

Date: 01-05-2019

CIRCULAR

Sub: Organising Value-added Course: Certificate course on Stenography English course - reg.,

With reference to the above-mentioned subject, we bring it to your notice that School of Arts, Bharath Institute of Higher Education & Research is organising "Value added course on Certificate course on Stenography English course". The syllabus and registration form are enclosed below.

The candidates those who are interested to join must fill the registration form and submit to the course coordinator Mr.V.C.Jain , School of Arts on or before 31.07.2019. The Registration form received after the mentioned date shall not be entertained under any circumstances.

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Encl: A copy of Syllabus & Registration form

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Copy To:

1.All HODs

2.Office File/ Notice Board

Bharath Institute of Higher Education & Research School of Arts TIMETABLE

Value Added Courses on Certificate course on Stenography English course Course Duration:30 Hrs

		Course Duration	:30 Hrs
S.No	Date	Time	Hour
1	19/03/08	2.00-4.00p.m	2
2	19/05/08	2.00-4.00p.m	2
3	19/06/08	2.00-4.00p.m	2
4	19/07/08	2.00-4.00p.m	2
5	19/08/08	2.00-4.00p.m	2
6	19/09/08	2.00-4.00p.m	2
7	19/12/08	2.00-4.00p.m	2
8	13/8/2019	2.00-4.00p.m	2
9	14/8/2019	2.00-4.00p.m	2
10	16/8/2019	2.00-4.00p.m	2
11	19/8/2019	2.00-4.00p.m	2
12	20/8/2019	2.00-4.00p.m	2
13		2.00-4.00p.m	2
14		2.00-4.00p.m	2
15		2.00-4.00p.m	2

Bharath Institute of Higher Education & Research School of Arts

Participant List

Value Added Courses on Certificate course on Stenography English course

s.no	REG.No	NAME OF THE CANDIDATE	DEPARTMENT
1	U18BE004	VIGNESH B	EN
2	U18BE005	SOWMIYA M	EN
3	U18BE006	INBARASAN C	EN
4	U18BE007	DINESHKUMAR P G	EN
5	U18BE016	ARUNMOZHIVARMAA J	EN
6	U18BE018	BHARATH R	EN
7	U18BE019	EZHILARASAN K	EN
8	U18BE021	SHAMERABEE N	EN
9	U18BE025	RAMYA P	EN
10	U18BE026	SANTHOSH K	EN
11	U18BE028	SANMUGAPRIYAA S	EN
12	U18BE029	NISHA C	EN
13	U18BE030	ARUNKUMAR K	EN
14	U18BE031	SIVANANDA BALAJI K	EN
15	U18BE034	OSHIKA ROY CHOWDHURY	EN
16	U18BE035	M KEVIN RICHARD	EN
17	U18BE036	ELANGO E	EN
18	U18BE037	DHANAKUMAR K	EN
19	U18BE042	VINCENTHI ROSE SHARON A	EN
20	U18BE043	JOTHYLAKSHMI B	EN
21	U18BE044	SAMUELSMACKER R	EN
22	U18PS001	BALAJI S	PHY
23	U18PS002	SANJAY KANTH S	PHY
24	U18PS003	DIVYA S	PHY
25	U18PS004	GOPIKRISHNAN C	PHY
26	U18PS005	SARAN R	PHY
27	U18PS006	UJJWAL KUMAR	PHY
28	U18PS007	BALAJI S	PHY
29	U18PS008	SREE LAKSHMI PRIYA S	РНҮ
30	U18PS009	NAMBIRAJAN S	РНҮ
31	U18PS010	MOHAMED AZHARUDEEN M	PHY
32	U18PS012		PHY
33	U18PS013		PHY
34	U18PS014		PHY
35	U18PS015		PHY
36	U18PS017	ANTHA L	PHY

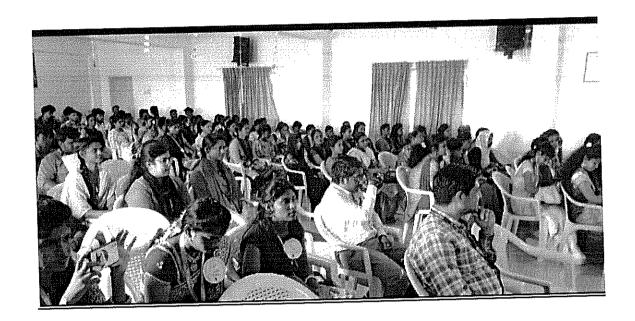
`			
		MATHS	
Γ	44 U18MA009	GOWSIYA BEGAM S MATHS	
ł	45 U18MA010	AYENDRILA SENGUPTA	

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Certificate course on Stenography English course



Resource Person Mrs. R. Shanthi, Stenographer, Apex hi-Tech Institute, Bangalore



Bharath Institute of Science and Technology 83,3,Agharam Main Road, Secretariat Colony, Tiruvanchery, Selalyur, Chennal - 600126,Tamil Nadu, India.

School of Arts

POLITATION

participation and completion of the Value Added Courses on "Certificate course on This certificate is awarded to Mr./ Ms. SARANRAJ C for enthusiastic Stenography English course" from 03.08.2019 to 23.08.2019.

Arts & Science Convener

Or.A.Muthukumaravel

Bharath Institute of Higher Education & Research School of Arts LESSON PLAN

Value Added Course on Certificate course on Stenography English course

Value Added Course on Certificate course on Stenography English					
S.No	Date	Topic	Time		
1	19/03/08	Analogies	2.00-4.00p.m		
2	19/05/08	Similarities and differences	2.00-4.00p.m		
	19/05/08	Space Visualization	2.00-4.00p.m		
3 4	19/06/08	Problem Solving	2.00-4.00p.m		
5	19/08/08	Analysis	2.00-4.00p.m		
6	19/09/08	Judgment	2.00-4.00p.m		
7	19/12/08	Decision making	2.00-4.00p.m		
8	13/8/2019	Visual memory	2.00-4.00p.m		
9	14/8/2019	Discriminating observation	2.00-4.00p.m		
10	16/8/2019	Relationship concepts	2.00-4.00p.m		
11	19/8/2019	Arithmetic reasoning	2.00-4.00p.m		
12	20/8/2019	Verbal & Figure Classification	2.00-4.00p.m		
13	21/8/2019	Arithmetical number series	2.00-4.00p.m		
14	22/8/2019	Non-verbal series	2.00-4.00p.m		
15	23/8/2019	English Language & Comprehension	2.00-4.00p.m		



Value Added Course

Certificate course on Stenography English course

Syllabus

Through SSC Stenographer syllabus, candidates can check the subject-wise important topics and concepts. Besides, the syllabus will help candidates to plan their preparation. Some of the highlights of SSC Stenographer syllabus are given below.

General Intelligence & Reasoning	The syllabus for General Intelligence and Reasoning consists of questions from Verbal and Non-Verbal Reasoning. The test also includes questions that test a candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation, and other analytical functions
General Awareness	Questions in this section are designed to test the ability of the candidate's general awareness
English Language & Comprehension	This section aims to test the candidate's English Language skills

- 1. Analogies. Similarities and differences, Space Visualization, Problem Solving, Analysis
- 2. Judgment, Decision making, Visual memory, Discriminating observation, Relationship concepts
- 3. Arithmetic reasoning, Verbal & Figure Classification, Arithmetical number series, Non-verbal series etc Abstract ideas & symbols,

Relationship, arithmetic computation, analytical functions of abstract ideas & symbols.



Registration Form

Value Added Courses on Certificate course on Stenography English course

Date: 3.8.2019.

Name

Reg.No.

Date of Birth

18.07.1998

Gender

Department

: Male : Physics

Year

Contact No.

: 7683428/01

Email ID: Samuraj 23@rgmail-Com

Course Applied For: Certificate Course on Stenography English

Course Applied For:



Course Feedback form

Certificate course on Stenography English course

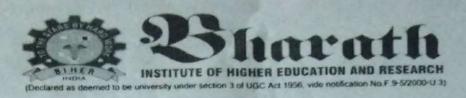
Date: 3.8.2019.

Course Title: Certificate course on Stenography English course

Name: Sayan. R
RegNo: U18PS005
Department: Phys PCS

	Particulars	1	2	3	4	5
S.No	(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5	. Ve	ry S	atist	ied)	
	(1. Very Unsatisfied 2. Unsatisfied 3. Neutral in Substitution 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.		*			ı
1.	Objectives of the course clear to you	+	1_			
2.	Course contents met with your expectations	 		7		
<u>3.</u>	Lecture sequence was well planned	ļ	Syracor		╁──	
4.	Lectures were clear and easy to understand	-		1	1.	,
5.	Teaching aids were effective	-			1	
6.	Instructors encourage interaction and were helpful	-		 -	┼	
7.	1 01	<u> </u>	L		1	L
\ <u>'</u> -	(1. Very poor 2. Poor 3. Average 4. Good 5.	Exce	leni	1	1 4	T 5
8.	Overall rating of the course:	1_	12	3		12

Please give Suggestion for the improvement of the course:



Date: 03.08.2019

CIRCULAR

Sub: Organising Value-added Course: Courses on Office Secretarial practice reg.,

With reference to the above-mentioned subject, we bring it to your notice that School of Arts, Bharath Institute of Higher Education & Research is organising "Value added course on Courses on Office Secretarial practice". The syllabus and registration form are enclosed below.

The candidates those who are interested to join must fill the registration form and submit to the course coordinator Mr. S.Angel, School of Arts on or before 07.08.2019. The Registration form received after the mentioned date shall not be entertained under any circumstances.

Encl: A copy of Syllabus & Registration form

Bharath Institute of Higher Education & Research
(Declared as Deemed to be University U/S 3 of UGC Act. 1956)
Chennai-600 073, INDIA

Copy To:

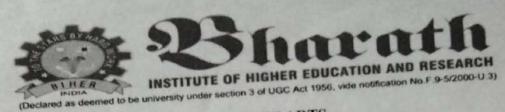
1.All HODs

2.Office File/ Notice Board

Bharath Institute of Higher Education & Research School of Arts TIMETABLE

Value Added Courses on Courses on Office Secretarial practice Course Duration:30 Hrs

		Course Durant	
S.No	Date	Time	Hour
1	03.08.2019	2.00-4.00p.m	2
2	05.08.2019	2.00-4.00p.m	2
3	06.08.2019	2.00-4.00p.m	2
4	07.08.2019	2.00-4.00p.m	2
5	08.08.2019	2.00-4.00p.m	2
6	09.08.2019	2.00-4.00p.m	2
7	10.08.2019	2.00-4.00p.m	2
8	12.08.2019	2.00-4.00p.m	2
9	13.08.2019	2.00-4.00p.m	2
10	14.08.2019	2.00-4.00p.m	2
11	15.08.2019	2.00-4.00p.m	2
12	16.08.2019	2.00-4.00p.m	2
13	17.08.2019	2.00-4.00p.m	2
14	19.08.2019	2.00-4.00p.m	2
15	20.08.2019	2.00-4.00p.m	2



Value Added Course

Courses on Office Secretarial practice

Syllabus

Importance of typewriting in modern era. Typewriting for vocational

use, personal use and college preparatory - Various kinds of typewriters based on the make, the type, the size the language etc. Manual typewriter, electric typewriter, electronic typewriter, world

Systems of typing, touch system and sight system, their advantages and disadvantages, arranging the materials for typing and end of the class procedure. Correct typing procedure, various parts of a typewriter and their use.

Manipulative control, margin steps, paper guide, paper release, line space guage, cylinder knobs, shift key, space bar. Insertion and removal of paper in/out of machine. Covering the key-board typing of alphabats words, phrases, sentences.

Centering, horizontal and vertical mathematical and judgementplacement. Proof reading and correcting of error, proof correction marks, use of different types of erasing materials, erasers chemical tape within the machine squeezing and superseding. Key board operation

Bharath Institute of Higher Education & Research School of Arts LESSON PLAN

	LESSON PLAN Office Segretarial practice Course Duration:30 Hrs							
	Value Added	Course on Courses on Office Secretarial practice Cour						
		Topic	Time	Hours				
s.No	Date	THE RESIDENCE OF THE PARTY OF T	2.00-4.00p.m	2				
1	03.08.2019	t and a fundamental and a modern era	2.00-4.00p.m					
	03100125	Various kinds of typewriters based on the make, the type, the	2.00-4.00p.m	2				
2	05.08.2019	Typewriting for vocational use, personal use and college		-				
	06.08.2019		2.00-4.00p.m	2				
3	06.08.2019	Manual typewriter, electric typewriter, electronic, world	2.00-4.00p.m	2				
4	07.08.2019	processor.		2				
	08.08.2019	Correct typing procedure	2.00-4.00p.m	2				
5	08.08.2019		2.00-4.00p.m	2				
6	09.08.2019	Manipulative control, margin steps, paper guide.	2.00-4.00p					
		Insertion and removal of paper in/out of machine.	2.00-4.00p.m	2				
7	10.08.2019	Insertion and removal of paper in our of masses		2				
0	12.08.2019	line space guage, cylinder knobs, shift key, space bar etc.	2.00-4.00p.m	4				
8	12.06.2017	Covering the key-board typing of alphabets words, phrases,	2.00-4.00p.m	2				
9	13.08.2019	sentences.	2.00-4.00p.m					
			2.00-4.00p.m	2				
10	14.08.2019	various parts of a typewriter and their use.	2.00-4.00p.n					
10		Typing of number and symbol key. Typing of symbols not given	2.00-4.00p.n	n 2				
11	15.08.2019	on the key	2.00-4.000.11	-				
11	15.00.20		2.00-4.00p.r	n 2				
12	16.08.2019	Centering, horizontal and vertical mathematical and judgement.						
		Proof reading and correcting of error, proof correction	2.00-4.00p.i	m 2				
13	17.08.2019	Froor reading and contents						
4.1		use of different types of erasing materials, chemical tape,	2.00-4.00p.	m 2				
14	19.08.2019	chemical liquid.						
		machine squeezing and superseding. Key board operation	2.00-4.00p.	m 2				
15	20.08.2019	machine squeezing and super-						



Registration Form

Value Added Courses on Courses on Office Secretarial practice

Date: 30/2/2019

Name

: Sudhaman D

Reg.No.

111780019

Date of Birth

: 17/08/21000

Gender

: MACE

Department

: Computer science

Year

: 2017 - 2020

Contact No.

: 9643259672

Email ID

: Sudhamand agmalticon

Course Applied For: Office secretarial prouble

Bharath Institute of Higher Education & Research School of Arts

Participant List

Value Added Courses on Courses on Office Secretarial practice

S.NO	REG.No	NAME OF THE CANDIDATE	DEPARTMENT
1	U17BE017	HARIHARAPRABU S	BA- ENGLISH
2	U17BE018	PRIYA M	BA-ENGLISH
3	U17BE019	GOWTHAM S	BA-ENGLISH
4	U17BE020	SARAN V	BA-ENGLISH
5	U17CA061	VIJAY KUMAR M	BCA
6	U17CA062	FLAVIN C	BCA
7	U17CA063	ASWIN S	BCA
8	U17CA064	JABASRAJA P	BCA
9	U17CA065	YUVANRAJ K	BCA
10	U17CA067	AJAI C	BCA
11	U17CA068	ADITYA PRAKASH	BCA
12	U17CA069	YUVARAJ M	BCA
13	U17CA070	MANIKANDAN K	BCA
14	U17CA071	SWATHINI K	BCA
15	U17SC009	BHARATHBALAJI G K	BSC-COMPUTER SCIENCE
16	U17SC010	BHARATH KUMAR N	BSC-COMPUTER SCIENCE
17	U17SC011	NANDAKUMAR B	BSC-COMPUTER SCIENCE
18	U17SC012	BOTHYRAJA M	BSC-COMPUTER SCIENCE
19	U17SC013	MANIKANDAN A	BSC-COMPUTER SCIENCE
20	U17SC014	DHAMODARAN B	BSC-COMPUTER SCIENCE
21	U17SC015	SARAVANAN K	BSC-COMPUTER SCIENCE
22	U17SC016	SANTHOSH M	BSC-COMPUTER SCIENCE
23	U17SC017	SHARMILADEVI C	BSC-COMPUTER SCIENCE
24	U17SC019	SUDHARSAN D	BSC-COMPUTER SCIENCE
25	U17SC021	S. DEENA	BSC-COMPUTER SCIENCE
26	U17SC022	B. PREM KUMAR	BSC-COMPUTER SCIENCE
27	U17SC023	M. RAJ KUMAR	BSC-COMPUTER SCIENCE
28	U17SC024	D. KALAISELVAKUMAR	BSC-COMPUTER SCIENCE

29	U17SC025	P. YUVARAJ	BSC-COMPUTER SCIENCE
30	U17SC026	P. SATHISH	BSC-COMPUTER SCIENCE
31	U17SC027	S, ANAND	BSC-COMPUTER SCIENCE
32	U17SC028	K. GOKULAKANNAN	BSC-COMPUTER SCIENCE
33	U17SC029	MANISH TOPNO	BSC-COMPUTER SCIENCE
34	U17SC030	B. RAVI CHANDRAN	BSC-COMPUTER SCIENCE
35	U17SC031	PAVAN PANINTHRA	BSC-COMPUTER SCIENCE
36	U17SC032	RAJKUMAR E	BSC-COMPUTER SCIENCE
37	U17SC033	B. AKASH	BSC-COMPUTER SCIENCE
38	U17SC034	V. DHAKSHAYINI	BSC-COMPUTER SCIENCE
39	U17SC035	C.K. DINESH KUMAR	BSC-COMPUTER SCIENCE
40	U17SC047	M. KEERTHIKA	BSC-COMPUTER SCIENCE
41	U17PS032	NITHISHRAJ G	BSC-PHYSICS
42	U17PS033	RAJALAKSHMI C	BSC-PHYSICS
43	U17PS034	SWARNA M	BSC-PHYSICS
44	U17PS035	KOWSALYA G	BSC-PHYSICS
45	U17PS036	NANDHINI M	BSC-PHYSICS
46	U17VC022	PRAVEEN RAJ K	BSC-VISCOM
47	U17VC023	KALPANA M G	BSC-VISCOM
48	U17VC024	PAVITHRA P	BSC-VISCOM
49	U17VC025	SWETHA PRIYA J	BSC-VISCOM
50	U17VC026	HARSHA N	BSC-VISCOM



Course Feedback form

Value Added Courses on Courses on Office Secretarial Practice

Date: 20.08-2019

Course Title: Courses on Office Secretarial practice

Name: Disudhaman

RegNo: UITSCO19

Department: computerscionce.

S.No	Particulars	1	2	3	4	5
	(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfie	d 5. Ve	ery S	atisf	fied))
1.	Objectives of the course clear to you	~	1			
2.	Course contents met with your expectations		V			1
3.	Lecture sequence was well planned			V		
4.	Lectures were clear and easy to understand				-	-
5.	Teaching aids were effective			-		V
6.	Instructors encourage interaction and were helpful	V	-			
7.	The level of the course					1
	(1. Very poor 2. Poor 3. Average 4. Good 5	. Excel	lent)		
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Signature



23 havath

INSTITUTE OF HIGHER EDGE, vide notification No.F 9-5/2000-U-3)

SCHOOL OF ARTS



esource Person Details r.A .Stephen Jeba nesan ept of English niversity of Madras,



Bharath Institute of Science and Technology

83.3.Agharam Main Road, Secretariat Colony, Tiruvanchery, Selaiyur, Chennai - 600126,Tamil Nadu, India.

School of Arts

Certificate of Participation

participation and completion of the Value Added Courses on Office Secretarial practice This certificate is awarded to Mr./ Ms. SUDHARSAN D for enthusiastic from 03.08.2019 to 20.08.2019.

Mr.S.Angel

Course Coordinator

Dr.A.Subramaniam Convener

Be.A. Morninkumaravel Dean - Arts & Science





Date: 20.9.2019

CIRCULAR

Sub: Organising Value added Course: Course on commercial Art reg.,

With reference to the above mentioned subject, we bring it to your notice that School of Arts, Bharath Institute of Higher Education & Research is organising Course on commercial Art ". The syllabus and registration form is enclosed below.

The candidates those who are interested to join must fill the registration form and submit to the Course Coordinator Dr.R.Balakrishnan, Department of Tamil on or before 2.10.2019. The Registration form received after the mentioned date shall not be entertained under any circumstances.

Encl: A copy of Syllabus & Registration form

Copy To:

1.All HODs

2.Office File/ Notice Board

3. Course Coordinator

Deau-Faculty of AHS & Science Inhill Colors of the Science of the

Bharath Institute of Higher Education & Research School of Arts course Timetable

Value Added Course:Course on commercial Art Course Duration:30 Hrs

S.No	Date	Time	Hour
1	3-10-2019	2.00-3.00p.m	1
2	4-10-2019	10.00-12.00p.m	I
3	7-10-2019	2.00-3.00p.m	1
4	8-10-2019	10.00-12.00p.m	2
5	9-10-2019	2.00-4.00p.m	2
6	10-10-2019	10.00-12.00p.m	2
7	11-10-2019	2.00-4.00p.ın	2
8	14/10/2019	10.00-12.00p.m	2
9	15/10/2019	2.00-4.00p.m	<u> </u>
10	16/10/2019	10.00-12.00p.m	2
11	17/10/2019	2.00-4.00p.m	2
12	18/10/2019	10.00-12.00p.m	2
13	21/10/2019	2.00-4.00p.m	2 .
14	22/10/2019	10.00-12.00p.m	2
15	23/10/2019	2.00-4.00p.m	2
16	10-3-2016	10.00-12.00p.m	2
17	24/10/2019	10.00-12.00p.m	2
18	25/10/2019	10.00-12.00p.m	2

Bharath Institute of Higher Education & Research school of Arts

Value Added Course: Course on commercial Art Course Duration:30 Hrs

S.No	Date	Topic	Time	Hour
1	3-10-2019	what areapplied art, commercial art	2.00-3.00p.m	1
2	4-10-2019	How they are beneficial for a designer	10.00-12.00p.m	1
3	7-10-2019	Introduction of drawing tools	2.00-3.00p.m	1
4	8-10-2019	Introduction to color schemes	10.00-12.00p.m	2
5	9-10-2019	Creation of various stages in layouting	2.00-4.00p.m	2
6	10-10-2019	idea, rough, and finished.	10.00-12.00p.m	2
7	11-10-2019	Still life – Overview of perspective	2.00-4.00p.m	2
8	14/10/2019	perspective drawing and composition	10.00-12.00p.m	2
9	15/10/2019	Creating 3D objects	2.00-4.00p.m	1
10	16/10/2019	placement of objects	10.00-12.00p.m	2
11	17/10/2019	Different types of shading	2.00-4.00p.m	2
12	18/10/2019	Design brief and analysis	10.00-12.00p.m	2
13	21/10/2019	Textures in shading	2.00-4.00p.m	2
14	22/10/2019	glass, steel, mud, clay ect.		
15	23/10/2019	Design Elements and Principals	10.00-12.00p.m	2
16	24/10/2019	Design. Elements. –Color – Shapes	10.00-12.00p.m	2
17	25/10/2019	Design principals	10.00-12.00p.m	2

Bharath Institute of Higher Education & Research

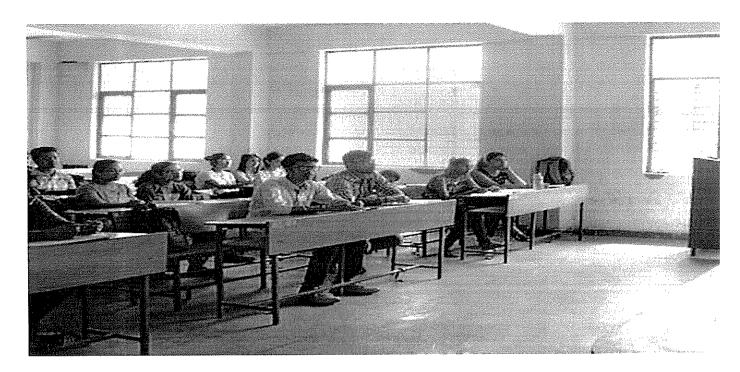
School of Arts

Students Registration List

Value Added Course: Course on commercial Art

S.NO	REG.N0	NAME OF THE CANDIDATE	DEPARTMENT
1	U19EM018	ISWARIYA P	MATHS
2	U19EM019 PRAVEEN E		MATHS
3	U19EM020	GOKUL K	MATHS
4	U19EM021	BOULIN A	MATHS
5	U19EM022	VIGNESH K	MATHS
6	U19EM023	PRAVEEN KUMAR R	MATHS
7	U19EM024	BHUVANESHWARAN D	MATHS
8	U19EM025	SURYAPRAKASH K	MATHS
9	U19EM026	HARIHARAN S	MATHS
10	U19EM027	VIGNESH E	MATHS
11	U19EM028	SHARMILA K	MATHS
12	U19EM029	IYYAPPAN G	MATHS
13	U19EM030	CHARLES T	MATHS
14	U19EM031	PREETHIBA R	MATHS
15	U19EM033	PONPUVESH G	MATHS
16	U19EM034	SATHYAABIRAMI A	MATHS
17	U19EM035	AJITH KUMAR B	MATHS
18	U19EM036	BANU PRIYA B	MATHS
19	U19EM037	B LALTHULIANA	MATHS
20	U19EM038	POOTHA PANDI P	MATHS
21	U19EM039	SUNMATHI U	MATHS
22	U19EM040	DEEPIKA U	MATHS
23	U19EM041	VAISHNAVI M	MATHS
24	U19EM042	RAMESH K	MATHS
25	U19EM043	PRASANTH B	MATHS
26	U19EM044	KARTHICK R	MATHS
27	U19EM045	DHANAVEL K	MATHS
28	U19EM046	GUNASEKAR K	MATHS
29	U19EM047	PRASANTH R	MATHS
30	U19EM048	MOHAMED SAJET M	MATHS





Resource Person Details Dr.k.Ravichandran Associate Professor Rajah's college Thiruvaiyaru 613103



School of Arts

CERTIFICATE OF PARTICIPATION

This is to certify that

MOHAMED SAJET M

has participated in the Course on commercial Art

conducted by the School of Arts, BIHER from 3.10. 2019 to 25.10.2019.

Dr.R.Balakrishnan Course Co-ordinator

Dr.M.chitrakannu Convenor

Dr.A.Muthukumaravel Dean-Arts & Science



Value Added Course

Course on commercial Art

syllabus

2,000

Introduction to Commercial Art –what areapplied art, commercial art?How they are beneficial for a designer?- Introduction of drawing tools-Design brief and analysis – Layouts – types and their uses –Introduction to color schemes – Creation of various stages in layouting– idea, rough, and finished.

Still life – Overview of perspective –perspective drawing and composition –Creating 3D objects – placement of objects – Different types of shading – Textures in shading –Shading techniques and reflection – Understanding shading – glass , steel, mud, clay ect.

Design Elements and Principals – Design. Elements. –Color – Shapes -

Typography –Line – Form – Value – Texture – Space –Design principals –Balance – Movement –Rhythm. – Contrast –pattern – Unity – Emphasis. Design Essentials – Grid Systems – Types of Layouts – Logo Designing – Types of Logos and their Making –Idea Development – Concept Art, and Visualization.



Registration Form

Value Added Course

Date: 03-10-2019

Name

- 1 · 1

: M: Mohamed Sajet

Reg.No.

: U19EM048

Date of Birth

: 10-07-2001

Gender

. M

Department

: Maths

Year

: 2019

Contact No.

: 9864537602

Email ID

: sajet 1007@gmail.com

Course Applied For: Course on commercal Art



Course Feedback form

Value Added Course

Date: 3-10-2019

Course Title: Course on commercial Art

Name: M. Mohamed sajet

RegNo: U19EM048

347 B **

Department: Maths

S.No	Particulars	1	2	3	4	5
	(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied	5. Ve	ry S	atis	fied)
1.	Ojectives of the course clear to you				V	
2.	Course contents met with your expectations					~
3.	Lecture sequence was well planned				~	
4.	Lectures were clear and easy to understand				V	
5.	Teaching aids were effective					V
6.	Instructors encourage interaction and were helpful					レ
7.	The level of the course					V
	(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)					
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Signature





Date:02.09.2019

CIRCULAR

Sub: Organising Value Added Course on Short term course on Journalism-reg.,

With reference to the above mentioned subject, we bring it to your notice that School of Arts, Bharath Institute of Higher Education & Research is organising Value added course "Certificate Course On Short term course on Journalism". The syllabus and registration form is enclosed below.

The candidates those who are interested to join must fill the registration form and submit to the Course Coordinator Mr.Kumarasen, Department of English on or before 20.09.2019. The Registration form received after the mentioned date shall not be entertained under any circumstances.

(Declared as Deemed to be University of Straight Encl: A copy of Syllabus & Registration form

Copy To:

1.All HODs

2.Office File/ Notice Board

3. Course Coordinator

Bharath Institute of Higher Education & Research School of Arts

Course TimeTable

Value Added Course: Shrt term course on Journalism Course Duration:30 Hrs

S.No	Date	Time	Hour
1	19/03/10	2.00-4.00p.m	2
2	19/10/10	10.00-12.00p.m	2
3	14/10/2019	2.00-4.00p.m	2
4	16/10/2019	10.00-12.00p.m	2
5	21/10/2019	2.00-3.00p.m	1
6	28/10/2019	10.00-12.00p.m	2
7	30/10/2019	2.00-4.00p.m	2
8	22/10/2019	10.00-12.00p.m	2
9	24/10/2019	2.00-3.00p.m	1
10	19/04/11	2.00-4.00p.m	2
11	19/07/11	2.00-4.00p.m	2
12	19/11/11	10.00-12.00p.m	2
13	14/11/2019	2.00-4.00p.m	2
14	19/11/2019	2.00-4.00p.m	2
15	29/11/2019	10.00-12.00p.m	2
16	19/02/12	2.00-3.00p.m	1
17	19/03/12	2.00-4.00p.m	2

Bharath Institute of Higher Education & Research School of Arts Department of English

Lesson Plan

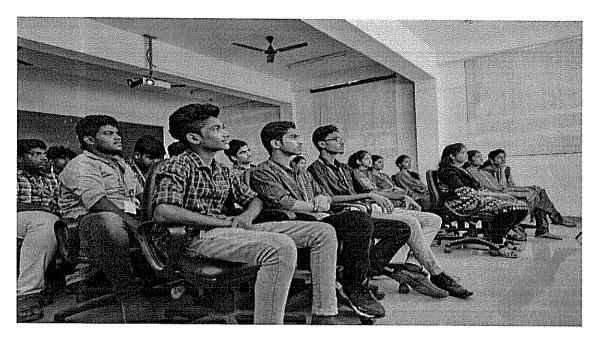
Ided Courses Shout to a second right						
agea	Ided Course: Short term course on Journalism Course Durati					
S.No	Date	Topic	Time	Hour		
1	19/03/10	A brief history of the Press in India	4.00p.m	2		
2	19/10/10	Major newspaper and magazine organizat	10.00- 12.00p.m	2		
3	14/10/2019	News: Definition, types, news value, tech		2		
4	16/10/2019	interviewing skills, attribution, problem o	10.00- 12.00p.m	2		
5	21/10/2019	Sources of News: Traditional Sources, M	2.00- 3.00p.m	1		
6	28/10/2019	Cross Media Sources including Radio	12.00p.m	2		
7	30/10/2019	TV and internet	2.00- 4.00p.m	2		
8	22/10/2019	ethical issues regarding sources	10.00- 12.00p.m	2		
9	24/10/2019	Gate-keeping and validation of news sour		$\begin{vmatrix} 1 \end{vmatrix}$		
10	19/04/11	Definition, structure, characteristics, types		2		
11	19/07/11	Process: Ideas and research	2.00- 4.00p.m	2		
12	19/11/11	tools and techniques	10.00- 12.00p.m	2		
13	14/11/2019	Responsibilities of a reporter and challeng	2.00- 4.00p.m	2		
14	19/11/2019	Professionalism, constraints on objectivity	2.00- 4.00p.m	2		
15	29/11/2019	influence of PR and spin doctors	10.00- 12.00p.m	2		
16	19/02/12	intra-organizational controls	2.00- 3.00p.m	1		
17	19/03/12	owner and editor's relationship	2.00- 4.00p.m	2		

Bharath Institute of Higher Education & Rese School of Arts Students Registration List Value Added Course: Short term course on Jour

S.NO	REG.N0	NAME OF THE CANDIDATE	DEPARTMENT
1	U19BA008	BALAJI V	BBA
2	U19BA011	VAGGA VARSHINI	BBA
3	U19BA012	NARMADHA D	BBA
4	U19PS017	ANTHA L	PHYSICS
5	U19PS018	SARANRAJ C	PHYSICS
6	U19P5020	DHARMARAJ S	PHYSICS
7	U19PS022	MADHUPRIYA S	PHYSICS
8	U19PS023	JASTUSBABU N	PHYSICS
9	U19SC071	YAMUNA N	CS
10	U19SC074	KARTHIKEYAN J	CS
11	U19SC082	GOPINATH B	CS
12	U19SC083	VIJAYAKUMAR P	CS
13	U19BA028	AJAY KUMAR B	BBA
14	U198A029	THIRUKUMARAN R	ВВА
15	U19BA030	PRAVEEN KARTHIK R	BBA
16	U19BA031	GOPINATH R	BBA
17	U19P5009	NAMBIRAJAN S	PHYSICS
18	U19PS011	N SAYADEEVI	PHYSICS
19	U19PS012	SANGEETHA V	PHYSICS
20	U198A036	SIVANESH S	BBA
21	U19BA037	VENKATESA PERUMAL M	BBA
22	U19CA036	MANOJKUMAR B	BCA
23	U19CA037	IRFAN M .	BCA
24	U19CA038	RICKY DANIEL R	BCA
25	U19CA041	GURUNATHAN S	BCA
26	U19CA042	PRITHA SHOME	ВСА
27	U19PS014	KARUNYA G A	PHYSICS
28	U19PS015	KOKILA P	PHYSICS
29	U19PS016	DHANIN N REJ	PHYSICS



Value Added Courses on Journalsim



Resource person

Mr. Muthukrishnan

Asst.professor,

Department of English

BharathCollege of Arts and Science,

Thanjavur.



School of Arts

CERTIFICATE OF PARTICIPATION

This is to certify that

has participated in the course on Short term course on Journalism, conducted by the School of Arts, from BIHER October 3, 2019 to December 03, 2019.

Mr. Kumerasan

Course Co-ordinator

K. Saraam Aty. Prof. Saraswathi Convenor

Dr. A. Muthukumaravel

Dean Arts & Science



Department of English

Value Added Course

Course name: Short term on Journalism Course name: Course

Course duration: 30 Hours

Syllabus

Unit I: Introduction to Communication

- Definition, Process , Purpose, Principles
- Kinds: Intra personal, Interpersonal, Group, Organizational, Mass, Mass-line, Interactive
- Models of Communication: Linear and Non-linear, Western and Indian

Unit II: Introduction to Print Medium

- A brief history of the Press in India
- Major newspaper and magazine organizations: An analysis of major publications

Unit III: Introduction to news writing

- News: Definition, types, news value, techniques of newsgathering, interviewing skills, attribution, problem of planted stories
- Sources of News: Traditional Sources, Media Sources, Cross Media Sources including Radio, TV and internet, ethical issues regarding sources, Gate-keeping and validation of news sources.

Unit IV:Introduction to feature writing

- Definition, structure, characteristics, types
- Process: Ideas and research, tools and techniques

Unit V: Challenges and Trends

• Responsibilities of a reporter and challenges: Professionalism, constraints on objectivity, influence of PR and spin doctors, intra-organizational controls; owner and editor's relationship.



Department of English

Value Added Course

Course name: Short term on Journalism Course duration: 30 Hours

Syllabus

Unit I: Introduction to Communication

- Definition, Process, Purpose, Principles
- Kinds: Intra personal, Interpersonal, Group, Organizational, Mass, Mass-line, Interactive
- Models of Communication: Linear and Non-linear, Western and Indian

Unit II: Introduction to Print Medium

- A brief history of the Press in India
- Major newspaper and magazine organizations: An analysis of major publications

Unit III: Introduction to news writing

- News: Definition, types, news value, techniques of newsgathering, interviewing skills, attribution, problem of planted stories
- Sources of News: Traditional Sources, Media Sources, Cross Media Sources including Radio, TV and internet, ethical issues regarding sources, Gate-keeping and validation of news sources.

Unit IV:Introduction to feature writing

- Definition, structure, characteristics, types
- Process: Ideas and research, tools and techniques

Unit V: Challenges and Trends

• Responsibilities of a reporter and challenges: Professionalism, constraints on objectivity, influence of PR and spin doctors, intra-organizational controls; owner and editor's relationship.



Registration Form

Value Added Course

Date: 3-12-19

Name

: Balaji.V

Reg.No.

: U19BA 008

Date of Birth

:14.06.1999

Gender

. Male

Department

: BBA

Year

: 2019

Contact No.

: 94420317 lb

Email ID : Balaji 123@gmail.com

Course Applied For: Coursel on Drawing



Course Feedback form

Value Added Course

Date: 3 - 12 - 19

Course Title: Courses on Drawing

Name:

Balaji.V

RegNo:

U19_BA008

Department: BBA

S.No	Particulars Particulars	1	2	3	4	5
	(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied	5. Ve	ery S	atis	fied)
1.	Ojectives of the course clear to you	سهدا	<u> </u>		T	<u> </u>
2.	Course contents met with your expectations		~	╁		
3.	Lecture sequence was well planned				1	
4.	Lectures were clear and easy to understand					
5.	Teaching aids were effective	1				
6.	Instructors encourage interaction and were helpful		·			
7.	The level of the course	1				
	(1. Very poor 2. Poor 3. Average 4. Good 5.]	Excel	lent)	·	L
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Signature



Date: 11.09.2019

CIRCULAR

Sub: Organising Value-added Course: Certificate program on call center training - reg.,

With reference to the above-mentioned subject, we bring it to your notice that School of Arts, Bharath Institute of Higher Education & Research is organising Certificate program on call center training". The syllabus and registration form are enclosed below.

The candidates those who are interested to join must fill the registration form and submit to the course coordinator Dr. A. Arockianathan, School of Arts on or before 02.10.2019. The Registration form received after the mentioned date shall not be entertained under any circumstances.

Doar Faculty of Arts & Science

The property of Arts & Science

Dean-Faculty of Arts & Science

Chennai-600 073. INDIA

Encl: A copy of Syllabus & Registration form

Copy To:

1.All HODs

2.Office File/ Notice Board

Bharath Institute of Higher Education & Research School of Arts

TIMETABLE

Certificate program on call center training

Course Duration:30 Hrs

Course Duration: 30 Hrs					
S.No	Date	Time	Hour		
1	03.10.2019	2.00-4.00p.m	2		
2	04.10.2019	2.00-4.00p.m	2		
3	07.10.2019	2.00-4.00p.m	2		
4	08.10.2019	2.00-4.00p.m	2		
5	09.10.2019	2.00-4.00p.m	2		
6	10.10.2019	2.00-4.00p.m	2		
7	11.10.2019	2.00-4.00p.m	2		
8	14.10.2019	2.00-4.00p.m	2		
9	16.10.2019	2.00-4.00p.m	2		
10	17.10.2019	2.00-4.00p.m	2		
11	18.10.2019	2.00-4.00p.m	2		
12	21.10.2019	2.00-4.00p.m	2		
13		2.00-4.00p.m	2		
14		2.00-4.00p.m	2		
1:		2.00-4.00p.m	2		

School of Arts Participant List

Certificate program on call center training

S.NO	REG.No	NAME OF THE CANDIDATE	DEPARTMENT
1	U19BE002	Esther Rani R	BA-ENGLISH
2	U19BE003	Gopinath V	BA-ENGLISH
3	U19BE004	Vijay Mathew K	BA-ENGLISH
4	U19BE005	Karthik M	BA-ENGLISH
5	U19BE006	Mani M	BA-ENGLISH
6	U19BE007	Princy P	BA-ENGLISH
7	U19BE008	Dhivya R	BA-ENGLISH
8	U19BE009	Shoaib Akhtar MD	BA-ENGLISH
9	U19BE010	Frederick Clement Raj F	BA-ENGLISH
10	U19BE011	Mandy	BA-ENGLISH
11	U19BE012	Mithiran R	BA-ENGLISH
12	U19BE013	Amarnath A	BA-ENGLISH
13	U19BE014	Gary VL Malsawzuala ralte	BA-ENGLISH
14	U19BE015	Dixon S Vahropha	BA-ENGLISH
15	U19BE016	Sudhakar S	BA-ENGLISH
16	U19BE017	Swetha A	BA-ENGLISH
17	U19BE018	Sandhya E	BA-ENGLISH
18	U17BC017	HARIHARAPRABU S	B.COM
19	U17BC018	PRIYA M	B.COM
20	U17BC019	GOWTHAM S	B.COM
21	U18BE034	OSHIKA ROY CHOWDHURY	BA-ENGLISH
22	U18BE035	KEVIN RECHARD M	BA-ENGLISH
23	U18BE036	ELANGO E	BA-ENGLISH
24	U18BE037	DHANAKUMAR K	BA-ENGLISH
25	U17CA063	ASWIN S	BCA
26	U17CA064	JABASRAJA P	ВСА

27	U17CA065	YUVANRAJ K	ВСА
28	U17SC014	DHAMODARAN B	BSC-COMPUTER SCIENCE
29	U178C015	SARAVANAN K	BSC-COMPUTER SCIENCE
30	U17SC016	SANTHOSH M	BSC-COMPUTER SCIENCE
31	U17SC017	SHARMILADEVI C	BSC-COMPUTER SCIENCE
32	U18BE024	AKASH B	BA-ENGLISH
33	U18BE025	RAMYA P	BA-ENGLISH
34	U18BE026	SANTHOSH K	BA-ENGLISH
35	U18BE027	LAISHRAM YOHIENBA KHUMAN	BA-ENGLISH
36	U17PS032	NITHISHRAJ G	BSC-PHYSICS
37	U17PS033	RAJALAKSHMI C	BSC-PHYSICS
38	U18BE008	UMA RANI K	BA-ENGLISH
39	U18BE009	DINESH Y	BA-ENGLISH
40	U18BE010	PRIYANKA G	BA-ENGLISH

.



Certificate program on call center training



Resource Person

Mrs. Arpudham, Winsofts centre of training academy, Chennai.



83,3,Agharam Main Road, Secretariat Golony, Tiruvanchery, Selaiyur, Chennai - 600126,Tamil Nadu, India.

School of Arts

Certificate of Participation

This certificate is awarded to Mr./ Ms. Mansi for enthusiastic participation and completion of the Certificate program on call center training from 03.10.2019 to 24.10.2019.

Dr. A. Arockianathan

Course Coordinator

Mr.V.C. Jain

Conven

Dean -Arts & Science



Registration Form

Certificate program on call center training

Date: 3,10,2019

Name

: Mithiran. R

Reg.No.

: U19BE012

Date of Birth

: 18.08.1996

Gender

Department

: English

Year

: 2019

Contact No.

: 8252785610

Email ID: Mithiran 123@gmail. Com

Course Applied For: Certificate program on call center

braining

Signature



Course Feedback form

Value Added Courses on Computer Animation

Date: 3 - 10 - 19

Course Title: Computer Animation

Name:

RegNo:

Department:

Mithiran.R U19BE012 English

S.No	Particulars	1	2	3	4	5_
9.140	(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied	5. Ve	ry S	atisf	ied)	
1	Objectives of the course clear to you					
2.	Course contents met with your expectations	<u> </u>	<u>ر</u>	<u> </u>		
3.	Lecture sequence was well planned	ļ		-		
4.	Lectures were clear and easy to understand	1	 			1
5.	Teaching aids were effective		 	-	<u> </u>	
6.	Instructors encourage interaction and were helpful	┼	+-	-	<u> </u>	-
7.	The level of the course	Evro	llond		<u> </u>	
	(1. Very poor 2. Poor 3. Average 4. Good 5.	LXCE	1211	1 3	ΤΔ	15
8.	Overall rating of the course:	1		13	<u></u>	1-5

Please give Suggestion for the improvement of the course:

Signature



Date:17.09.2019

CIRCULAR

Sub: Organising Value added Course :Short Time Course on Skill enhancement course on music and dance reg.,

With reference to the above mentioned subject, we bring it to your notice that School of Arts, Bharath Institute of Higher Education & Research is organising Value added course "Music and dance". The syllabus and registration form is enclosed below.

The candidates those who are interested to join must fill the registration form and submit to the Course Coordinator MR kastrokumaron or before 26.09.2019. The Registration form received after the mentioned date shall not be entertained under any circumstances.

Dean-Faculty of Arts & Science ience

MANUAL STREET STREET Education & Research (Declared as Deemed to be University & Registrations form Chennal-600 073. INDIA

Copy To:

1.All HODs

2.Office File/Notice Board

3. Course Coordinator

Bharath Institute of Higher Education & Research School of Arts Course TimeTable

Value Added Course: Short Time Course on Music and dance

Course Duration:30 Hrs

S.No	Date	Time	Hour
1	19/10/03	10.00-12.00p.m	2
2	19/10/04	2.00-3.00p.m	1
3	19/10/05	2.00-3.00p.m	1
4	19/10/06	10.00-12.00p.m	2
5	19/10/09	2.00-4.00p.m	2
6	19/10/10	10.00-12.00p.m	1
7	19/10/11	2.00-4.00p.m	2
8	19/10/12	10.00-12.00p.m	2
9	19/10/13	2.00-4.00p.m	2
10	19/10/16	10.00-12.00p.m	2
11	19/10/17	2.00-4.00p.m	2
12	19/10/18	10.00-12.00p.m	2
13	19/10/19	2.00-4.00p.m	2
14	19/10/20	10.00-12.00p.m	2
15	19/10/23	2.00-4.00p.m	2
16	19/10/24	10.00-12.00p.m	2
17	19/10/25	10.00-12.00p.m	2

Bharath Institute of Higher Education & Research School of Arts Students Registration List Value Added Course: Short Time Course on Music and dance

S.NO	REG.N0	NAME OF THE CANDIDATE	DEPARTMENT
1	U15VC001	AJITHKUMAR S	COMMERCE
2	U15VC002	BALAMURUGAN S	COMMERCE
3	U15VC003	DINESH M	COMMERCE
4	U15VC004	KAMALJ .	COMMERCE
5	U15VC005	LAKSHMIPATHI C	COMMERCE
6	U15VC006	MOHAMMED WASIM A	COMMERCE
7	U15VC007	SRINIVASAN C	COMMERCE
8	U15VC008	SUJAN RAJ E	COMMERCE
9		SURIYA PRAKASH G	COMMERCE
	U15VC009		COMMERCE
10	U15VC010	SAKTHIVEL P	COMMERCE
11	U15VC011	MARGAM NYORI	
12	U15VC012	KASINATH S	COMMERCE
13	U15VC013	SANTHOSH KUMAR S	COMMERCE
14	U15VC014	LOKESH KUMAR S	COMMERCE
15	U15VC015	HARI P	COMMERCE
16	U15VC016	RAGHUL B	COMMERCE
17	U15VC017	V ASHOK KUMAR	COMMERCE
18	U15VC018	SATHYA S	COMMERCE
19	U15VC019	SWATHI V	COMMERCE
20	U15VC020	JWNGLARI NEPTUNE CHAMPRAMARY	COMMERCE
21	U15VC021	RAGHUL S	BBA
22	U15VC022	RATHEESH S	BBA
23	U15VC023	LAVANYA D	BBA
24	U17VC007	ILAVARASI K	BCA
25	U16VC001	PARTHIBAN K	BCA
26	U16VC002	PRADEEP S	BCA
27	U16VC003	QUANY RAJIV WEST QB	BCA
28	U16VC004	KARUNAKARAN T	BCA
29	U16VC005	ABIMANYU M L	BCA
30	U16VC006	VENKATESAN G	ВСА
31	U16VC007	KAPIL KUMAR N	BCA
32	U16VC008	VIJAY R	BCA
33	U16VC009	SANTHAKUMAR K	BCA
34	U17VC001	JOHN KARTHIK M	BCA
35	U17VC002	M S ADITYA	BCA



Value Added Courses on Visual Communication



Resource person

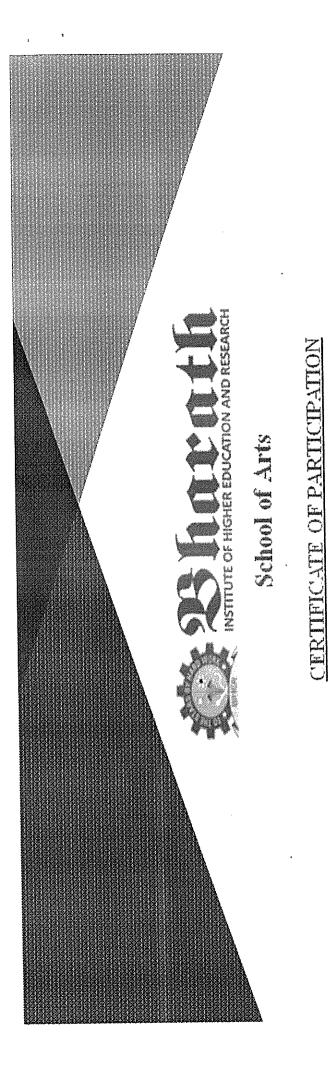
Mr. balasubramanium

Asst.professor,

Department of music and dance,

Tamilnadu music College,

Chennai.



This is to certify that **ABIMANYU M L**

has participated in the Skill Enhancement course on music and Dance by the School of Arts, BIHER From October3, 2019 to October25,

W. Sahamuty.
Dr. Saraswathy

Convener

Dean Arts & Science

Dr.Muthukumaravel

Lesson Plan

Value Added Course: Short Time Course on Music and dance Hrs Course Duration:30							
S.No	Date	Topic	Time	Hour			
1	19/10/03	History and Theory of Indian Music	10.00- 12.00p.m	2			
2	19/10/04	Brief history of Carnatic music with special reference of Silappadikaram, Natyasastra, Sangita Ratnakara and Chaturdandi	2.00- 3.00p.m	1			
3	19/10/05	Life-sketch and contributions of the following composers- Purandaradasa, Tyagaraja, Muthuswamy Dikshitar, Syama Sastri	2.00- 3.00p.m	1			
4	19/10/06	Bhadrachala Ramdas	10.00- 12.00p.m	2			
5	19/10/09	. Place of Music in Life	2.00- 4.00p.m	2			
6	19/10/10	Social, Spiritual & Cultural Values	10.00- 12.00p.m	1			
7	19/10/11	Adhara Sthayi g. Dhatu & Mathu b. Nadotpathi h. Akshara Kala & Matra Kalas	2.00- 4.00p.m	2			
8	19/10/12	Tarasthayi & Mandrasthayi	10.00- 12.00p.m	2			
9	19/10/13	A brief history of Indian dance	2.00- 4.00p.m	2			
10	19/10/16	Acquaintance with the themes of Ramayana	10.00- 12.00p.m	2			
11	19/10/17	Acquaintance with the themes of Ramayana Govardhan lila, Panghatlila, Draupadi cheer haran, Makhan chori,	2.00- 4.00p.m	2			
12	19/10/18	Raga lakshanas of Khamach, bilahari, kalyani, mohana, mayamalavagowla	10.00- 12.00p.m	2			
13	19/10/19	Raga lakshanas of Khamach, bilahari, kalyani, mohana	2.00- 4.00p.m	2			
14	19/10/20	Introduction to History of Music	10.00- 12.00p.m	2			

1	1		•
	15	19/10/23	Tillanas , Bhajans
	16	19/10/24	Madhyama kala krithis
	17	19/10/25	Pada Varna

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2.00- 4.00p.m	2
10.00- 12.00p.m	2
10.00- 12.00p.m	2



Value Added Course

Course name: Skill enhancement course on Music and dance

Course duration: 30 Hours

Syllabus

Unit I:

1. History and Theory of Indian Music 1. (a) Brief history of Carnatic music with special reference of Silappadikaram, Natyasastra, Sangita Ratnakara and ChaturdandiPrakasika. (b) Life-sketch and contributions of the following composers-Purandaradasa, Tyagaraja, MuthuswamyDikshitar, SyamaSastri and Bhadrachala Ramdas. Place of Music in Life, its Social, Spiritual & Cultural Values

- 2. Detailed Explanation & Defination of the following Musical Terms
- a. AdharaSthayi g. Dhatu &Mathu
- b. Nadotpathi h. Akshara Kala & MatraKalas
- c. Ahata &Anahata Nada i. Anyaswara
- d. Swara j. Avartha
- e. Sthayi k. Sangati
- f. Poorvanga&Uttaranga

Unit II:

- 1.Introduction to History of Music
- 2. Sources for Musical History of India
- 3. Land marks in the history of Music & Dance
- 4. Musical Instruments
- 5. Raga Lakshanas of Kambhoji, Todi, Shanmukhapriya, Vasantha, Hamsadhwani& Ananda bhairavi

Saralevarse

- 2. Jantivarse
- 3. Tarasthayi&Mandrasthayi
- 4. Alankaras

Unit III:

1.A brief history of Indian dance. 2. Acquaintance with the themes of Ramayana, Mahabharataa, Bhagvata Purana and Gita Govinda in context of Kathak. Acquaintance with the themes of Ramayana Govardhan lila, Panghatlila, Draupadi cheer haran, Makhanchori, Marichvadh, Bhasmasurvadh, Madan dahan, etc. 3. A brief history of Kathak dance. (a)

Reference from ancient text (vedic, puranic, epics and other scriptures).evolution of Kathak dance in Pracheenkal/Mandir kal Origin of the Raga – Raga classification into janaka, janyaraganga, upanga and bhashanga ragas. Krama and vakra ragas, varjya ragas and dwisthayi.

2. A study of the scheme of 72 malas and the application of katapayadi sutra for the scheme of 72

- 2. A study of the scheme of 72 malas and the application of katapayadi sutra for the scheme of 72 malas.
- 3. Lakshanas of shancharigeetha, lakshanageetha, jathiswara, swarajathi, jnanarnava and devaranama.
- 4. Raga lakshanas of Khamach, bilahari, kalyani, mohana, mayamalavagowla and arabhi.

Unit IV:

Acquaintance with its repertoire. Rang pravesh / invocation, compositions (Bandish) from traditional technical dance part of kathak. Literary contents - abhinay, bhajans, thumri, dadra, ghazals, dhrupad, kavit, etc. Rhythmic musical composition like Tarana, Tirvat, Chaturang, etc. 5. Distinctive aspects of Kathak (using of ghungrus, chakkars, upaj, costume, etc. 6. Ability to write notation of teental and jhaptal (thah, dugun, chaugun). 7. Definition and short explanation: Nritta,

Unit V:

Practicals -

- 1. Practice of basic standing position and various patterns of Tatkar. 2. Practice of exercise of different parts of the human body particularly anga, pratyanga, upanga. 3. Practice of exercise of ten different movement {hastak} chakkars in teen taal in thah, dugun, chaudganlaya. 4. Prahant of teentaal, jhap taal with hast kriyTillanas 2
- 2. Madhyama kala krithis 4
- 3. Vilamba kala krithis 2
- 4. Vachanas 2
- 5. Anthapurageethe 2
- 6. Bhajans 2
- 7. Pada Varna 1



Registration Form

Value Added Course

Date:05 -10-2019

Name

: Abimanyu. M.L

Reg.No.

: 0164C005

Date of Birth

: 30.07.1998

Gender

: Female

Department

: Vis Com

Year :

2016

Contact No.

: 9443949367

Email ID

: Abimanyu123@gnail.com

Course Applied For: SICIII enhancement Course on music and dame Signature



Course Feedback form

Value Added Course

Date:25/10/2019

Course Title: Skill enhancement course on Music and dance

Name: Abimanyu. M.L

RegNo: U16V CO 05

Department: Viccom

S.No	Particulars Particulars	1	2	3	4	5	
211.0	(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	Ojectives of the course clear to you		<u> </u>		<u> </u>		
2.	Course contents met with your expectations		~				
3.	Lecture sequence was well planned			<u></u>			
4.	Lectures were clear and easy to understand		ļ	ļ			
5.	Teaching aids were effective			<u> </u>	1	<u> </u>	
6.	Instructors encourage interaction and were helpful		-	1	ļ		
7.	The level of the course			1			
	(1. Very poor 2. Poor 3. Average 4. Good 5.	Excel	llent)	<u>.</u>		
8.	Overall rating of the course:	1	2	3	4	5_	

Please give Suggestion for the improvement of the course:

Signature





Date:17.09.2019

CIRCULAR

Sub: Organising Value added Course: Short term course on Audio and Music Production- reg.,

With reference to the above mentioned subject, we bring it to your notice that School of Arts, Bharath Institute of Higher Education & Research is organising Value added course "Short term course on Audio and Music Production". The syllabus and registration form is enclosed below.

The candidates those who are interested to join must fill the registration form and submit to the Course Coordinator Mr.Kumerasan,on or before 02.10.2019. The Registration form received after the mentioned date shall not be entertained under any circumstances.

Herri Facility of Aris & Science About the Institute of Higher Education & Research Encirc As Deemed to be University U/S 3 of UGC Common Section form

Copy To:

1.All HODs

2.Office File/ Notice Board

3. Course Coordinator



Value Added Course

Course name: Short term course on Audio

and Music Production

Course duration: 30 Hours

Syllabus

Unit 1 Recording

- 1.1 Recording Musical Instrument
- 1.2 Working with bars and beats

Unit 2 Interface

2.1 Electronic Instrument Interface

Unit 3 Mixing

- 3.1 Mixing practice among group instrument
- 3.2 Final mixing of a song

Unit 4 Visualizing

- 4.1 Practice punch marking a song for visualizing
- 4.2 Executing a song video shooting

Unit 5 Editing

5.1 Executing editing and final submission of the song

Reference: Protools User Guide

NOTE: Students have to submit a video song either composed of their own or from an album holding social value message.

Bharath Institute of Higher Education & Research School of Arts Students Registration List

Value Added Course: Short term course on Audio and Music Production

S.NO	REG.N0	NAME OF THE CANDIDATE	DEPARTMENT
1	U18PS018	SARANRAJ C	PHYSICS
2	U18PS019	VIGNESHKUMAR Y	PHYSICS
3	U18PS020	DHARMARAJ S	PHYSICS
4	U18PS021	PRIYA DHARSHINI K	PHYSICS
5	U18PS022	MADHUPRIYA S	PHYSICS
6	U18PS023	JASTUSBABU N	PHYSICS
7	U18MI016	SHERLIN C	MICRO
8	U18MI017	KAVITHA V	MICRO
9	U18MI018	NABARUN DASGUPTA	MICRO
10	U18MI019	MANJU A	MICRO
11	U18MI020	DHANALAKSHMI M	MICRO
12	U18MI021	HEMALATHA K	MICRO
13	U18MI022	YOGASHREE G	MICRO
14	U18BC148	PRAVIN KUMAR P	COMMERCE
15	U18BC149	MOHAMMED ZAHEER H	COMMERCE
16	U18BC150	YUVANSRIRAM M	COMMERCE
17	U18BC151	JAYARAJ S	COMMERCE
18	U18BC152	VASEEM AL HUSSAIN R	COMMERCE
19	U18BC153	SATHEESHKUMAR S	COMMERCE
20	U18BC154	KULASEKARAN P	COMMERCE
21	U18BA023	SAJESH KUMAR	BBA
22	U18BA024	KARTHIK C	BBA
23	U18BA025	NAWNET TIRKEY	BBA

1		1	
24	U18BA026	OMESH VISHAAL RAJASEKARAN	ВВА
25	U18BA027	KARTHIK H	BBA
26	U18BA028	AJAY KUMAR B	BBA
27	U18BA029	THIRUKUMARAN R	BBA
28	U18BA030	PRAVEEN KARTHIK R	BBA
29	U18BA031	GOPINATH R	BBA
30	U18BA032	KIRUTHIKA S	BBA

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Value Added Courses on Visual Communication



Resource person

Ms. Raghukalidasan

Asst.professor,

Department of Visual Communication,

SLCS College of Science,

Madurai.



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School of Arts

This is to certify that

Music Production, conducted by the School of Arts, from BIHER has participated in the Short term course on Audio and October 3, 2019 to November 22, 2019.

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Ms. Kumarasen Course Co-ordinator

K. Ledmerty.
Prof. Saraswathi

Convenor

br. A. Muthukumaravel Dean Arts & Science

Bharath Institute of Higher Education & Research School of Arts

Lesson Plan

Value Added Course: Short term course on Audio and Music Production

Course Duratio

Hrs

		Hrs		
S.No	Date	Торіс	Time	Hou
1	19/03/10	Apply skills, knowledge and understanding to present performances	10.00-12.00p.m	2
2	19/04/10	Recording Musical Instrument	2.00-3.00p.m	1
3	19/08/10	musical awareness notes and keys	2.00-3.00p.m	1
4	19/12/10	musical awareness keyboard notes	10.00-12.00p.m	2
5	14/10/2019	Working with bars and beats	2.00-4.00p.m	2
6	16/10/2019	Perform with general security of pitch and rhythm	10.00-12.00p.m	1
7	18/10/2019	dynamics and articulation	2.00-4.00p.m	2
8	20/10/2019	Electronic Instrument Interface	10.00-12.00p.m	2
9	23/10/2019	Mixing practice among group instrument	2.00-4.00p.m	2
10	27/10/2019	fundamentals of instrumental command	10.00-12.00p.m	2
11	30/10/2019	Final mixing of a song	10.00-12.00p.m	2
12	19/02/11	Practice punch marking a song for visualizing	10.00-12.00p.m	2
13	19/05/11	degree of personal interpretation in performance	2.00-4.00p.m	2

14	19/07/11	Executing a song video shooting	2.00-4.00p.m	2
15	14/11/2019	Mixing practice among group instrument	2.00-4.00p.m	2
16	18/11/2019	Final mixing of a song with video	10.00-12.00p.m	2
17	22/11/2019	Executing editing and final submission of the song	10.00-12.00p.m	2

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Registration Form

Value Added Course

Date: 22-11-19

Name

: Saranraj. C

Reg.No.

: U18PS018

Date of Birth

: 15.09.1998

Gender

Department

: Male : Physics

Year

: 2018

Contact No.

Email ID: Saranraj 123 @gmail. com

Course Applied For: Short term Course on Audio 2 music Production



Course Feedback form

Value Added Course

Date:22/11/2019

Course Title:Short term course on Audio and Music Production

Name: Savanvaj - C RegNo: U18PSO18 Department: Physics

S.No	Particulars Particulars	1	2	3	4	5			
	(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)								
1.	Ojectives of the course clear to you	レ							
2.	Course contents met with your expectations		-						
3.	Lecture sequence was well planned				~				
4.	Lectures were clear and easy to understand				-				
5.	Teaching aids were effective				7				
6.	Instructors encourage interaction and were helpful					79			
7.	The level of the course								
	(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)								
8.	Overall rating of the course:	1	2	3	4	5			

Please give Suggestion for the improvement of the course:



Date:04.06.2019

CIRCULAR

Sub: Organising Value added Course: Introduction to Gandhian philosophy- reg.,

With reference to the above mentioned subject, we bring it to your notice that School of Arts, Bharath Institute of Higher Education & Research is organising Value added course "Introduction to Gandhian philosophy". The syllabus and registration form is enclosed below.

The candidates those who are interested to join must fill the registration form and submit to the Course Coordinator Dr.Kannan, on or before 22.06.2019. The Registration form received after the mentioned date shall not be entertained under any circumstances.

Dean Faculty of Arts & Science Blarath Institute of Higher Education & Research to expined as Deamed to be University U/S 3 of UGC A. Deam-Faculty Of Air 1998 Sciento DIA

Encl: A copy of Syllabus & Registration form

Copy To:

1.All HODs

2.Office File/ Notice Board

3. Course Coordinator

Bharath Institute of Higher Education & Research School of Arts

Course TimeTable

Value Added Course: Introduction to Gandhian philosophy

Course Duration:30 Hrs

S.No	Date	Time	Hour
1	19/07/04	2.00-3.00p.m	1
2	19/07/06	10.00-12.00p.m	2
3	19/07/10	2.00-3.00p.m	1
4	19/07/13	10.00-12.00p.m	2
5	19/07/16	2.00-3.00p.m	1
6	19/07/20	10.00-12.00p.m	1
7	19/07/24	2.00-4.00p.m	2
8	19/07/27	10.00-12.00p.m	2
9	19/07/30	2.00-4.00p.m	2
10	19/08/03	10.00-12.00p.m	2
11	19/08/06	2.00-4.00p.m	2
12	19/08/10	10.00-12.00p.m	2
13	19/08/13	2.00-4.00p.m	2
14	19/08/17	2.00-4.00p.m	2
15	19/08/21	2.00-4.00p.m	2
16	19/08/24	10.00-12.00p.m	2
17	19/08/31	10.00-12.00p.m	2

Bharath Institute of Higher Education & Research School of Arts

Students Registration List

Value Added Course: Courses on Introduction to Gandhian philosophy

S.NO	REG.N0	NAME OF THE CANDIDATE	DEPARTMENT
1	P19BC003	SHANE REVANTH R	COMMERCE
2	P19BC005	KAVITHA R	COMMERCE
3	P19BC006	PAVITHRA G	COMMERCE
4	P19BC007	SARANYA E	COMMERCE
5	P19BC008	YUMENISHA T	COMMERCE
6	P19BC009	DEEPTHI G	COMMERCE
7	P19BC010	NAVEENA R	COMMERCE
8	P19BC011	SUDHAKAR E	COMMERCE
9	P19BC012	SANTHOSH' R	COMMERCE
10	P19BC013	ANUSHYA M	COMMERCE
11	P19BC014	JAYANTHINATHAN V	COMMERCE
12	P19BC015	DEENADHAYALAN V	COMMERCE
13	P19BC016	PADMANABAN D	COMMERCE
14	P19BC017	ISWARYA S	COMMERCE
15	P19BC018	PASUPULETI VENKATA PAVAN KUMAR	COMMERCE
16	P19CA001	MANJULA M	BCA
17	P19CA002	ALBIN M	BCA
18	P19CA003	MURALI S	BCA
19	P19CA004	KAVIYA J	ВСА
20	P19CA005	RAMPARTHIBAN C	BCA
21	P19CA006	SUDHAMAN E P	BCA
22	P19CA007	VIGNESH U	BCA
23	P19CA008	GOKUL P	BCA
24	P19CA009	SHANMUGA PRIYA D	BCA
25	P19CA010	ANGEL LINCIYA L	BCA
26	P19CA011	KARTHIKEYAN M	BCA
27	P19CA012	JAYABHARATHI N	BCA
28	P19CA013	SACHINTENDULKAR D	BCA
29	P19CA014	YUVANAESH K	BCA
30	P19SC001	5 GANESH	Computer science
31	P19SC002	BALAJI A	Computer science
32	P19SC003	KARTHICK B	Computer science
33	P19SC004	SARATH S	Computer science
34	P19SC005	VIJAY S	Computer science
35	P19SC006	SUSENDRAN T	Computer science
36	P19SC007	JAYABHARATHI N	Computer science
37	P19SC008	TAMIL SELVA KUMAR V	Computer science
38	P19SC009	VIGNESH V	Computer science

39	P19SC010	KARTHIK R	Computer science
40	P19SC011	RAHULSRI S	Computer science
41	P19SC012	SANTHOSH KUMAR P	Computer science
42	P19SC013	MADHAN S	Computer science
43	P19SC014	RAJAASHOK S	Computer science
44	P19SC015	RAJESH S	Computer science
45	P19SC016	VIJAY J	Computer science

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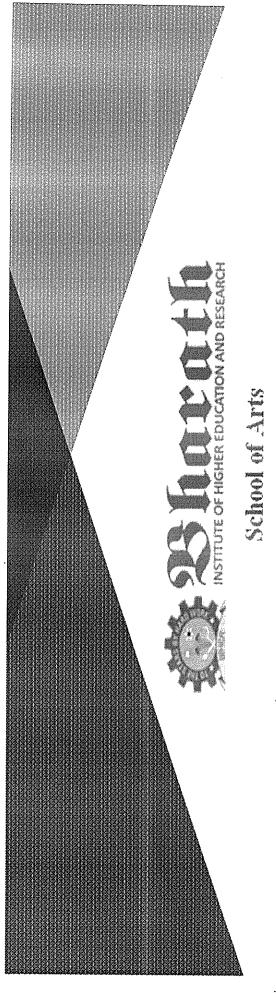


Value Added Courses on Gandhian philosophy



Resource person

Mr. Velayudham Mahatma Gandhi Vidyalaya Assistant Professor, Thanikachalam Road, T. Nagar, Chennai, Tamil Nadu 600017,



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CERTIFICATE OF PARTICIPATION

This is to certify that SHANE REVANTH R

philosophyby the School of Arts, BIHER From July 4, 2019 to August 31, has participated in the course on Introduction to Gandhian 2019.

Dr.D.Venkataramaraju Dr.J.KannanDr.Muthukumaravel

Course Co- ordinator Conv

Convenor

Dean Arts & Science

Bharath Institute of Higher Education & Research School of Arts

Lesson Plan

		Lesson Plan		
alue A	dded Course: Intr	oduction to Gandhian philosophy Co	urse Duratio	n:30 H
S.No	Date	Торіс	Time	Hour
1	19/07/04	Introduction-Back ground of Gandhian era	2.00- 3.00p.m	1
_2	19/07/06	Gandhiji's Life at a glance	10.00- 12.00p.m	2
3	19/07/10	Influence of Personalities like RUSKIN	2.00- 3.00p.m	1
4	19/07/13	Influence of Personalities like TOLSTOY, THOREA	10.00- 12.00p.m	2
5	19/07/16	e. Influence of Personalities like SWAMI VIVEKA	2.00- 3.00p.m	1
6	19/07/20	Influence of Different Religions-Hinduism, Jainisi	7	1
7	19/07/24	Influence of Different Religions-Buddhism, Chri		2
8	19/07/27	Gandhiji's Experiments with Truth	10.00- 12.00p.m	2
9	19/07/30	Gandhiji's Experiments with Non-Violence	2.00- 4.00p.m	2
10	19/08/03	Gandhiji's Experiments with His conception of		2
11	19/08/06	Mahatama Gandhiji's Cardinal Virtues; Ekadasha		2
12	19/08/10	Mahatama Gandhiji's Cardinal Virtues; Ekadasha		2
13	19/08/13	Gandhiji's conception of self, God and world.	2.00- 4.00p.m	2
14	19/08/17	Gandhiji's conception of self, God and world.	2.00- 4.00p.m	2
15	19/08/21	Gandhiji's conception of war, peace.	2.00- 4.00p.m	2
16	19/08/24	Gandhiji's conception of war, peace .	10.00- 12.00p.m 10.00-	2
17	19/08/31	Gandhiji's conception of conflict resolutions.	10.00- 12.00p.m	2



Value Added Course

Course name: Introduction to Gandhian philosophy

Course duration: 30 Hours

Syllabus

UNIT I: Introduction-Back ground of Gandhian era-Gandhiji's Life at a glance. Influence of Personalities like RUSKIN, TOLSTOY, THOREAU, SWAMI VIVEKANANDA, RAJARAM MOHAN ROY and others, on Gandhiji.

UNIT II: Influence of Different Religions-Hinduism, Jainism, Buddhism, Christianity, Islalm and others on Gandhiji.

UNIT III: Gandhiji's Experiments with Truth and Non-Violence His conception of means and ends.

UNIT IV: Mahatama Gandhiji's Cardinal Virtues; Ekadashavrata and Sapta Samajika Patakas (sins).

UNIT V: Gandhiji's conception of self, God and world. Chapter V I: Gandhiji's conception of war, peace and conflict resolutions.



Registration Form

Value Added Course

Date: 21-16-19

Name

: how! P

Reg.No.

: P19CA008

Date of Birth

: 28.05.1999

Gender

: male

Department

: BCA

Year

: 2019

Contact No.

: 9940216553

Email ID: gohv/preven/20gmeil.com

Course Applied For: into duton to handhian philipophy

Signature



Course Feedback form

Value Added Course

Date: .31-08-.2019

Course Title: Courses on Introduction to Gandhian Philosophy

Name: Crokul.P RegNo: P19 CA008 Department: BCA

S.No	Particulars	1	2	3	4	5
	(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied	15. Ve	erv S	atis	fied)
1.	Ojectives of the course clear to you					
2.	Course contents met with your expectations	1				-
3.	Lecture sequence was well planned				<u> </u>	-
4.	Lectures were clear and easy to understand					-
5.	Teaching aids were effective	_	 			
6.	Instructors encourage interaction and were helpful					
7.	The level of the course					
	(1. Very poor 2. Poor 3. Average 4. Good 5.	Excel	lenf`	<u>. </u>	L	L
8.	Overall rating of the course:	1	2	3	4	(5)

Please give Suggestion for the improvement of the course: