

From

23-06-2019

Dr. K. Manimekalai

HOD

Department of Mathematics

Bharath Institute of Science and Technology

Bharath Institute of Higher Education and Research

Chennai - 600073.

To

The Dean (Engineering)

Bharath Institute of Science and Technology

Bharath Institute of Higher Education and Research

Chennai - 600073.

Respected Sir,

Sub: Requisition letter for granting permission to organizing a Certificate Course on  
"Training of Trainers"-Reg.

I would like to request your support and permission to organize a Certificate Course on  
"Training of Trainers". It will be 30 hours session and tentatively scheduled to start from 27<sup>th</sup>  
June 2019. The resource person of the program is been planned to engage Dr. T. Lavanya, Head,  
Department of Psychology, University of Madras, Chennai.

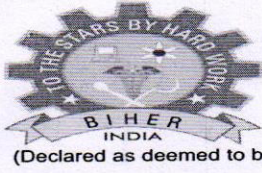
I kindly request your approval for organizing the same.

Thanking You

Yours Sincerely

*K. Manimekalai*  
(K. MANIMEKALAI)





# Bharath

**INSTITUTE OF HIGHER EDUCATION AND RESEARCH**

(Declared as deemed to be university under section 3 of UGC Act 1956, vide notification No.F.9-5/2000-U.3)

## SCHOOL OF BASICS SCIENCES

24-03-2019

### CIRCULAR

We are pleased to inform that the School of Basics Sciences is organizing a Certificate course on “Training of Trainers” on 30<sup>th</sup> March 2019. The details of the program are:

**Resource person : Dr. V. Vetrivel, IIT MADRAS**

**Convener : Dr. K. Manimekalai**

**Coordinator : Dr. N. Ramya**

The classes will be held during Saturdays only. The interested students shall register their names for the programs. The best performer will be rewarded by issuing certificates.

All are invited to take active part in the program.

*K. Manimekalai*  
Convener





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## SCHEDULE FOR TRAINING COURSE

S.NO	TOPIC	DATE	TIME
1	Writing Research Articles –Advices for Beginners	6/4/19	1.30P.M -4.30 P.M
2	Specify the Study design	13/4/19	1.30P.M -4.30 P.M
3	Identify the Main study Variables	20/4/19	1.30P.M -4.30 P.M
4	Describe Data collection And Instruments , Procedures	27/4/19	1.30P.M - 4.30 P.M
5	Outline analysis methods	4/5/19	1.30P.M - 4.30 P.M
6	Present Key Findings with respect to central research question	11/5/19	1.30P.M -4.30 P.M
7	State the Main Findings of the study	18/5/19	1.30P.M -4.30 P.M
8	Discuss the main results with reference to previous research	25/5/19	1.30P.M -4.30 P.M
9	Analyze the strengths and limitations of the study	11/6/19	1.30P.M -4.30 P.M
10.	Offer perspectives for future work	18/6/19	1.30P.M -4.30 P.M
		<b>Total</b>	<b>30 hours</b>



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## NAME LIST OF THE STUDENTS ENROLLED FOR CERTIFICATE COURSE

### ON "TRAINING OF TRAINERS"

Total No. of Students: 59

S. No.	DEPARTMENT	NAME
1	CSE	Kummari maruthi
2	CSE	K.Srikanth
3	CSE	K.Venkatesh
4	CSE	Kurma madhu
5	MATHS	Kure Akil
6	MATHS	Kusun sai sidharth
7	MATHS	Lagim setti mural
8	MATHS	Laka kasi
9	MATHS	S.Lakshmi Rao
10	MATHS	Lansani Prashanth
11	ENGLISH	Laveti Jagadeesh
12	ENGLISH	Lekkal Naveen
13	ENGLISH	Loganathan
14	ENGLISH	Maaha Vishnu
15	ENGLISH	Madala Narendra
16	ENGLISH	M.Siva
17	ENGLISH	M.Satish
18	CSE	M.Yaswanth



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19	CSE	M.Karthik Reddy
20	CSE	M.Likitha priya
21	BioMedical Engineering	Narmadha
22	BioMedical Engineering	Vincy shamly
23	BioMedical Engineering	Kalaiyarasi
24	BioMedical Engineering	Ashok S
25	BioMedical Engineering	praneetha
26	Physics	Sharan Niharika
27	Physics	Kadali Chandhana
28	Physics	Chana Sowmya priya
29	Physics	Saradha Vamsi
30	Physics	Rahul K
31	Physics	VinayKumar
32	Physics	Syed Ismail
33	Physics	Meenakshi
34	Microbiology	Sindhu malini
35	Microbiology	Sabahuddin Shams
36	Microbiology	Fathima
37	Microbiology	Renuga Devi
38	Microbiology	Amritha Varshini
39	Microbiology	Ruskar khan
40	Microbiology	Boya saizeja
41	Mechanical Engineering	Swarna malya
42	Mechanical Engineering	Pulluru Sai meghana

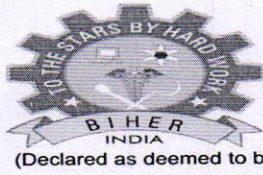


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43	Mechanical Engineering	Ragu surya prakash
44	Mechanical Engineering	Jency
45	Mechanical Engineering	Jamuna devi
46	Mechanical Engineering	Aravind T
47	Mechanical Engineering	Deepa M
48	Mechanical Engineering	Gopala Krishnan
49	BCA	Karthik B
50	BCA	Bilab sheik
51	BCA	Vendamani
52	BCA	Venkata Ganesh Reddy
53	BCA	Kishore D
54	BCA	Vijay ShankarTiwary
55	BCA	Sovik Dasgupta
56	BCA	Asha K
57	English	Ramanan R
58	English	Japalshaik Fhazul rahman
59	English	Cheeti Leena



# Shawath

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**Students are attending Certificate Course on Training of Trainers.**



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### SCHOOL OF BASIC SCIENCES

*A training program on*  
TRAINING OF TRAINERS

**Certificate of Appreciation**

This is to certify that ..... LAKSHMI KANT .....

..... MATHS .....

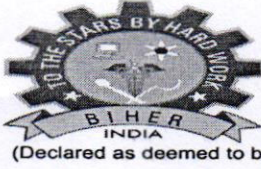
..... attended the training program on *Training of Trainers* held  
during 06/04/2019 to 18/06/2019 organized by School of Basic Sciences, Bharath Institute of  
Higher Education and Research, Selaiyur, Chennai-600073.

*V. Manimata*  
(CONVENER)

*Umesh*  
(RESOURCE PERSON)

*Panya*  
(COORDINATOR)





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## FEEDBACK FORM

<u>Criteria</u>	<u>Strongly Agree</u> <u>(3)</u>	<u>Agree</u> <u>(2)</u>	<u>Disagree</u> <u>(1)</u>
Training was relevant to my needs	/		
Materials provided were helpful	/		
Length of training program was sufficient	/		
Content was well organized	/		
Questions were engaged	/		
Instructions were clear and understandable	/	/	
Training met my expectations	/		
The presentations were effective	/		

M. Siva  
Kalthu

K. Manimalai





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Instructions were clear and understandable	/		
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The presentations were effective	/		

Rammanan R

English

K. Manimukundan

