-5.00Pm	1
2	22-02-2022	Problem-Solving Skills	4.00-5.00Pm	1
3	23-02-2022	Meaning, Types and Models	4.00-5.00Pm	1
4	24-02-2022	Group and Ethical Decision-Making	4.00-6.00 Pm	2
5	27-02-2022	Problems and Dilemmas in application	4.00-5.00Pm	1
6	28-02-2022	Conflict Management- Conflict - Defi	4.00-5.00Pm	1
7	01-03-2022	Nature, Types and Causes of conflict	4.00-5.00Pm	1
8	02-03-2022	Methods of Conflict Resolution.	4.00-6.00 Pm	2
9	03-03-2022	Stress - Definition, Nature	4.00-5.00Pm	1
10	06-03-2022	Types, Symptoms and Causes	4.00-5.00Pm	1
11	07-03-2022	Stress Analysis Models	4.00-5.00Pm	1
12	08-03-2022	Impact of Stress;	4.00-6.00 Pm	2
13	09-03-2022	Measurement and Management of Str	4.00-5.00Pm	1
14	10-03-2022	Leaders and Managers	4.00-5.00Pm	1
15	13-03-2022	Leadership Theories	4.00-5.00Pm	1
16	14-03-2022	Types of Leaders	4.00-6.00 Pm	2
17	15-03-2022	Leadership Behavior	4.00-5.00Pm	1
18	16-03-2022	Assertivness Skills.	4.00-5.00Pm	1
19	17-03-2022	Emotional Intelligence: Meaning, His	4.00-5.00Pm	1
20	20-03-2022	Features, Components	4.00-6.00 Pm	2
21	21-03-2022	Intrapersonal Excellence	4.00-5.00Pm	1
22	22-03-2022	Management Excellence	4.00-5.00Pm	1
23	23-03-2022	Advantages	4.00-5.00Pm	1
24	24-03-2022	Strategies to enhance Emotional Intell	4.00-6.00 Pm	2

Course Feedback form

Date: 24-03-2022

Course Title: *Skills for work*

Name: *Uday*

RegNo: *V16B.C065*

Department: *Commerce*

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you				✓	
2.	The course contents met with your expectations				✓	
3.	The lecture sequence was well planned				✓	
4.	The lectures were clear and easy to understand				✓	
5.	The teaching aids were effective				✓	
6.	The instructors encourage interaction and were helpful				✓	
7.	The level of the course				✓	
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

Uday
Signature

*** Thank you ***

Course Feedback form

Date: 24-03-2022

Course Title: *Skills for work*

Name: *Dohini*

RegNo: *U16BC047*

Department: *Commerce*

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you				✓	
2.	The course contents met with your expectations				✓	
3.	The lecture sequence was well planned				✓	
4.	The lectures were clear and easy to understand				✓	
5.	The teaching aids were effective				✓	
6.	The instructors encourage interaction and were helpful				✓	
7.	The level of the course				✓	
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

very spend.

Strength of the course:

Excellent Session.

Dohini
Signature

*** Thank you ***



Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

SCHOOL OF MANAGEMENT STUDIES & COMMERCE

CERTIFICATION OF PARTICIPATION

ROHINI G

has participated in the Value-added course: **Skills for work**, a unique and special programme held at

Bharath Institute of Higher Education & Research on 21/02/2022



Ms. Johncy

COURSE CO-ORDINATOR

Dr S Praveen Kumar

HEAD OF THE DEPARTMENT



Value added course: Courses on Skills for work on 21-02-2022

