



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed-to-be-University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

04/06/2019

Chennai

From  
Gowtham Aashirwad Kumar,  
Assistant Professor,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
Head of the Department  
Department of Management Studies  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: Short Term Course on Front Office Operations - reg.,**

Respected Sir,

With reference to subject mentioned above, I would like to conduct the valued added course titled: **Short Term Course on Front Office Operations** on 03/07/2019. I am requesting your good office to kindly accept my proposal and grant me permission to commence the program.

Warm Regards,

Gowtham Aashirwad Kumar

Head of the Department



**Bharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed to be University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

05/06/2019  
Chennai

From  
Dr S Praveen Kumar,  
Professor & Head,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
The Dean Engineering  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value-added course: Short Term Course on Front Office Operations- reg.,**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Short Term Course on Front Office Operations** on 03/07/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

  
Dr S Praveen Kumar



DEAN - Engineering

**DEAN (Engineering)**  
Bharath Institute of Science & Technology  
BHARATH INSTITUTE OF HIGHER EDUCATION & RESEARCH  
(Declared as Deemed to be University U/S 3 of UGC Act. 1956)  
Seiayur, Chennai-600 073.



**Bharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
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## School of Management Studies & Commerce

### Circular

06/06/2019

**Sub: Organising Value-added Course: Short Term Course on Front Office Operations - reg.,**

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, Bharath Institute of Higher Education & Research is organising "Value added course: Short Term Course on Front Office Operations". The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by registered/speed post only to reach on or before 24<sup>th</sup> June 2019; application received after the mentioned date shall not be entertained under any circumstances.

  
Head of the Department

Encl: A copy of Syllabus & Registration form

**Bharath Institute of Higher Education & Research**

**School of Management studies and Commerce**

**Value Added Course: Short Term Course on Front Office Operations**

**Course Duration:50**

S.No	Date	Topic	Time	Hour
1	03-07-2019	Functional Organisation of Front office	4.00-5.00 Pm	2
2	04-07-2019	Front Desk Layout and Equipment	4.00-5.00 Pm	1
3	05-07-2019	Accomedation Concept about Size and Types of Hotel	4.00-5.00 Pm	2
4	06-07-2019	Types of Rooms	4.00-6.00 Pm	2
5	08-07-2019	Rate Categories	4.00-5.00 Pm	1
6	09-07-2019	Food Plans	4.00-5.00 Pm	2
7	10-07-2019	Basis of Charging Room Rates	4.00-5.00 Pm	1
8	11-07-2019	Tariff Card	4.00-6.00 Pm	2
9	12-07-2019	Job Description of Receptionist	4.00-5.00 Pm	1
10	15-07-2019	Pre Registration Activity	4.00-5.00 Pm	2
11	16-07-2019	Registration of Guest	4.00-5.00 Pm	1
12	17-07-2019	Innovation Operations in Registration Records	4.00-6.00 Pm	2
13	18-07-2019	Message Slip	4.00-5.00 Pm	1
14	19-07-2019	Job description of Concierge	4.00-5.00 Pm	2
15	20-07-2019	Job Description of Bell boy and bell captain	4.00-5.00 Pm	1
16	22-07-2019	Errand Cards Baggage handling	4.00-6.00 Pm	2
17	23-07-2019	Left Luggage	4.00-5.00 Pm	1
18	24-07-2019	Paging the guest	4.00-5.00 Pm	2
19	25-07-2019	Car parking	4.00-5.00 Pm	1
20	26-07-2019	Job description of front office cashier	4.00-6.00 Pm	2
21	27-07-2019	House limit and floor limit	4.00-5.00 Pm	1
22	29-07-2019	Encashment of foreign currency	4.00-5.00 Pm	2



23	30-07-2019	Maintaining guest polio		
24	31-07-2019	Allowance voucher	4.00-5.00 Pm	1
			4.00-6.00 Pm	2
25	01-08-2019	Guest Departure Procedure Safety locker management	4.00-6.00 Pm	
26	02-08-2019	Global reservations technologies	4.00-6.00 Pm	2
27	03-08-2019	Individual reservations and group bookings	4.00-6.00 Pm	
28	05-08-2019	Managing guest services	4.00-6.00 Pm	2
29	06-08-2019	Arrival, registration, assignment, and rooming	4.00-6.00 Pm	
30	07-08-2019	Billing the guest folio	4.00-6.00 Pm	2
31	08-08-2019	Cash transactions	4.00-6.00 Pm	1
			4.00-6.00 Pm	2

Bharath Institute of Higher Education & Research  
School of Management Studies & Commerce

Participant List- 2018

Value Added Course: Short Term Course on Front Office Operations

S.No	Register Number	Student Name	Remarks
1	P18BA001	SHANKAR S	
2	P18BA004	SANGEETHA M	
3	P18BA006	SELVAKUMAR R	
4	P18BA007	LOGASRI M	
5	P18BA008	MUKESH P	
6	P18BA009	MUGUNDAN S	
7	P18BA012	JOSHVA S	
8	P18BA015	NINUSHAA R M.	
9	P18BA016	NAVEEN KUMAR D G.	
10	P18BA019	MAKISHA . R.	
11	P18BA020	SOORAJ S NAIR.	
12	P18BA024	JOSEPHINE CECILY D.	
13	P18BA025	SARAVANA KUMAR A.	
14	P18BA026	CHILUKURI KIREETI REDDY.	
15	P18BA027	KRISHNAVENI S.	
16	P18BA038	BEUTON LAWRENCE A	
17	P18BA044	SOUNDARYA S.	
18	P18BA045	JEBILAH VICTORIA K.	
19	P18BA046	ARAVINDHA KUGAN MS.	
20	P18BA047	RENJU R K	
21	P18BA051	YUVARAJ V.	
22	P18BA052	SRIDEVI U.	
23	P18BA056	INDUMATHI C	
24	P18BA059	UDHAYA KUMAR M	
25	P18BA060	JAYA SURYA J	
26	P18BA061	DATIKI RAVI TEJA	
27	P18BA062	TAMILSELVAN P	
28	P18BA065	SANJAY K.	
29	P18BA066	SINDHIYA M.	
30	P18BA067	NIKITHA P R	
31	P18BA069	SUSMITHA M	
32	P18BA070	KRUPA SHARON NISHITHA S.	
33	P18BA071	DEEPAK R	
34	P18BA073	SWETHA R	
35	P18BA074	AKULA PAVAN THE J A THEJA	
36	P18BA075	SAI SARANYA S	
37	P18BA081	VARSHS THANILAZHAGI D S	
38	P18BA082	SIKHAKOLLI SAI LAKSHMI MOUNIKA GAYATRI	
39	P18BA083	PALLAVI KUMARI	
40	P18BA084	KEERTHIGA A	

41	P18BA085	RAJKUMAR K	
42	P18BA089	VIVEK M	
43	P18BA090	RAMESH S	
44	P18BA094	KIRTI	
45	P18BA095	SREE VARSHINI R	
46	P18BA096	MONICA K	
47	P18BA099	YUVANASH V	
48	P18BA100	AASAIYAN S	
49	P18BA101	JERALD EBNIZER	
50	P18BA102	DEVANATHAN J	

value-added course titled: **Front Office Operations** on 03/07/2019





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## SCHOOL OF MANAGEMENT STUDIES & COMMERCE

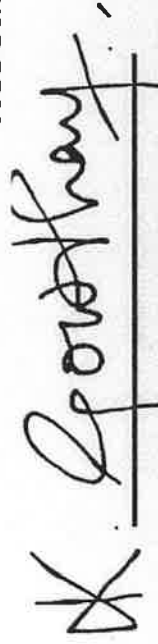
### *Certificate of Participation*

THIS IS PRESENTED TO

**AKULA PAVAN THEJA**

for participated in the **Short Term Course on Front  
Office Operations**, A Unique and Special Programme  
held at **Bharath Institute of Higher Education and**

**Research** on 03/07/2019



**GOWTHAM AASHIRWAD KUMAR**  
COURSE CO - ORDINATOR



**DR S PRAVEEN KUMAR**  
HEAD OF THE DEPARTMENT

## Course Feedback form

Date: 3/7/2019

Course Title: *Front Office Operation.*

Name: *Makisha . R*

RegNo: *U18BA019*

Department: *MBA*

S.No	Particulars	1	2	3	4	5
<b>(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied )</b>						
1.	objectives of the course clear to you					✓
2.	The course contents met with your expectations				✓	
3.	The lecture sequence was well planned				✓	
4.	The lectures were clear and easy to understand				✓	
5.	The teaching aids were effective			✓		✓
6.	The instructors encourage interaction and were helpful			✓		✓
7.	The level of the course				✓	
<b>(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)</b>						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

*Makisha*  
Signature

\*\*\* Thank you \*\*\*

## Course Feedback form

Course Title: *Front office operation*

Date: *30/7/2019*

Name: *Yuvaraj.V*

RegNo: *PL8BA051*

Department: *MBA*

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you	✓				
2.	The course contents met with your expectations		✓			
3.	The lecture sequence was well planned			✓		
4.	The lectures were clear and easy to understand			✓		
5.	The teaching aids were effective				✓	
6.	The instructors encourage interaction and were helpful					✓
7.	The level of the course	✓				
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

\*\*\* Thank you \*\*\*

*Yuvaraj.V*  
Signature



# Bharath

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01/07/2019  
Chennai

From  
Mr. R Ramamoorthy  
Assistant Professor  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
Dr S Praveen Kumar,  
Professor & Head,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: Short Term Course on Knowledge Management- reg.,**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Short Term Course on Knowledge Management** on 29/07/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

  
Mr. R Ramamoorthy

Head of the Department

  
Dr S Praveen Kumar





# Bharath

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01/07/2019  
Chennai

From  
Dr S Praveen Kumar,  
Professor & Head,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
The Dean Engineering  
Bharath Institute of Higher Education and Research,  
Chennai


**Sub: Permission to conduct value-added course: Short Term Course on Knowledge Management- reg.,**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Short Term Course on Knowledge Management** on 29/07/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

  
Dr S Praveen Kumar

  
DEAN - Engineering

DEAN (Engineering)  
Bharath Institute of Science & Technology  
BHARATH INSTITUTE OF HIGHER EDUCATION & RESEARCH  
(Declared as Deemed to be University U/S 3 of UGC Act. 1956)  
Selaiyur, Chennai-600 073.



**Bharath**  
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## School of Management Studies & Commerce

### Circular

26/08/2019

**Sub: Organising Value-added Course: Short Term Course on Knowledge Management - reg.,**

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, Bharath Institute of Higher Education & Research is organising "Value added course: Certificate Course on Knowledge Management". The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by registered/speed post only to reach on or before 30<sup>th</sup> August 2019; application received after the mentioned date shall not be entertained under any circumstances.

Head of the Department

Encl: A copy of Syllabus & Registration form

**Bharath Institute of Higher Education & Research****School of Management studies and Commerce****Value Added Course: Short Term Course on Knowledge Management****Course Duration:30**

<b>S.No</b>	<b>Date</b>	<b>Topic</b>	<b>Time</b>	<b>Hour</b>
1	29-07-2019	Introducing the concept of Knowledge Management	4.00-5.00 Pm	1
2	30-07-2019	Why Knowledge Management	4.00-5.00 Pm	1
3	31-07-2019	Knowledge Management Life Cycle	4.00-5.00 Pm	1
4	01-08-2019	Knowledge Creation	4.00-6.00 Pm	1
5	02-08-2019	Capturing Tacit Knowledge	4.00-5.00 Pm	1
6	05-08-2019	Types of Knowledge and its Implications	4.00-5.00 Pm	1
7	06-08-2019	Knowledge codification and system development	4.00-5.00 Pm	1
8	07-08-2019	Knowledge transfer	4.00-6.00 Pm	1
9	08-08-2019	Role of culture and structure	4.00-5.00 Pm	1
10	09-08-2019	KM system	4.00-5.00 Pm	1
11	10-08-2019	Analysis design and development	4.00-5.00 Pm	1
12	12-08-2019	Knowledge infrastructure	4.00-6.00 Pm	1
13	13-08-2019	Knowledge Audit	4.00-5.00 Pm	1
14	14-08-2019	Knowledge team	4.00-5.00 Pm	1
15	15-08-2019	KM system : Analysis design and development	4.00-5.00 Pm	1
16	16-08-2019	Analysis, design and development of KM system	4.00-6.00 Pm	1
17	19-08-2019	KM tools and Portals	4.00-5.00 Pm	1
18	20-08-2019	Data mining and knowledge portals	4.00-5.00 Pm	1
19	21-08-2019	Evaluation of KM effectiveness	4.00-5.00 Pm	1
20	22-08-2019	Tools and metrics of Knowledge Management	4.00-6.00 Pm	1
21	23-08-2019	Ethical, legal and managerial issues	4.00-5.00 Pm	1
22	24-08-2019	KM experiences form Indian companies	4.00-5.00 Pm	1

23	26-08-2019	KM innovation and Learning organization	4.00-5.00 Pm	1
24	27-08-2019	The future of KM	4.00-6.00 Pm	1
25	28-08-2019	contrast between client- versus server-side approaches to database processing and XML	4.00-6.00 Pm	1
26	29-08-2019	Integrates fundamental concepts of systems and information with those or organizational structures and management	4.00-6.00 Pm	1
27	30-08-2019	Political issues in KM	4.00-6.00 Pm	1
28	02-09-2019	Strategies issues in Knowledge Management	4.00-6.00 Pm	1
29	03-09-2019	Obstacles to knowledge sharing	4.00-6.00 Pm	1
30	04-09-2019	Industrial Economy to Knowledge Economy	4.00-6.00 Pm	1

Bharath Institute of Higher Education & Research			
School of Management Studies & Commerce			
Participant List- 2018			
Value Added Course: Certificate Course On Knowledge Management			
S.No	Register Number	Student Name	Remarks
1	P18BA001	SHANKAR S	
2	P18BA004	SANGEETHA M	
3	P18BA006	SELVAKUMAR R	
4	P18BA007	LOGASRI M	
5	P18BA008	MUKESH P	
6	P18BA009	MUGUNDAN S	
7	P18BA012	JOSHVA S	
8	P18BA015	NINUSHAA R M .	
9	P18BA016	NAVEEN KUMAR D G .	
10	P18BA019	MAKISHA . R .	
11	P18BA020	SOORAJ S NAIR .	
12	P18BA024	JOSEPHINE CECILY D .	
13	P18BA025	SARAVANA KUMAR A .	
14	P18BA026	CHILUKURI KIREETI REDDY .	
15	P18BA027	KRISHNAVENI S .	
16	P18BA038	BEUTON LAWRENCE A	
17	P18BA044	SOUNDARYA S .	
18	P18BA045	JEBILAH VICTORIA K .	
19	P18BA046	ARAVINDHA KUGAN MS .	
20	P18BA047	RENU R K	
21	P18BA051	YUVARAJ V .	
22	P18BA052	SRIDEVI U .	
23	P18BA056	INDUMATHI C	
24	P18BA059	UDHAYA KUMAR M	
25	P18BA060	JAYA SURYA J	
26	P18BA061	DATIKI RAVI TEJA	
27	P18BA062	TAMILSELVAN P	
28	P18BA065	SANJAY K .	
29	P18BA066	SINDHIYA M .	
30	P18BA067	NIKITHA P R	
31	P18BA069	SUSMITHA M	
32	P18BA070	KRUPA SHARON NISHITHA S .	
33	P18BA071	DEEPAK R	
34	P18BA073	SWETHA R	
35	P18BA074	AKULA PAVAN THE J A THEJA	
36	P18BA075	SAI SARANYA S	
37	P18BA081	VARSHS THANILAZHAGI D S	
38	P18BA082	SIKHAKOLLI SAI LAKSHMI MOUNIKA GAYATRI	
39	P18BA083	PALLAVI KUMARI	
40	P18BA084	KEERTHIGA A	
41	P18BA085	RAJKUMAR K	
42	P18BA089	VIVEK M	
43	P18BA090	RAMESH S	
44	P18BA094	KIRTI	
45	P18BA095	SREE VARSHINI R	
46	P18BA096	MONICA K	
47	P18BA099	YUVANASH V	
48	P18BA100	AASAIYAN S	
49	P18BA101	JERALD EBNIZER	
50	P18BA102	DEVANATHAN J	
51	P18BA057	SURESH L	
52	P18BA058	ELIZABETH V	
53	P18BA059	UDHAYA KUMAR M	
54	P18BA060	JAYA SURYA J	
55	P18BA061	DATIKI RAVI TEJA	
56	P18BA062	TAMILSELVAN P	
57	P18BA063	BHARATH R	
58	P18BA064	GOWTHAM SINGH D	
59	P18BA065	SANJAY K .	
60	P18BA066	SINDHIYA M .	

value-added course titled: Knowledge Management on 29/07/2019





# Shri Ram

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

## SCHOOL OF COMMERCE & MANAGEMENT STUDIES

### Certificate of participation

This is to certify that

**NAVEEN KUMAR DG**

has participated in the Value- added Course: **Short Term  
Course on Knowledge Management** organized by the  
**Department of Management Studies, BIHER, Chennai- 73,**

on 29 July 2019.

Course Co-Ordinator  
Mr. R Ramamoorthy

Head of the Department  
Management Studies  
Dr S Praveen Kumar

## Course Feedback form

Date: 29/07/2019

Course Title: *Course on Knowledge Management.*

Name: *Soundarya. S*

RegNo: *PI8BA044*

Department: *MBA.*

S.No	Particulars	(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)				
		1	2	3	4	5
1.	objectives of the course clear to you				✓	✓
2.	The course contents met with your expectations				✓	✓
3.	The lecture sequence was well planned				✓	✓
4.	The lectures were clear and easy to understand				✓	✓
5.	The teaching aids were effective					✓
6.	The instructors encourage interaction and were helpful					✓
7.	The level of the course				✓	✓
		(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)				
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*



## Course Feedback form

Date: 29.07.2019

Course Title: Knowledge management

Name: Rey Kumar.

RegNo: P18BA085

Department: MBA.

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you			✓		
2.	The course contents met with your expectations				✓	✓
3.	The lecture sequence was well planned					✓
4.	The lectures were clear and easy to understand				✓	
5.	The teaching aids were effective					✓
6.	The instructors encourage interaction and were helpful				✓	
7.	The level of the course					✓
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH

Declared as Deemed-to-be-University under section 3 of UGC Act 1956

ACCREDITED WITH 'A' GRADE BY NAAC

15/07/2019

Chennai

From  
Ms. J Pavithra  
Assistant Professor,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai – 73.

To  
Dr. S. Praveen Kumar,  
Professor & Head,  
Bharath Institute of Higher Education and Research,  
Chennai – 73.

**Sub: Permission to conduct Value Added Course: Course on Educational Leadership - Reg.**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Course on Educational Leadership** on 29/07/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

Head of the Department

Ms. J Pavithra

Dr. S. Praveen Kumar



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH

Declared as Deemed-to-be-University under section 3 of UGC Act 1956

ACCREDITED WITH 'A' GRADE BY NAAC

15/07/2019

Chennai

From  
Dr. S. Praveen Kumar,  
Professor & Head,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai – 73.

To  
The Dean (Engineering),  
Bharath Institute of Higher Education and Research,  
Chennai – 73.

**Sub: Permission to conduct Value Added Course: Course on Educational Leadership - Reg.**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Course on Educational Leadership** on 29/07/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

Dr. S. Praveen Kumar

DEAN- Engineering

DEAN (Engineering)

Bharath Institute of Science & Technology  
BHARATH INSTITUTE OF HIGHER EDUCATION & RESEARCH  
(Declared as Deemed to be University U/S 3 of UGC Act. 1956)  
Setaiyur, Chennai-600 073.



## School of Management Studies & Commerce

### Circular

18/07/2019

#### **Sub: Organizing Value Added Course: Certificate Course on Educational Leadership - Reg.**

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, **Bharath Institute of Higher Education & Research** is organizing “**Value Added Course: Certificate Course on Educational Leadership**”. The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by Registered / Speed Post only to reach on or before 25<sup>th</sup> July 2019; application received after the mentioned date shall not be entertained under any circumstances.

  
Head of the Department

Encl: A copy of Syllabus & Registration form.

**Bharath Institute of Higher Education & Research****School of Management studies and Commerce****Value Added Course: Certificate course in Educational Leadership****Course Duration: 30 hours**

<b>S.No</b>	<b>Date</b>	<b>Topic</b>	<b>Time</b>	<b>Hour</b>
1	29-07-2019	Leadership: An Introduction	4.00-5.00 Pm	1
2	30-07-2019	Definition and Significance of Leadership	4.00-5.00 Pm	1
3	31-07-2019	Qualities of a good leader	4.00-5.00 Pm	1
4	01-08-2019	Evolution of Leadership	4.00-6.00 Pm	2
5	02-08-2019	Understanding the differences between leaders and managers	4.00-6.00 Pm	2
6	05-08-2019	Discovering Leader in the Self	4.00-5.00 Pm	1
7	06-08-2019	Setting Goals as a Leader	4.00-5.00 Pm	1
8	07-08-2019	Leadership Styles	4.00-6.00 Pm	2
9	08-08-2019	Develop a personal leadership philosophy	4.00-6.00 Pm	2
10	09-08-2019	Analyze the leadership practices	4.00-6.00 Pm	2
11	12-08-2019	Former organizational leaders	4.00-5.00 Pm	1
12	13-08-2019	Coaching and mentoring	4.00-6.00 Pm	2
13	14-08-2019	Develop coaching capabilities to lead a team	4.00-5.00 Pm	1
14	15-08-2019	Building Management Vision	4.00-6.00 Pm	2
15	16-08-2019	Change Management	4.00-5.00 Pm	1
16	19-08-2019	Conflict Resolution - A Unique Leadership Ability	4.00-6.00 Pm	2
17	20-08-2019	Stakeholder Engagement	4.00-5.00 Pm	1
18	21-08-2019	Applying Strategic Leadership in Education	4.00-6.00 Pm	2
19	22-08-2019	Leading Transformative Change in Education	4.00-5.00 Pm	1
20	23-08-2019	Leading employees for Institutional efficacy	4.00-6.00 Pm	2
			Total Hours:	30

## Bharath Institute of Higher Education &amp; Research

## School of Management Studies &amp; Commerce

## Participant List- 2019

## Value Added Course: Educational Leadership

S.No	Register No.	Student Name	Remarks
1	U18BC010	SHALINI S	
2	U18BC012	SANTHOSHKUMAR S	
3	U18BC013	RAVINDAR S	
4	U18BC014	KAMALRAJ E S	
5	U18BC015	SRINIVASAN S	
6	U18BC016	SWETHA A	
7	U18BC017	SHELCIYA B	
8	U18BC018	KEERTHI D	
9	U18BC019	ADITHYA S	
10	U18BC020	YUVASHREE V	
11	U18BC021	MENAKA S	
12	U18BC022	GUNASEELAN B	
13	U18BC023	YASMEEN NISHA I	
14	U18BC024	JOHNBOSCO L	
15	U18BC025	PRABHAKARAN K	
16	U18BC026	SURENDAR M	
17	U18BC027	KIRTHEE PRIYA A	
18	U18BC028	NARESH R	
19	U18BC029	DHIVAKAR N	
20	U18BC030	PRINCY AGNES C	
21	U18BC031	ARUN B	
22	U18BC032	HARIKRISHNAN V	
23	U18BC033	NAVIN KUMAR S	
24	U18BC034	JAUARANI V	
25	U18BC035	AZAM MOHAMMED J	
26	U18BC036	JAKEER I	
27	U18BC037	YUGESH S	
28	U18BC038	SHYAM SUNDAR K	
29	U18BC039	LOKESH M	
30	U18BC040	VINAY KUMAR M	

Value Added Course titled **“Certificate Course on Educational Leadership”**  
held from 29.07.2019 to 23.08.2019





**Shri**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

**SCHOOL OF COMMERCE & MANAGEMENT STUDIES**  
**Certificate of participation**

This is to certify that

**SRINIVASAN S**

has participated in the Value- added Course: **Course on Educational Leadership** organized by the **Department of Management Studies, BIHER, Chennai- 73,**  
on 29 July 2019.

*J. Pavithra*

Course Co-Ordinator

**Ms. J Pavithra**

*S. Praveen Kumar*

Head of the Department  
Management Studies  
**Dr S Praveen Kumar**



# Course Feedback form

Course Title: *Educational Leadership.*

Date: *22/08/2019*

Name: *Menaka.*

RegNo: *U18BC021*

Department: *B.com.*

S.No	Particulars	(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)				
		1	2	3	4	5
1.	objectives of the course clear to you					
2.	The course contents met with your expectations		✓			
3.	The lecture sequence was well planned			✓		
4.	The lectures were clear and easy to understand			✓		
5.	The teaching aids were effective				✓	
6.	The instructors encourage interaction and were helpful				✓	
7.	The level of the course					✓
		(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)				
8.	Overall rating of the course:				✓	
		1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

\*\*\* Thank you \*\*\*

*Menaka*  
Signature

## Course Feedback form

Course Title: *Educational Leadership*

Date: *22/08/2019*

Name: *Ravindras*

RegNo: *U18BC013*

Department: *B.com.*

S.No	Particulars	1	2	3	4	5
<b>(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)</b>						
1.	objectives of the course clear to you					
2.	The course contents met with your expectations				✓	
3.	The lecture sequence was well planned					✓
4.	The lectures were clear and easy to understand					✓
5.	The teaching aids were effective				✓	
6.	The instructors encourage interaction and were helpful					✓
7.	The level of the course				✓	
<b>(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)</b>						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
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17/06/2019

Chennai

From  
R Ramamoorthy,  
Assistant Professor,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
Head of the Department  
Department of Management Studies  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: short term course on management accounting - reg.,**

Respected Sir,

With reference to subject mentioned above, I would like to conduct the valued added course titled: **short term course on management accounting** on 29/7/2019. I am requesting your good office to kindly accept my proposal and grant me permission to commence the program.

Warm Regards,

  
R Ramamoorthy

  
Head of the Department



**Bharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act, 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

18/6/2019  
Chennai

From  
Dr S Praveen Kumar,  
Professor & Head,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
The Dean Engineering  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: short term course on management accounting - reg.,**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **short term course on management accounting** on 29/7/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

  
Dr S Praveen Kumar



DEAN- Engineering

**DEAN (Engineering)**  
Bharath Institute of Science & Technology  
BHARATH INSTITUTE OF HIGHER EDUCATION & RESEARCH  
(Declared as Deemed to be University U/S 3 of UGC Act, 1956)  
Selaiyur, Chennai-600 073.



**Bharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

## School of Management Studies & Commerce

### Circular

17/7/2019

**Sub: Organising Value-added Course: short term course on management accounting- reg.,**

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, Bharath Institute of Higher Education & Research is organising "Value added course: short course on management accounting". The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by registered/ speed post only to reach on or before 20<sup>th</sup> July 2019; application received after the mentioned date shall not be entertained under any circumstances.

  
Head of the Department

Encl: A copy of Syllabus & Registration form

<b>Bharath Institute of Higher Education &amp; Research</b>				
<b>School of Management studies and Commerce</b>				
<b>Value Added Course: SHORT TERM COURSE ON MANAGEMENT</b>				
<b>S.No</b>	<b>Date</b>	<b>Topic</b>	<b>Time</b>	<b>Hour</b>
1	29-07-2019	Introduction to management accounting	4.00-5.00 Pm	1
2	30-07-2019	management accounting objectives and in	4.00-5.00 Pm	1
3	01-08-2019	tools of management accounting	4.00-5.00 Pm	1
4	02-08-2019	financial statement analysis and types	4.00-6.00 Pm	1
5	03-07-2019	comparative income statement	4.00-5.00 Pm	1
6	06-08-2019	sums in comparative income statement	4.00-5.00 Pm	1
7	07-08-2019	comparative balance sheet	4.00-5.00 Pm	1
8	08-08-2019	sums in comparative balance sheet	4.00-6.00 Pm	2
9	09-08-2019	common size income statement	4.00-5.00 Pm	1
10	10-08-2019	sums in common size income statement	4.00-5.00 Pm	2
11	13-08-2019	common size balance sheet	4.00-5.00 Pm	1
12	14-08-2019	sums in common size balance sheet	4.00-6.00 Pm	2
13	16-08-2019	trend analysis	4.00-5.00 Pm	1
14	17-08-2019	sums in trend analysis	4.00-5.00 Pm	2
15	20-08-2019	ratio analysis uses, objectives	4.00-5.00 Pm	1
16	21-08-2019	advantages and disadvantages of ratios	4.00-6.00 Pm	1
17	22-08-2019	classificaiton of ratios	4.00-5.00 Pm	1
18	23-08-2019	Liquidity ratios	4.00-5.00 Pm	1
19	24-08-2019	sums in liquidity ratios	4.00-5.00 Pm	2
20	27-08-2019	solvency ratio	4.00-6.00 Pm	1
21	28-08-2019	sums in solvency ratios	4.00-5.00 Pm	2
22	29-08-2019	profitability ratios	4.00-5.00 Pm	1
23	30-08-2019	sums in profitability ratios	4.00-5.00 Pm	1
24	31-08-2019	activty ratios	4.00-6.00 Pm	1

**Bharath Institute of Higher Education & Research****School of Management Studies & Commerce****Participant List- 2019****Value Added Course: short term course on management accounting**

<b>S.No</b>	<b>Register Number</b>	<b>Student Name</b>	<b>Remarks</b>
1	U18BC004	PARTHIBAN M	
2	U18BC005	DEVENDRAN R	
3	U18BC006	BHUVANESHWARI L	
4	U18BC007	KARTHICKRAJ G	
5	U18BC008	JAYAPRIYA M	
6	U18BC009	ANNAPOORANI R	
7	U18BC010	SHALINI S	
8	U18BC012	SANTHOSHKUMAR S	
9	U18BC013	RAVINDAR S	
10	U18BC014	KAMALRAJ E S	
11	U18BC015	SRINIVASAN S	
12	U18BC016	SWETHA A	
13	U18BC017	SHELCIYA B	
14	U18BC018	KEERTHI D	
15	U18BC019	ADITHYA S	
16	U17BC005	AJAY VARSHAN K L	
17	U17BC006	JAGAN V	
18	U17BC007	UDAYA KUMAR A	
19	U17BC008	YOKESH R	
20	U17BC009	BALA CHANDHAR S	
21	U17BC010	SOBAN V	
22	U17BC011	MUBARAKALI A	
23	U17BC012	PRAVEENKUMAR N	
24	U17BC013	SARAVANAN P	
25	U17BC014	THARAN R	
26	U17BC015	RAJALAKSHMI S	
27	U17BC016	RANJITHA P	
28	U17BC017	HARIHARAPRABU S	
29	U17BC018	PRIYA M	
30	U17BC019	GOWTHAM S	

valued added course titled: short term course on management accounting on 29/7/2019







# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

## SCHOOL OF COMMERCE & MANAGEMENT STUDIES

### Certificate of participation

This is to certify that

**SHALINI S**

has participated in the Value- added Course: **short term**  
**course on management accounting** organized by the  
**Department of Management Studies, BIHER, Chennai- 73, on**

29 July 2019.

Course Co-Ordinator  
Mr. R Ramamoorthy

Head of the Department  
Management Studies  
Dr S Praveen Kumar

## Course Feedback form

Course Title: *Management Accounting.*

Date: *29/7/2019*

Name: *Shalini . S*

RegNo: *U18BC010*

Department: *B.com.*

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you					✓
2.	The course contents met with your expectations				✓	
3.	The lecture sequence was well planned				✓	
4.	The lectures were clear and easy to understand					✓
5.	The teaching aids were effective				✓	
6.	The instructors encourage interaction and were helpful					✓
7.	The level of the course				✓	
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*

## Course Feedback form

Date: 30/07/2019

Course Title: Management Accounting

Name: Suresh.L

RegNo: P18BA057.

Department: MBA.

S.No	Particulars	1	2	3	4	5
<b>(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)</b>						
1.	objectives of the course clear to you			✓		
2.	The course contents met with your expectations				✓	
3.	The lecture sequence was well planned				✓	
4.	The lectures were clear and easy to understand					✓
5.	The teaching aids were effective					✓
6.	The instructors encourage interaction and were helpful		✓			
7.	The level of the course				✓	
<b>(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)</b>						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*



**Bharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
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ACCREDITED WITH 'A' GRADE BY NAAC

27/06/2019

Chennai

From  
Gowtham Aashirwad Kumar,  
Assistant Professor,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

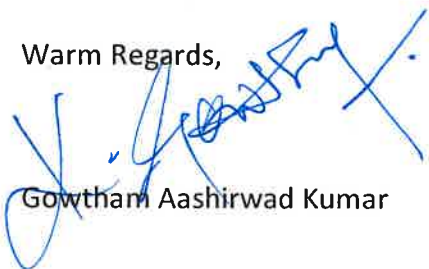
To  
Head of the Department  
Department of Management Studies  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: Short term course on Financial Accounting- reg.,**

Respected Sir,

With reference to subject mentioned above, I would like to conduct the valued added course titled: **Short term course on Financial Accounting** on 29/07/2019. I am requesting your good office to kindly accept my proposal and grant me permission to commence the program.

Warm Regards,

  
Gowtham Aashirwad Kumar

  
Head of the Department



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

28/06/2019

Chennai

From  
Dr S Praveen Kumar,  
Professor & Head,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
The Dean Engineering  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: Short term course on Financial Accounting - reg.,**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Short term course on Financial Accounting** on 29/07/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

Dr S Praveen Kumar

DEAN- Engineering

DEAN (Engineering)  
Bharath Institute of Science & Technology  
BHARATH INSTITUTE OF HIGHER EDUCATION & RESEARCH  
(Declared as Deemed to be University U/S 3 of UGC Act. 1956)  
Selaiyur, Chennai-600 073.



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

## School of Management Studies & Commerce

### Circular

28/07/2019

**Sub: Organising Value-added Course: Short term course on Financial Accounting ent - reg.,**

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, Bharath Institute of Higher Education & Research is organising "Value added course: Short term course on Financial Accounting". The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by registered/speed post only to reach on or before 22<sup>nd</sup> July 2019; application received after the mentioned date shall not be entertained under any circumstances.

  
Head of the Department

Encl: A copy of Syllabus & Registration form

<b>Bharath Institute of Higher Education &amp; Research</b>				
<b>School of Management studies and Commerce</b>				
<b>Value Added Course: SHORT TERM COURSE ON FINANCIAL ACCOUNTING</b>				
<b>S.No</b>	<b>Date</b>	<b>Topic</b>	<b>Time</b>	<b>Hour</b>
1	29-07-2019	introduction to financial accounting	4.00-5.00 Pm	1
2	30-07-2019	objectives of financial accounting, advanta	4.00-5.00 Pm	1
3	01-08-2019	journal ledger trial balance	4.00-5.00 Pm	1
4	02-08-2019	sums in journal	4.00-6.00 Pm	1
5	03-07-2019	sums in ledger	4.00-5.00 Pm	1
6	06-08-2019	sums in trial balance	4.00-5.00 Pm	1
7	07-08-2019	final accounting	4.00-5.00 Pm	1
8	08-08-2019	need, uses of finaal accounts	4.00-6.00 Pm	2
9	09-08-2019	advantages and disadvantages	4.00-5.00 Pm	1
10	10-08-2019	trading account	4.00-5.00 Pm	2
11	13-08-2019	trading account format	4.00-5.00 Pm	1
12	14-08-2019	sums in trading account	4.00-6.00 Pm	2
13	16-08-2019	profit and loss account	4.00-5.00 Pm	1
14	17-08-2019	profit and loss account format	4.00-5.00 Pm	2
15	20-08-2019	sums in profit and loss account	4.00-5.00 Pm	1
16	21-08-2019	balance sheet	4.00-6.00 Pm	1
17	22-08-2019	sums in balalnce sheet	4.00-5.00 Pm	1
18	23-08-2019	adjustments in trading account	4.00-5.00 Pm	1
19	24-08-2019	adjustments in profit and loss account	4.00-5.00 Pm	2
20	27-08-2019	adjustments in balance shseet	4.00-6.00 Pm	1
21	28-08-2019	sums in final accounts	4.00-5.00 Pm	2
22	29-08-2019	rectification of errors	4.00-5.00 Pm	1
23	30-08-2019	steps in rectificiaton of erros	4.00-5.00 Pm	1
24	31-08-2019	sums in rectificiation erros	4.00-6.00 Pm	1

## Bharath Institute of Higher Education &amp; Research

## School of Management Studies &amp; Commerce

## Participant List- 2019

## Value Added Course:Short term course on Financial Accounting

S.No	Register Number	Student Name	Remarks
1	U17BC008	YOKESH R	
2	U17BC009	BALA CHANDHAR S	
3	U17BC010	SOBAN V	
4	U17BC011	MUBARAKALI A	
5	U17BC012	PRAVEENKUMAR N	
6	U17BC013	SARAVANAN P	
7	U17BC014	THARAN R	
8	U17BC015	RAJALAKSHMI S	
9	U17BC016	RANJITHA P	
10	U17BC017	HARIHARAPRABU S	
11	U17BC018	PRIYA M	
12	U17BC019	GOWTHAM S	
13	U17BC020	SARAN V	
14	U17BC021	MALARVIZHI K	
15	U17BC022	VARSHA S	
16	U17BC023	ABITHA R	
17	U17BC024	TABBUSSUM FATHIMA A	
18	U17BC025	DOLLY JOHANA B	
19	U17BC026	AARTHI R	
20	U17BC027	VENKATESAN H	
21	U17BC029	SELVAMANI C	
22	U17BC030	AHALYA ML	
23	U18BC032	HARIKRISHNAN V	
24	U18BC033	NAVIN KUMAR S	
25	U18BC034	JAUARANI V	
26	U18BC035	AZAM MOHAMMED J	
27	U18BC036	JAKEER I	
28	U18BC037	YUGESH S	
29	U18BC038	SHYAM SUNDAR K	
30	U18BC039	LOKESH M	
31	U18BC040	VINAY KUMAR M	
32	U18BC041	AADITHYAN N	
33	U18BC042	ADITHYA SANKARA S B	
34	U18BC043	AAKASH G	
35	U18BC044	YOGESWARI P	
36	U18BC045	BINDHUJA C I	
37	U18BC046	SARANYA A	
38	U18BC047	SAIFUDDIN S	
39	U18BC048	SATISH KUMAR D	
40	U18BC049	CORLEY VICTOR S	



valued added course titled: Short term course on Financial Accounting on 29/07/2019





# Shree

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
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## SCHOOL OF COMMERCE & MANAGEMENT STUDIES

### Certificate of participation

This is to certify that

**RANJITHA P**

has participated in the Value- added Course: **Short term**

**course on Financial Accounting**- organized by the

**Department of Management Studies, BIHER, Chennai- 73, on**

29 July 2019.

Course Co-Ordinator

Mr. Gowtham Aashirwad Kumar

Head of the Department  
Management Studies

Dr S Praveen Kumar

## Course Feedback form

Date: 29/07/2019

Course Title: Financial Accounting

Name: Bindhujia . c

RegNo: U18BC045

Department: B.com.

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you				✓	
2.	The course contents met with your expectations					
3.	The lecture sequence was well planned			✓		
4.	The lectures were clear and easy to understand				✓	
5.	The teaching aids were effective					✓
6.	The instructors encourage interaction and were helpful					✓
7.	The level of the course			✓		
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*

# Course Feedback form

Date: 29/7/2019

Course Title: Financial Accounting.

Name: Abitha.R

RegNo: U17BC023

Department: B.COM

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you			✓		
2.	The course contents met with your expectations					✓
3.	The lecture sequence was well planned				✓	
4.	The lectures were clear and easy to understand				✓	
5.	The teaching aids were effective					✓
6.	The instructors encourage interaction and were helpful				✓	
7.	The level of the course					✓
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

28/07/2019

Chennai

From  
Gowtham Aashirwad Kumar,  
Assistant Professor,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
Head of the Department  
Department of Management Studies  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: Training Programme on Cost Accounting  
- reg.,**

Respected Sir,

With reference to subject mentioned above, I would like to conduct the valued added course titled: **Training Programme on Cost Accounting** on 05/08/2019. I am requesting your good office to kindly accept my proposal and grant me permission to commence the program.

Warm Regards,

Gowtham Aashirwad Kumar

Head of the Department



**Bharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

28/07/2019  
Chennai

From  
Dr S Praveen Kumar,  
Professor & Head,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
The Dean Engineering  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: Training Programme on Cost Accounting-  
reg.,**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Training Programme on Cost Accounting** on 05/08/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

  
Dr S Praveen Kumar



DEAN- Engineering

**DEAN (Engineering)**  
Bharath Institute of Science & Technology  
BHARATH INSTITUTE OF HIGHER EDUCATION & RESEARCH  
(Declared as Deemed to be University U/S 3 of UGC Act. 1956)  
Selayur, Chennai-600 073.



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
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## School of Management Studies & Commerce

### Circular

06/08/2019

**Sub: Organising Value-added Course: Training Programme on Cost Accounting - reg.,**

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, **Bharath Institute of Higher Education & Research** is organising "Value added course: Cost Accounting". The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by registered/speed post only to reach on or before 17<sup>th</sup> August 2019; application received after the mentioned date shall not be entertained under any circumstances.

  
Head of the Department

Encl: A copy of Syllabus & Registration form

**Bharath Institute of Higher Education & Research****School of Management studies and Commerce****Value Added Course: Cost Accounting****Course Duration:30 Hrs**

<b>S.No</b>	<b>Date</b>	<b>Topic</b>	<b>Time</b>	<b>Hour</b>
1	28-08-2019	Introduction of Cost Accounting, Cost concept – cost ce	5.00-6.00 Pm	1
2	29-08-2019	Classification and elements of cost,Methods of costing	5.00-6.00 Pm	1
3	30-08-2019	Techniques of costing, Activity based costing and Target	4.00-6.00 Pm	2
4	31-08-2019	Preparation of cost sheet	5.00-6.00 Pm	1
5	01-09-2019	Introduction of Material Control	5.00-6.00 Pm	1
6	02-09-2019	Methods of Handling materials	5.00-6.00 Pm	1
7	03-09-2019	Preparation of cost sheet FIFO and LIFO	5.00-6.00 Pm	1
8	04-09-2019	Preparation of cost sheet FIFO and LIFO	5.00-6.00 Pm	1
9	05-09-2019	Simple and Weighted average methods, Handling Invent	4.00-6.00 Pm	2
10	06-09-2019	Re-order level and Economic Order Quantity (EOQ), AF	5.00-6.00 Pm	1
11	07-09-2019	Introduction of Labour Control,Types of labour	4.00-6.00 Pm	2
12	08-09-2019	Labour Turnover,Idle Time and Overtime	5.00-6.00 Pm	1
13	09-09-2019	Methods of remunerating Labour,Time rate and Piece ra	5.00-6.00 Pm	1
14	10-09-2019	Halsey and Rowan premium plan Calculations	5.00-6.00 Pm	1
15	11-09-2019	Introduction of Overheads Control	5.00-6.00 Pm	1
16	12-09-2019	Primary and Secondary distributions (Repeated and simu	4.00-6.00 Pm	2
17	13-09-2019	Primary and Secondary distributions (Repeated and simu	5.00-6.00 Pm	1
18	14-09-2019	Methods of Absorption of Manufacturing Overhead	5.00-6.00 Pm	1
19	15-09-2019	Machine Hour Rate -Calculations	5.00-6.00 Pm	1
20	16-09-2019	Machine Hour Rate -Calculations	5.00-6.00 Pm	1
21	17-09-2019	Introduction of Reconciliation of Cost and Financial Acc	4.00-6.00 Pm	2
22	18-09-2019	Reconciliation of Cost and Financial Accounts	5.00-6.00 Pm	1
23	19-09-2019	Reconciliation Statement	4.00-6.00 Pm	2
24	20-09-2019	Reconciliation Statement	5.00-6.00 Pm	1



## Bharath Institute of Higher Education &amp; Research

## School of Management Studies &amp; Commerce

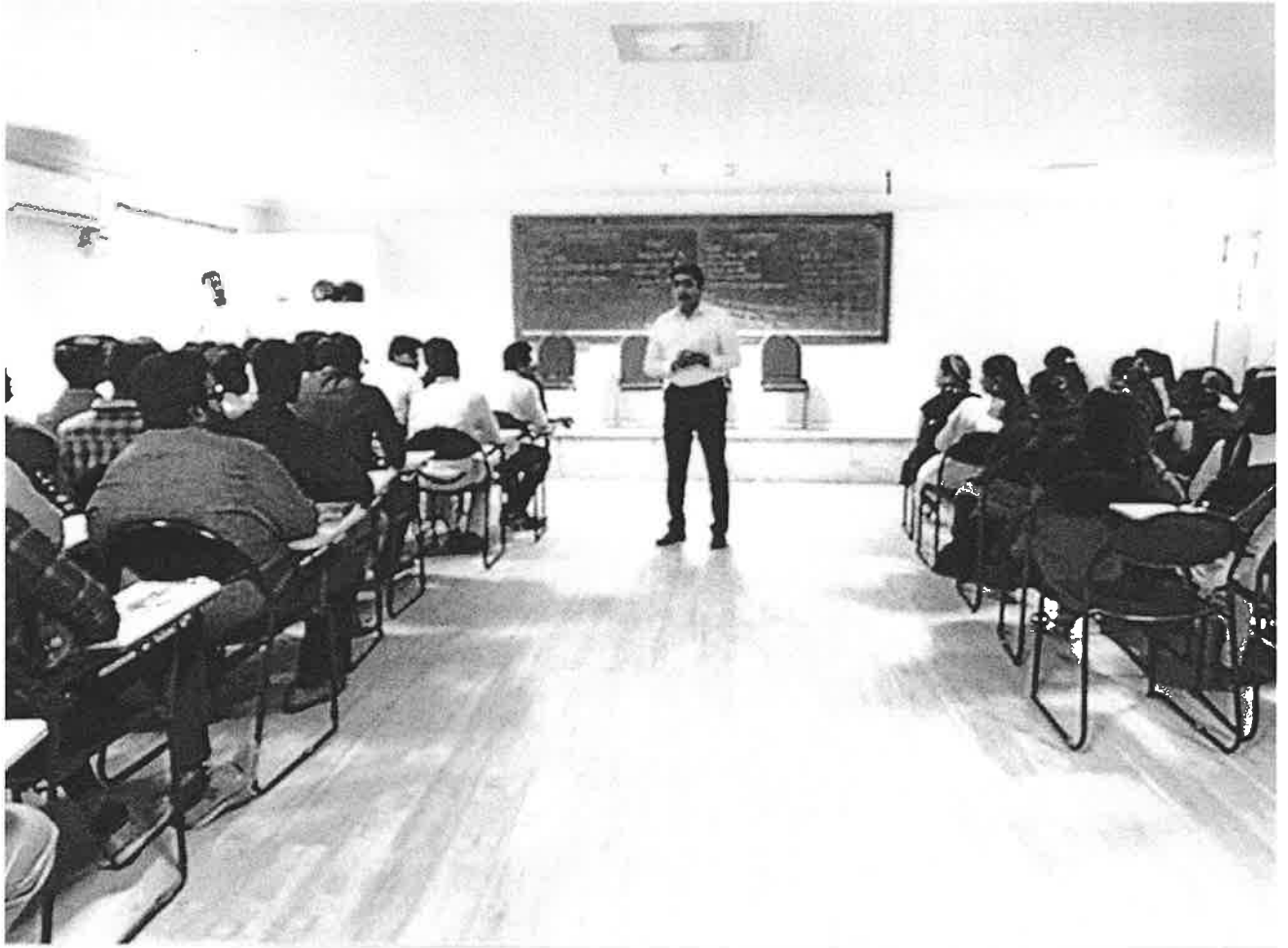
## Participant List- 2019

## Value Added Course: Cost Accounting

S.No	Register Number	Student Name	Remarks
1	U17BC001	SENTHILPANDI C	
2	U17BC004	BALAGURU G	
3	U17BC005	AJAY VARSHAN K L	
4	U17BC007	UDAYA KUMAR A	
5	U17BC008	YOKESH R	
6	U17BC009	BALA CHANDHAR S	
7	U17BC018	PRIYA M	
8	U17BC021	MALARVIZHI K	
9	U17BC024	TABBUSSUM FATHIMA A	
10	U17BC033	AJAI KUMAR G	
11	U17BC034	SWATHI P	
12	U17BC038	MANGAIYARKKARASI M	
13	U17BC040	MOHAN N A	
14	U17BC041	HARIKRISHNAN V	
15	U17BC043	MADHANKUMAR P	
16	U17BC044	S AKASH KUMAREN	
17	U17BC045	TAMILARASAN N	
18	U17BC053	MELVIN IMMANUVEL S	
19	U17BC054	JAYARAJ G	
20	U17BC062	DEEPAK S	
21	U17BC063	BRINDA A	
22	U17BC070	BHUVANESHWARI L	
23	U17BC077	PRAVEEN KUMAR R	
24	U17BC078	JAWAHAR K	
25	U17BC079	SOUNDARIYA I	
26	U17BC080	SANJAY KUMAR R	
27	U17BC081	DINESHKUMAR G	
28	U17BC103	M.RAMYA	
29	U17BC104	P.HARISH	
30	U17BC111	B.MAGESH RAJ	
31	U17BC113	VIGNESH.V	
32	U17BC116	SELVA KUMAR. K	
33	U17BC119	S.KARTHI	
34	U17BC124	D.SATHISH	
35	U17BC129	R.DIVYA	
36	U17BC133	G.RAGHUL	
37	U17BC142	M.SURYA	
38	U17BC146	C.NANDHINI	
39	U17BC154	MONESH M	
40	U17BC158	BHARATH S	
41	U17BC159	MANI P	
42	U17BC169	S SELVA KANNAN	
43	U17BC175	NISHANTH T	

44	U17BC176	PAVITHRA P	
45	U17BC177	VASANTH KUMAR S	

value-added course titled: **Training Programme on Cost Accounting** on 05/08/2019





**Shorath**

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

# SCHOOL OF COMMERCE & MANAGEMENT STUDIES

## Certificate of participation

This is to certify that

**BALAGURU G**

has participated in the Value- added Course: **Training Programme on Cost Accounting** organized by the **Department of Management Studies, BIHER, Chennai- 73,** on 05 August 2019.

Course Co-Ordinator

Mr. Gowtham Aashirwad Kumar

Head of the Department  
Management Studies  
Dr S Praveen Kumar

## Course Feedback form

Date: 5/08/2019

Course Title: Cost Accounting.

Name: Malavizhi. K

RegNo: U17BC021

Department: B.COM.

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you					✓
2.	The course contents met with your expectations				✓	
3.	The lecture sequence was well planned					✓
4.	The lectures were clear and easy to understand				✓	✓
5.	The teaching aids were effective				✓	
6.	The instructors encourage interaction and were helpful					✓
7.	The level of the course				✓	✓
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*

## Course Feedback form

Date: 05/08/2019

Course Title: Cost Accounting

Name: Jayaraj. G

RegNo: U17BC057.

Department: B.COM.

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you		✓			
2.	The course contents met with your expectations	✓				
3.	The lecture sequence was well planned		✓			
4.	The lectures were clear and easy to understand			✓		
5.	The teaching aids were effective				✓	
6.	The instructors encourage interaction and were helpful				✓	
7.	The level of the course					✓
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)  
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29/07/2019

Chennai

From

Mr. R Ramamoorthy

Assistant Professor

Department of Management Studies,

Bharath Institute of Higher Education and Research,

Chennai

To

Dr S Praveen Kumar,

Professor & Head,

Department of Management Studies,

Bharath Institute of Higher Education and Research,

Chennai

**Sub: Permission to conduct value- added course: Courses on Financial Derivatives and Risk Management- reg.,**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Courses on Financial Derivatives and Risk Management** on 28/08/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

Mr. R Ramamoorthy

Head of the Department

Dr S Praveen Kumar



**Bharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed-to-be-University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

30/07/2019  
Chennai

From  
Dr S Praveen Kumar,  
Professor & Head,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
The Dean Engineering  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value-added course: Courses on Financial Derivatives and Risk Management- reg.,**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Courses on Financial Derivatives and Risk Management** on 28/08/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

  
Dr S Praveen Kumar



DEAN- Engineering

**DEAN (Engineering)**  
Bharath Institute of Science & Technology  
BHARATH INSTITUTE OF HIGHER EDUCATION & RESEARCH  
(Declared as Deemed to be University U.S. 3 of UGC Act 1956)  
Selaiyur, Chennai-600 073.





**Bharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

## School of Management Studies & Commerce

### Circular

30/07/2019

**Sub: Organising Value-added Course: Courses on Financial Derivatives and Risk Management - reg.,**

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, Bharath Institute of Higher Education & Research is organising "Value added course: Courses on Financial Derivatives and Risk Management". The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by registered/ speed post only to reach on or before 20<sup>th</sup> August 2019; application received after the mentioned date shall not be entertained under any circumstances.

  
Head of the Department

Encl: A copy of Syllabus & Registration form

**Bharath Institute of Higher Education & Research****School of Management studies and Commerce****Elective Added Course: Courses on Financial Derivatives and Risk Management Course Duration**

S.No	Date	Topic	Time	Hour
1	28-08-2019	Definition, types of derivatives, Uses of derivatives	4.00-5.00 Pm	1
2	29-08-2019	Exchange-traded vs. OTC derivatives,	4.00-5.00 Pm	1
3	30-08-2019	Derivatives in India,	4.00-5.00 Pm	1
4	31-08-2019	Regulation for derivatives trading and SEBI guidelines related to derivatives trade.	4.00-6.00 Pm	2
5	02-09-2019	Basic Hedging practices, Forward contracts, Limitations of forward markets	4.00-5.00 Pm	1
6	03-09-2019	Introduction to futures, Stock Index futures, Commodity Futures and Currency Futures	4.00-5.00 Pm	1
7	04-09-2019	Distinction between futures and forwards contracts,	4.00-5.00 Pm	1
8	05-09-2019	pay-offs,	4.00-6.00 Pm	2
9	06-09-2019	Cash settlement vs Physical settlement, Pricing Principles,	4.00-5.00 Pm	1
10	07-09-2019	Beta and Optimal Hedge Ratio	4.00-5.00 Pm	1
11	09-09-2019	Option terminology and Types, Index derivatives	4.00-5.00 Pm	1
12	10-09-2019	European and American calls and puts,	4.00-6.00 Pm	2
13	11-09-2019	Exotic and Asian Options, Strategies and Pay-offs	4.00-5.00 Pm	1
14	12-09-2019	Option Pricing and Put-Call parity	4.00-5.00 Pm	1
15	13-09-2019	Swaps: Meaning, overview, interest rate swaps	4.00-5.00 Pm	1
16	14-09-2019	currency swaps, credit risk, mechanics of swaps	4.00-6.00 Pm	2
17	16-09-2019	T-Bill and T-bond Futures	4.00-5.00 Pm	1
18	17-09-2019	Euro-Dollar Derivatives	4.00-5.00 Pm	1
19	18-09-2019	Forward Rate Agreement (FRA),	4.00-5.00 Pm	1
20	19-09-2019	Duration, Convexity	4.00-6.00 Pm	2
21	20-09-2019	Types of Credit Derivatives	4.00-5.00 Pm	1
22	21-09-2019	Credit Default Swaps, Collateralized Debt Obligations	4.00-5.00 Pm	1
23	23-09-2019	The Indian Scenario, credit risk mitigation	4.00-5.00 Pm	1
24	24-09-2019	Weather and Energy Derivatives	4.00-6.00 Pm	2

**Bharath Institute of Higher Education & Research**

**School of Management Studies & Commerce**

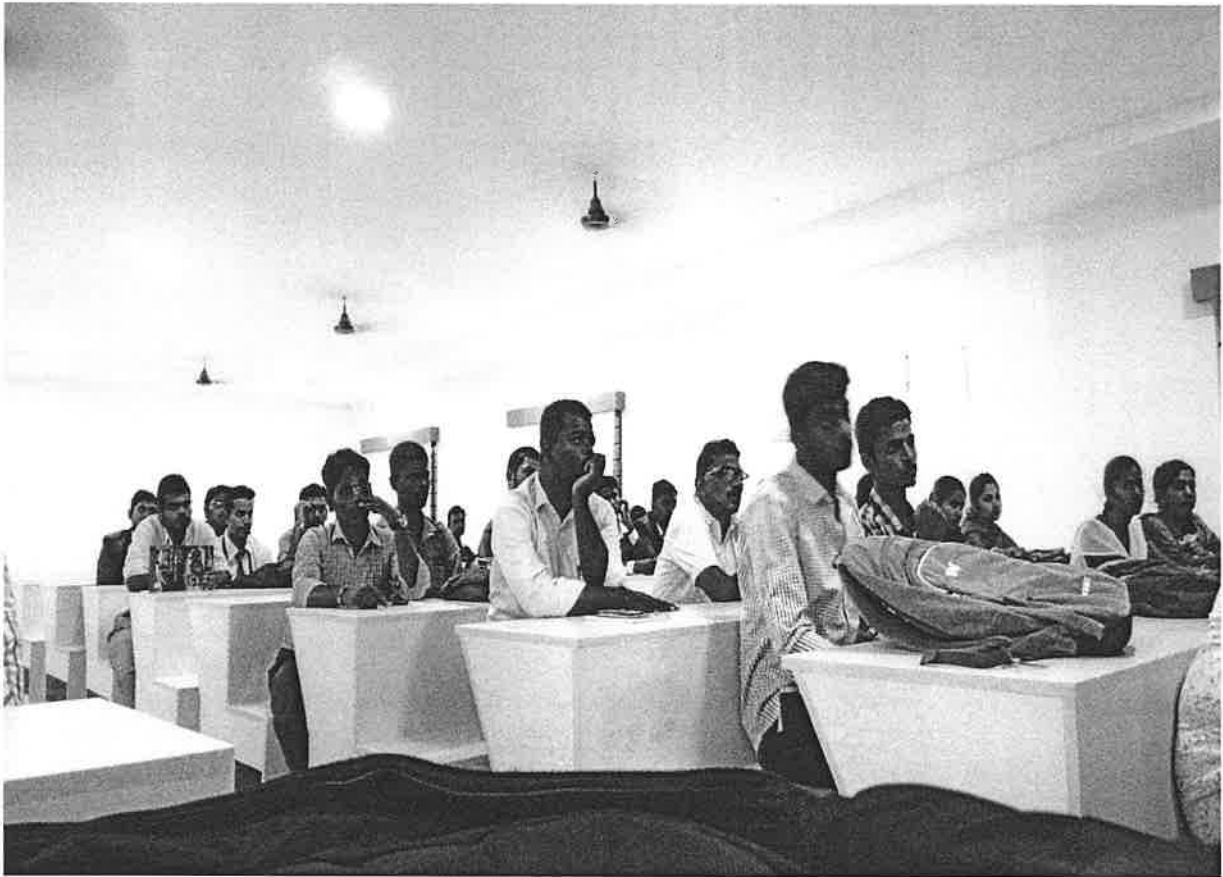
**Participant List- 2019**

**Value Added Course: Courses on Financial Derivatives and Risk Management**

S.No	Register Number	Student Name	Remarks
1	U18BC004	PARTHIBAN M	
2	U18BC005	DEVENDRAN R	
3	U18BC006	BHUVANESHWARI L	
4	U18BC007	KARTHICKRAJ G	
5	U18BC010	SHALINI S	
6	U18BC014	KAMALRAJ E S	
7	U18BC018	KEERTHI D	
8	U18BC019	ADITHYA S	
9	U18BC020	YUVASHREE V	
10	U18BC021	MENAKA S	
11	U18BC024	JOHNBOSCO L	
12	U18BC025	PRABHAKARAN K	
13	U18BC026	SURENDAR M	
14	U18BC030	PRINCY AGNES C	
15	U18BC031	ARUN B	
16	U18BC032	HARIKRISHNAN V	
17	U18BC035	AZAM MOHAMMED J	
18	U18BC036	JAKEER I	
19	U18BC037	YUGESH S	
20	U18BC041	AADITHYAN N	
21	U18BC045	BINDHUJA C I	
22	U18BC046	SARANYA A	
23	U18BC047	SAIFUDDIN S	
24	U18BC053	PRABAKARAN D	
25	U18BC054	SELVA KUMAR S	
26	U18BC072	SHRIHAREKRUSHNAN C	
27	U18BC073	SRIRAM R	
28	U18BC078	VIGNESH D	
29	U18BC079	USMONSHARIEF S	
30	U18BC080	BHARATH M	
31	U18BC081	RITHIK B	
32	U18BC090	RAJESH KANNAN R	
33	U18BC091	SRINIVASAN P	
34	U18BC096	BISWAJIT MALIK	
35	U18BC097	PRASANNA S	
36	U18BC105	MUGESH R	
37	U18BC109	RATHISH K	
38	U18BC110	SANTHOSH N	
39	U18BC113	NARMATHA M	

40	U18BC114	ROHINI S	
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Value-added course titled: **Courses on Financial Derivatives and Risk Management** on 28/08/2019





# Shanmugh

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

## SCHOOL OF COMMERCE & MANAGEMENT STUDIES

### Certificate of participation

This is to certify that

**PARTHIBAN M**

has participated in the Value- added Course: **Courses on  
Financial Derivatives and Risk Management** organized by  
the **Department of Management Studies, BIHER, Chennai- 73,**  
on 28 August 2019.

Course Co-Ordinator  
**Mr. R Ramamoorthy**

Head of the Department  
Management Studies  
**Dr S Praveen Kumar**

## Course Feedback form

Date: 28/8/2019

Course Title: Financial derivative and Risk Management.

Name: Jakeer. I

RegNo: U18BC036

Department: B.com.

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you					
2.	The course contents met with your expectations				✓	
3.	The lecture sequence was well planned				✓	
4.	The lectures were clear and easy to understand					✓
5.	The teaching aids were effective					✓
6.	The instructors encourage interaction and were helpful				✓	
7.	The level of the course				✓	
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*

## Course Feedback form

Date: 28/08/2019

Course Title: *Financial Derivatives & Risk management.*

Name: *Santhosh . N.*

RegNo: *U18BC110*

Department: *B.com*

S.No	Particulars	1	2	3	4	5
<b>(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)</b>						
1.	objectives of the course clear to you				✓	
2.	The course contents met with your expectations					✓
3.	The lecture sequence was well planned					✓
4.	The lectures were clear and easy to understand				✓	
5.	The teaching aids were effective		✓			
6.	The instructors encourage interaction and were helpful			✓		
7.	The level of the course					✓
<b>(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)</b>						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

*Santhosh*  
Signature

\*\*\* Thank you \*\*\*





**Bharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

23/07/2019

Chennai

From  
Magdalene Peter,  
Assistant Professor,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
Head of the Department  
Department of Management Studies  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: Introduction to Working Capital  
Management- reg.,**

Respected Sir,

With reference to subject mentioned above, I would like to conduct the valued added course titled: Introduction to Working Capital Management on 28/08/2019. I am requesting your good office to kindly accept my proposal and grant me permission to commence the program.

  
Warm Regards,

Magdalene Peter

  
Head of the Department



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed to be University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

24/07/2019

Chennai

From

Dr S Praveen Kumar,  
Professor & Head,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To

The Dean Engineering  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: Introduction to Working Capital  
Management- reg.,**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: Introduction to Working Capital Management on 28/08/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

  
Dr S Praveen Kumar



DEAN- Engineering

DEAN (Engineering)  
Bharath Institute of Science & Technology  
BHARATH INSTITUTE OF HIGHER EDUCATION & RESEARCH  
(Declared as Deemed to be University U/S 3 of UGC Act: 1956)  
Selaiyur, Chennai-600 073.



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed -to - be - University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

## School of Management Studies & Commerce

### Circular

25/07/2019

**Sub: Organising Value-added Course: Introduction to Working Capital Management - reg.,**

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, Bharath Institute of Higher Education & Research is organising "Value added course: Introduction to Working Capital Management". The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by registered/speed post only to reach on or before 21<sup>st</sup> August 2019; application received after the mentioned date shall not be entertained under any circumstances.

  
Head of the Department

Encl: A copy of Syllabus & Registration form

**Bharath Institute of Higher Education & Research****School of Management Studies & Commerce****Value Added Course: Courses on Introduction to Working Capital Management****Course Duration:30 Hrs**

<b>S.No</b>	<b>Date</b>	<b>Topic</b>	<b>Time</b>	<b>Hour</b>
1	28-08-2019	Concepts and Determination of Working Capital	04.30 -05.30 PM	1
2	29-08-2019	Conceptual Framework	04.30 -05.30 PM	1
3	30-08-2019	Operating Environment of Working Capital	04.00 - 06.00 PM	2
4	31-08-2019	Theories and Approaches	04.00 - 06.00 PM	2
5	02-09-2019	Management of Current Assets	04.30 -05.30 PM	1
6	03-09-2019	Management of Receivables	04.00 - 06.00 PM	2
7	04-09-2019	Management of Cash	04.00 - 06.00 PM	2
8	05-09-2019	Management of Marketable Securities	04.00 - 06.00 PM	2
9	06-09-2019	Management of Inventory	04.00 - 06.00 PM	2
10	07-09-2019	Financing of Working Capital Needs	04.30 -05.30 PM	1
11	09-09-2019	Bank Credit – Basic Principles and Practices	04.00 - 06.00 PM	2
12	10-09-2019	Bank Credit – Methods of Assessment and Appraisal	04.00 - 06.00 PM	2
13	11-09-2019	Other Sources of Short Term Finance	04.30 -05.30 PM	1
14	12-09-2019	Working Capital Management: An Intergrated View	04.30 -05.30 PM	1
15	13-09-2019	Liquidity vs Profitability	04.00 - 06.00 PM	2
16	14-09-2019	Payables Management	04.00 - 06.00 PM	2
17	16-09-2019	Short-Term International Financial Transactions	04.00 - 06.00 PM	2
18	17-09-2019	Integrating Working Capital and Capital Investment Process	04.00 - 06.00 PM	2

## Bharath Institute of Higher Education &amp; Research

## School of Management Studies &amp; Commerce

## Participant List- 2019

## Value Added Course: Introduction to Capital working Management

S.No	Register Number	Student Name	Remarks
1	U18BC013	RAVINDAR S	
2	U18BC014	KAMALRAJ E S	
3	U18BC026	SURENDAR M	
4	U18BC034	JAUARANI V	
5	U18BC042	ADITHYA SANKARA S B	
6	U18BC053	PRABAKARAN D	
7	U18BC066	PREM B	
8	U17BC021	MALARVIZHI K	
9	U17BC022	VARSHA S	
10	U17BC023	ABITHA R	
11	U17BC024	TABBUSSUM FATHIMA A	
12	U17BC025	DOLLY JOHANA B	
13	P18BA023	LAKSHMI PRIYA A	
14	P18BA024	JOSEPHINE CECILY D	
15	P18BA025	SARAVANA KUMAR A	
16	P18BA026	CHILUKURI KIREETI REDDY	
17	P18BA027	KRISHNAVENI S	
18	P18BA028	PREMALATHA K	
19	P18BA029	THILRUKSHAN G	
20	P18BA030	KEVIN INFANT F	
21	P18BA032	SAMSAD AHAMED	
22	P18BA034	NIVEDHA V	
23	P18BA035	KARTHIKEYAN P	
24	P18BA036	MOHANRAJ A	
25	P18BA037	RAJAT KUMAR PRADHAN	
26	U17BC001	SENTHILPANDI C	
27	U17BC002	THOMAS A	
28	U17BC003	VENKATESH B	
29	U17BC004	BALAGURU G	
30	U17BC005	AJAY VARSHAN K L	
31	U17BC006	JAGAN V	
32	U17BC007	UDAYA KUMAR A	
33	U17BC008	YOKESH R	
34	U17BC009	BALA CHANDHAR S	
35	U17BC010	SOBAN V	
36	U17BC011	MUBARAKALI A	
37	U17BC012	PRAVEENKUMAR N	
38	U17BC013	SARAVANAN P	
39	U17BC014	THARAN R	
40	U17BC015	RAJALAKSHMI S	

41	U17BC016	RANJITHA P	
42	U17BC017	HARIHARAPRABU S	
43	U17BC018	PRIYA M	
44	U17BC019	GOWTHAM S	
45	U17BC020	SARAN V	

**Value- added course: Introduction to Working Capital Management on 28/08/2019**





# Shanmugh

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

## SCHOOL OF COMMERCE & MANAGEMENT STUDIES

### Certificate of participation

This is to certify that

**MALARVIZHI K**

has participated in the Value- added Course: **Introduction to Working Capital Management** organized by the **Department of Management Studies, BIHER, Chennai- 73,**

on 28 August 2019.

Course Co-Ordinator  
**Ms. Magdalene Peter**

Head of the Department  
Management Studies  
**Dr S Praveen Kumar**



## Course Feedback form

Date: 28/08/2019

Course Title: Working Capital Management.

Name: Prem.B  
 RegNo: U18BC066  
 Department: B.COM.

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you			✓		
2.	The course contents met with your expectations				✓	
3.	The lecture sequence was well planned					✓
4.	The lectures were clear and easy to understand				✓	
5.	The teaching aids were effective					✓
6.	The instructors encourage interaction and were helpful					✓
7.	The level of the course				✓	
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:					✓

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
 Signature

\*\*\* Thank you \*\*\*

# Course Feedback form

Date: 28/08/2019

Course Title: Working capital management

Name: Nivedha.V

RegNo: P18BA034.

Department: MBA

S.No	Particulars	1	2	3	4	5
<b>(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)</b>						
1.	objectives of the course clear to you				✓	
2.	The course contents met with your expectations				✓	
3.	The lecture sequence was well planned		✓			
4.	The lectures were clear and easy to understand					✓
5.	The teaching aids were effective			✓		
6.	The instructors encourage interaction and were helpful				✓	
7.	The level of the course		✓			
<b>(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)</b>						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed-to-be University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

23/07/2019

Chennai

From  
J Pavithra,  
Assistant Professor,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
Head of the Department  
Department of Management Studies  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: Training Programme Decision Making using Financial Accounting- reg.,**

Respected Sir,

With reference to subject mentioned above, I would like to conduct the valued added course titled: **Training Programme Decision Making using Financial Accounting** on 28/08/2019. I am requesting your good office to kindly accept my proposal and grant me permission to commence the program.

Warm Regards,

  
J Pavithra

  
Head of the Department



**Bharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed-to-be-University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

03/08/2019  
Chennai

From  
Dr S Praveen Kumar,  
Professor & Head,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
The Dean Engineering  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value-added course: Training Programme Decision Making using Financial Accounting- reg.,**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Training Programme on Decision Making using Financial Accounting** on 28/08/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

  
Dr S Praveen Kumar



DEAN- Engineering

**DEAN (Engineering)**  
Bharath Institute of Science & Technology  
BHARATH INSTITUTE OF HIGHER EDUCATION & RESEARCH  
(Declared as Deemed to be University U/S 3 of UGC Act, 1956)  
Seiyur, Chennai-600 073.



**Bharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

## School of Management Studies & Commerce

### Circular

08/08/2019

**Sub: Organising Value-added Course: Decision Making using Financial Accounting- reg.,**

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, Bharath Institute of Higher Education & Research is organising "Decision Making using Financial Accounting". The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by registered/speed post only to reach on or before 18<sup>th</sup> August 2019; application received after the mentioned date shall not be entertained under any circumstances.

  
Head of the Department

Encl: A copy of Syllabus & Registration form

**Bharath Institute of Higher Education & Research**

**School of Management studies and Commerce**

**Value Added Course: Decision Making using Financial Accounting**

**Course**

S.No	Date	Topic	Time	Hour
1	28-08-2019	Mechanics of Financial Accounting, Introduction to financial accounting	5.00-6.00 Pm	1
2	29-08-2019	Generally Accepted Accounting Principles, fundamental	5.00-6.00 Pm	1
3	30-08-2019	Recording of financial transactions and preparation of ac	4.00-6.00 Pm	2
4	31-08-2019	Reading Financial Statements, Reading and	5.00-6.00 Pm	1
5	01-09-2019	Income statement and cash flow statement	5.00-6.00 Pm	1
6	02-09-2019	Familiarizing all accounting terms that normally appear i	5.00-6.00 Pm	1
7	03-09-2019	Financial Statement Analysis	4.00-6.00 Pm	2
8	04-09-2019	Ratio analysis; Understanding relationship between four profitability drivers;	5.00-6.00 Pm	1
9	05-09-2019	Assessing financial health through credit scoring model,	5.00-6.00 Pm	1
10	06-09-2019	Analysis of comparative and common size statements	5.00-6.00 Pm	1
11	07-09-2019	Analysis of fund flow and cash flow statement	4.00-6.00 Pm	2
12	08-09-2019	Introducion of Product Costing	5.00-6.00 Pm	1
13	09-09-2019	Preparation of Cost Sheet in manufacturing and service i	5.00-6.00 Pm	1
14	10-09-2019	Job and process costing; Activity-based costing	5.00-6.00 Pm	1
15	11-09-2019	Cost Analysis for Decision Making	5.00-6.00 Pm	1
16	12-09-2019	Behaviour of costs and Break-even analysis	5.00-6.00 Pm	1
17	13-09-2019	Relevant costing approach for different decision making	4.00-6.00 Pm	2
18	14-09-2019	Applications of Marginal Costing for decision Making	5.00-6.00 Pm	1
19	15-09-2019	Introduction of Budgeting and variance analysis	5.00-6.00 Pm	1
20	16-09-2019	Preparation of operational and financial budgets	5.00-6.00 Pm	1
21	17-09-2019	Comparing actual performance against budgets	4.00-6.00 Pm	2
22	18-09-2019	Price and quantity variance	5.00-6.00 Pm	1
23	19-09-2019	Controllable and non-controllable variance	4.00-6.00 Pm	2
24	20-09-2019	Revenue and contribution variances	5.00-6.00 Pm	1

## Bharath Institute of Higher Education &amp; Research

## School of Management Studies &amp; Commerce

## Participant List- 2019

## Value Added Course: Decision Making using Financial Accounting

S.No	Register Number	Student Name	Remarks
1	U18BC001	SRIRAM K	
2	U18BC003	DIVYA G	
3	U18BC004	PARTHIBAN M	
4	U18BC006	BHUVANESHWARI L	
5	U18BC007	KARTHICKRAJ G	
6	U18BC008	JAYAPRIYA M	
7	U18BC009	ANNAPOORANI R	
8	U18BC010	SHALINI S	
9	U18BC012	SANTHOSHKUMAR S	
10	U18BC013	RAVINDAR S	
11	U18BC014	KAMALRAJ E S	
12	U18BC015	SRINIVASAN S	
13	U18BC017	SHELCIYA B	
14	U18BC018	KEERTHI D	
15	U18BC020	YUVASHREE V	
16	U18BC021	MENAKA S	
17	U18BC022	GUNASEELAN B	
18	U18BC024	JOHNBOSCO L	
19	U18BC025	PRABHAKARAN K	
20	U18BC026	SURENDAR M	
21	U18BC027	KIRTHEE PRIYA A	
22	U18BC028	NARESH R	
23	U18BC030	PRINCY AGNES C	
24	U18BC031	ARUN B	
25	U18BC033	NAVIN KUMAR S	
26	U18BC034	JAUARANI V	
27	U18BC036	JAKEER I	
28	U18BC037	YUGESH S	
29	U18BC038	SHYAM SUNDAR K	
30	U18BC039	LOKESH M	
31	U18BC040	VINAY KUMAR M	
32	U18BC044	YOGESWARI P	
33	U18BC045	BINDHUJA C I	
34	U18BC046	SARANYA A	
35	U18BC051	KARTHIKA E	
36	U18BC052	MAGESH M	
37	U18BC053	PRABAKARAN D	
38	U18BC054	SELVA KUMAR S	
39	U18BC055	GOWTHAM N	
40	U18BC058	NAVANEETHA KANNAN K	
41	U18BC059	THOMASRAJAN E	
42	U18BC060	ASHOK P	
43	U18BC063	BANU S	

U18BC148	PRAVIN KUMAR P
U18BC149	MOHAMMED ZAHEER H
U18BC150	YUVANSRIRAM M
U18BC151	JAYARAJ S
U18BC152	VASEEM AL HUSSAIN R

U18BC156	KALAHASTI GURUNADHA RAO
U18BC157	ANUSUYA V
U18BC158	SUYA LAKSHMI S
U18BC159	MOHAMMED MUSHAHID J
U18BC160	SHASHANK SINGH
U18BC161	DEVARAJ M

U18BC165	DEEPAK M
U18BC166	ARUNRAJ K
U18BC167	YUVARAJ R
U18BC168	HARIHARAN M
U18BC169	SRIRAM S
U18BC170	MANOJKUMAR B
U18BC171	DEVAKUMAR R
U18BC172	SURYA PRAKASH K
U18BC173	VIGNESH N
U18BC174	SRINIVASAN D
U18BC175	RAJSARAN M
U18BC176	MADHAN KUMAR K
U18BC177	YOKESH P
U18BC178	GOPI R
U18BC179	BASHID AHAMED M
U18BC180	CIRANJEEVI D
U18BC181	KARTHIK M
U18BC182	MAGLAN VINAYAK S
U18BC183	SARAVANAN P
U18BC184	NIJANTHAN S
U18BC185	VIJAY KUMAR D
U18BC186	SHANKAR T
U18BC187	VIGNESH S
U18BC188	YESHWANTH VK



value-added course titled: **Training Programme on Decision Making using Financial Accounting** on 28/08/2019





# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed-to-be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

## SCHOOL OF COMMERCE & MANAGEMENT STUDIES

### Certificate of participation

This is to certify that

**ARCHANA E**

has participated in the Value-added Course: **Training Programme Decision Making using Financial Accounting** organized by the **Department of Management Studies,**

**BIHER, Chennai- 73, on 28 August 2019.**

*J. Pavithra*

Course Co-Ordinator

Ms. J Pavithra

*S. Praveen Kumar*

Head of the Department  
Management Studies

Dr S Praveen Kumar

## Course Feedback form

Course Title: *Decision making using Financial Accountancy.* Date: *28/8/2019*

Name: *Yuvare V*

RegNo: *U18BC018*

Department: *B.com*

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you					✓
2.	The course contents met with your expectations			✓		
3.	The lecture sequence was well planned					✓
4.	The lectures were clear and easy to understand				✓	
5.	The teaching aids were effective					✓
6.	The instructors encourage interaction and were helpful				✓	
7.	The level of the course					✓
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

\*\*\* Thank you \*\*\*

*Yuvare V*  
Signature

## Course Feedback form

Date: 23/9/2019

Course Title: Decision making using Financial Accounting.

Name: Arun.B

RegNo: U18BC038

Department: B.COM.

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you	✓				
2.	The course contents met with your expectations			✓		
3.	The lecture sequence was well planned			✓		
4.	The lectures were clear and easy to understand					✓
5.	The teaching aids were effective		✓			
6.	The instructors encourage interaction and were helpful				✓	
7.	The level of the course			✓		
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
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03/09/2019

Chennai

From  
Shree Balaji K,  
Assistant Professor,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
Head of the Department  
Department of Management Studies  
Bharath Institute of Higher Education and Research,  
Chennai


**Sub: Permission to conduct value- added course: Courses on Travel & Tourism  
Management - reg.,**

Respected Sir,

With reference to subject mentioned above, I would like to conduct the valued added course titled: **Courses on Travel & Tourism Management** on 03/10/2019. I am requesting your good office to kindly accept my proposal and grant me permission to commence the program.

Warm Regards,

  
Mr. Shree Balaji K

  
Head of the Department



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

04/09/2019  
Chennai

From  
Dr S Praveen Kumar,  
Professor & Head,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
The Dean Engineering  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: Courses on Travel & Tourism Management- reg.,**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Courses on Travel & Tourism Management** on 03/10/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

  
Dr S Praveen Kumar



DEAN- Engineering

**DEAN (Engineering)**  
Bharath Institute of Science & Technology  
BHARATH INSTITUTE OF HIGHER EDUCATION & RESEARCH  
(Declared as Deemed to be University, U/S 3 of UGC Act. 1956)  
Selaiyur, Chennai-600 073.



**Bharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

## School of Management Studies & Commerce

### Circular

04/09/2019

**Sub: Organising Value-added Course: Courses on Travel & Tourism Management - reg.,**

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, Bharath Institute of Higher Education & Research is organising "Value added course: Courses on Travel & Tourism Management". The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by registered/speed post only to reach on or before 30<sup>th</sup> September 2019; application received after the mentioned date shall not be entertained under any circumstances.

  
Head of the Department

Encl: A copy of Syllabus & Registration form



**Bharath Institute of Higher Education & Research**

**School of Management studies and Commerce**

**Value Added Course: Courses on Travel & Tourism Management Course Duration:30**

S.No	Date	Topic	Time	Hour
1	03-10-2019	Defining Tourist & Tourism viz: inbound, outbound	4.00-5.00 Pm	1
2	04-10-2019	domestic, maintenance of tourism products	4.00-5.00 Pm	1
3	05-10-2019	Alternative tourism, Mass tourism	4.00-5.00 Pm	1
4	07-10-2019	Special Interest Tourism, Introduction, meaning and definition, types of itineraries	4.00-6.00 Pm	2
5	08-10-2019	how to develop an effective itinerary	4.00-5.00 Pm	1
6	09-10-2019	functions of tour managers and planning tools for an itinerary	4.00-5.00 Pm	1
7	10-10-2019	Concept, Origin and development of Tour Packaging	4.00-5.00 Pm	1
8	11-10-2019	Types of Tour, Component of a Standard Package Tour, Factors affecting Tour Formulation	4.00-6.00 Pm	2
9	12-10-2019	Tour Designing Process, Significance of Package Tour	4.00-5.00 Pm	1
10	14-10-2019	Tour Brochure, Marketing Concept	4.00-5.00 Pm	1
11	15-10-2019	unique features of Travel Marketing, Significance of Travel Agency Marketing	4.00-5.00 Pm	1
12	16-10-2019	Developing a Tour Marketing Plan, Marketing Strategy of Inbound & Outbound tours	4.00-6.00 Pm	2
13	17-10-2019	Need and Significance of Travel Trade Association	4.00-5.00 Pm	1
14	18-10-2019	Role and Contribution of ASTA	4.00-5.00 Pm	1
15	19-10-2019	PATA, TAAI	4.00-5.00 Pm	1
16	21-10-2019	Introduction of HRD meaning, Concept and Significance, HRD systems	4.00-6.00 Pm	2
17	22-10-2019	models and Practices in Travel Industry	4.00-5.00 Pm	1
18	23-10-2019	Tourism Manpower Strategies	4.00-5.00 Pm	1
19	24-10-2019		4.00-5.00 Pm	1
20	25-10-2019	HRD problems and issues in Travel Industry	4.00-6.00 Pm	2
21	26-10-2019	Meetings, Incentives	4.00-5.00 Pm	1
22	28-10-2019	Conferences and Exhibitions – Definition	4.00-5.00 Pm	1
23	29-10-2019	Visa – Requirements – Types of visas	4.00-5.00 Pm	1
24	30-10-2019	Currency regulations – Custom formalities Different types of taxes.	4.00-6.00 Pm	2



Bharath Institute of Higher Education & Research			
School of Management Studies & Commerce			
Participant List- 2019			
Value Added Course: Courses on Travel & Tourism Management			
S.No	Register Number	Student Name	Remarks
1	P19BA030	MARIEFETHIL M	
2	P19BA029	SIEON H	
3	P19BA028	YAMINI SAGAYAM J	
4	P19BA027	MADHANA GOPAL L	
5	P19BA026	ABISHEK K	
6	P19BA025	SHANMUGA PRIYA P	
7	P19BA091	PREMALATHA S	
8	P19BA092	TAMILSELVAN	
9	P19BA093	MINTU KUMARI	
10	P19BA094	GEETHA.N	
11	P19BA095	HEAMANTH KUMAR SHAH	
12	P19BA071	SUNDARAM P S	
13	P19BA072	STEJO MARSHALL M	
14	P19BA073	VIGNESH E	
15	P19BA075	DHAARANI D	
16	P19BA076	RASHI CHHETRY	
17	P19BA011	RABIN RAJ R	
18	P19BA012	VINITHA B	
19	P19BA013	SELWYN SIMMONS	
20	P19BA014	ANTONY DEVASAGAYAM R	
21	P19BA015	PRATHAP B	
22	P19BA061	MOHANAPRIYA N	
23	P19BA062	ANUPRIYA K	
24	P19BA063	SURYA PRAKASH V G	
25	P19BA064	RAKESH G	
26	P19BA065	RUBUL BORA	
27	P19BA031	AMIRTHA M	
28	P19BA032	SHALINY MONICA	
29	P19BA033	VENKATESH C	
30	P19BA034	MOHANARAJ R D	

Value-added course titled: **Courses on Travel & Tourism Management** on 03/10/2019





# **Bharath**

**INSTITUTE OF HIGHER EDUCATION AND RESEARCH**  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

## **SCHOOL OF COMMERCE & MANAGEMENT STUDIES**

### **Certificate of participation**

This is to certify that

**VINITHA B**

has participated in the Value- added Course: **Courses on  
Travel & Tourism Management** organized by the **Department  
of Management Studies, BIHER, Chennai- 73,**

on 03 October 2019.

**Course Co-Ordinator**  
**Mr. Shree Balaji K**

**Head of the Department**  
**Management Studies**  
**Dr S Praveen Kumar**

## Course Feedback form

Date: 3/10/2019

Course Title: Travel and Tourism management.

Name: Premalatha.R.

RegNo: P19BA091

Department: MBA.

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you					✓
2.	The course contents met with your expectations					✓
3.	The lecture sequence was well planned				✓	
4.	The lectures were clear and easy to understand					✓
5.	The teaching aids were effective			✓		
6.	The instructors encourage interaction and were helpful					✓
7.	The level of the course				✓	
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:



Signature

\*\*\* Thank you \*\*\*

## Course Feedback form

Date: 10/3/2019

Course Title: Travel and Tourism management.

Name: Prathap. B

RegNo: P19BA015

Department: MBA.

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you	✓				
2.	The course contents met with your expectations	✓				
3.	The lecture sequence was well planned		✓			
4.	The lectures were clear and easy to understand				✓	
5.	The teaching aids were effective			✓		
6.	The instructors encourage interaction and were helpful					✓
7.	The level of the course			✓		
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:			✓		

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

16/09/2019  
Chennai

From  
Ms. Magdalene Peter  
Assistant Professor,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai – 73.

To  
Dr. S. Praveen Kumar,  
Professor & Head,  
Bharath Institute of Higher Education and Research,  
Chennai – 73.

**Sub: Permission to conduct Value Added Course: Certificate Career Program  
in ICWAI Foundation - Reg.**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Course on Educational Leadership** on 03/10/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

Ms. Magdalene Peter

  
Dr. S. Praveen Kumar



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed to be University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

16/09/2019  
Chennai

From  
Dr. S. Praveen Kumar,  
Professor & Head,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai – 73.

To  
The Dean (Engineering),  
Bharath Institute of Higher Education and Research,  
Chennai – 73.

**Sub: Permission to conduct Value Added Course: Certificate Career Program  
in ICWAI Foundation - Reg.**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Career Program in ICWAI Foundation** on 03/10/2019. We kindly solicit your kind permission to commence the program.

Warm Regards,

  
Dr. S. Praveen Kumar



DEAN- Engineering

DEAN (Engineering)  
Bharath Institute of Science & Technology  
BHARATH INSTITUTE OF HIGHER EDUCATION & RESEARCH  
(Declared as Deemed to be University U/S 3 of UGC Act. 1956)  
Selaiyur, Chennai-600 073.



## School of Management Studies & Commerce

### Circular

19/09/2019

#### **Sub: Organizing Value Added Course: Certificate Career Program in ICWAI Foundation - Reg.**

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, **Bharath Institute of Higher Education & Research** is organizing “**Value Added Course: Certificate Career Program in ICWAI Foundation**”. The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by Registered / Speed Post only to reach on or before 26<sup>th</sup> September 2019; application received after the mentioned date shall not be entertained under any circumstances.

  
Head of the Department



**Bharath Institute of Higher Education & Research****School of Management studies and Commerce****Value Added Course: Certificate Career Program in ICWAI Foundation Course**  
**Duration: 30 hours**

S.No	Date	Topic	Time	Hour
1	03-10-2019	ICWAI: Abbreviation & Introduction	4.00-5.00 Pm	1
2	04-10-2019	Functions of the ICWAI	4.00-5.00 Pm	1
3	07-10-2019	Role of CMA's	4.00-6.00 Pm	2
4	08-10-2019	Emerging Areas in ICWAI	4.00-6.00 Pm	2
5	09-10-2019	Applying for the ICWAI program	4.00-5.00 Pm	1
6	10-10-2019	Duration of the Foundation Program	4.00-5.00 Pm	1
7	11-10-2019	Eligibility Requirements for Foundation Course	4.00-6.00 Pm	2
8	14-10-2019	3 Phases of ICWAI program	4.00-6.00 Pm	2
9	15-10-2019	When to Apply and Where to Apply	4.00-5.00 Pm	1
10	16-10-2019	Fee Structure and Details	4.00-5.00 Pm	1
11	17-10-2019	Syllabus of the Foundartion Course	4.00-6.00 Pm	2
12	18-10-2019	Overview of Paper 1: Fundamentals of Economics and Management	4.00-6.00 Pm	2
13	21-10-2019	Overview of Paper 1: Fundamentals of Economics and Management	4.00-5.00 Pm	1
14	22-10-2019	Overview of Paper 2: Fundamentals of Accounting	4.00-6.00 Pm	2
15	23-10-2019	Overview of Paper 2: Fundamentals of Accounting	4.00-5.00 Pm	1
16	24-10-2019	Overview of Paper 3: Fundamentals of Laws and Ethics	4.00-6.00 Pm	2
17	25-10-2019	Overview of Paper 3: Fundamentals of Laws and Ethics	4.00-5.00 Pm	1
18	28-10-2019	Overview of Paper 4: Fundamentals of Business Mathematics & Statistics	4.00-6.00 Pm	2
19	29-10-2019	Overview of Paper 4: Fundamentals of Business Mathematics & Statistics	4.00-5.00 Pm	1
20	30-10-2019	Career Prospects in ICWAI	4.00-6.00 Pm	2
			Total Hours:	30

## Bharath Institute of Higher Education &amp; Research

## School of Management Studies &amp; Commerce

## Participant List- 2019

## Value Added Course: Educational Leadership

S.No	Register No.	Student Name	Remarks
1	P19BA044	PETCHIAMMAL M	
2	P19BA096	DIWAKAR D	
3	P19BA050	B ASHA	
4	P19BA059	V JAYASURIYA	
5	P19BA064	RAKESH G	
6	P19BA068	KANNAN M	
7	P19BA086	JAYA KUMARI	
8	P19BA001	SANDEEPKUMAR M	
9	P19BA018	NEELAPAREDDY NAVEEN	
10	P19BA029	SIEON H	
11	P19BA045	SATHIYA PRIYA A	
12	P19BA092	TAMILSELVAN	
13	P19BA078	NITHESH KUMAR B	
14	P19BA093	MINTU KUMARI	
15	P19BA069	SREYAS NAIR	
16	P19BA066	SANTHOSH VR	
17	P19BA053	GOKULDAS P	
18	P19BA002	JITHIN ADITYA G	
19	P19BA013	SELWYN SIMMONS	
20	P19BA023	GOWTHAM PANDI M	
21	P19BA030	MARIEFETHIL M	
22	P19BA038	SUDHAN RAJ J	
23	P19BA088	LAVANYA D	
24	P19BA067	SHARMILA L	
25	P19BA046	KARAM CHINGKHEI	
26	P19BA071	SUNDARAM P S	
27	P19BA085	ANISH KUMAR	
28	P19BA075	DHAARANI D	
29	P19BA003	DHAMODARAN P	
30	P19BA012	VINITHA B	
31	P19BA032	SHALINY MONICA	
32	P19BA043	BEWIN PONSINGH S	
33	P19BA039	SEEMAAN G	
34	P19BA084	PRAVEEN KUMAR S	
35	P19BA073	VIGNESH E	
36	P19BA055	RAJAGURU G	
37	P19BA061	MOHANAPRIYA N	
38	P19BA060	HARISH T	
39	P19BA007	NOOR ELAHI	
40	P19BA011	RABIN RAJ R	

**Value Added Course titled “Certificate Career Program in ICWAI  
Foundation” held from 03.10.2019 to 30.10.2019**





# Shree

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

## SCHOOL OF COMMERCE & MANAGEMENT STUDIES

### Certificate of participation

This is to certify that

**SATHIYA PRIYA A**

has participated in the Value- added Course: **Certificate**  
**Career Program in ICWAI Foundation** organized by the  
**Department of Management Studies, BIHER, Chennai- 73,**

on 03 October 2019.

Course Co-Ordinator  
Ms. Magdalene Peter

Head of the Department  
Management Studies  
Dr S Praveen Kumar

## Course Feedback form

Date: 3/10/2019

Course Title: ICWAI - Foundation.

Name: Asha. B

RegNo: P19BA050

Department: MBA.

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you			✓		
2.	The course contents met with your expectations				✓	
3.	The lecture sequence was well planned				✓	
4.	The lectures were clear and easy to understand					✓
5.	The teaching aids were effective				✓	
6.	The instructors encourage interaction and were helpful					✓
7.	The level of the course				✓	
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*

## Course Feedback form

Date: 13/10/2019

Course Title: ICWAI Foundation

Name: Sean. H.

RegNo: P19BA029.

Department: MBA

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you		✓			
2.	The course contents met with your expectations		✓			
3.	The lecture sequence was well planned		✓			
4.	The lectures were clear and easy to understand				✓	
5.	The teaching aids were effective				✓	
6.	The instructors encourage interaction and were helpful			✓		
7.	The level of the course					✓
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
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ACCREDITED WITH 'A' GRADE BY NAAC

05/12/2019

Chennai

From  
Johncy,  
Assistant Professor,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
Head of the Department  
Department of Management Studies  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: Management on Innovation and Intellectual Property- reg.,**

Respected Sir,

With reference to subject mentioned above, I would like to conduct the valued added course titled: **Management on Innovation and Intellectual Property** on 06/01/2020. I am requesting your good office to kindly accept my proposal and grant me permission to commence the program.

Warm Regards,

Johncy

Head of the Department



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

06/12/2019  
Chennai

From  
Dr S Praveen Kumar,  
Professor & Head,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
The Dean Engineering  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: Management on Innovation and Intellectual Property - reg.,**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **Management on Innovation and Intellectual Property** on 06/01/2020. We kindly solicit your kind permission to commence the program.

Warm Regards,

  
Dr S Praveen Kumar



DEAN- Engineering

**DEAN (Engineering)**  
Bharath Institute of Science & Technology  
BHARATH INSTITUTE OF HIGHER EDUCATION & RESEARCH  
(Declared as Deemed to be University U/S 3 of UGC Act. 1956)  
Selaiyur, Chennai-600 073.





**Bharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

## School of Management Studies & Commerce

### Circular

06/12/2019

**Sub: Organising Value-added Course: Management on Innovation and Intellectual Property - reg.,**

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, Bharath Institute of Higher Education & Research is organising "Value added course: Management on Innovation and Intellectual Property". The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by registered/speed post only to reach on or before 23<sup>rd</sup> December 2019; application received after the mentioned date shall not be entertained under any circumstances.

  
Head of the Department

Encl: A copy of Syllabus & Registration form

**Bharath Institute of Higher Education & Research****School of Management studies and Commerce****Value Added Course: Management of Innovation and Intellectual Property****Course Duration: 30 hours**

<b>S.No</b>	<b>Date</b>	<b>Topic</b>	<b>Time</b>	<b>Hour</b>
1	06-01-2020	What is Innovation?	4.00-5.00 Pm	1
2	07-01-2020	Difference between Innovation and Invention	4.00-5.00 Pm	1
3	08-01-2020	Intellectual Property: An Introduction	4.00-5.00 Pm	2
4	11-01-2020	Identifying Intellectual Assets	4.00-6.00 Pm	2
5	12-01-2020	Intellectual Property Rights & its Principles	4.00-5.00 Pm	1
6	13-01-2020	Elements of Intellectual Property Rights	4.00-5.00 Pm	1
7	14-01-2020	Patents - An overview	4.00-5.00 Pm	1
8	15-01-2020	How to file patents?	4.00-6.00 Pm	2
9	18-01-2020	What are Trademarks?	4.00-5.00 Pm	1
10	19-01-2020	Copyrights - an overview	4.00-5.00 Pm	1
11	20-01-2020	Innovation Management - Process	4.00-5.00 Pm	1
12	21-01-2020	Innovation Management - Strategies	4.00-6.00 Pm	2
13	22-01-2020	Filing Strategies	4.00-6.00 Pm	2
14	25-01-2020	Commercialization of IP portfolio	4.00-6.00 Pm	2
15	26-01-2020	offices	4.00-6.00 Pm	2
16	27-01-2020	Managing the IP portofilio after registration	4.00-6.00 Pm	2
17	28-01-2020	Use of different Analytic tools	4.00-6.00 Pm	2
18	29-01-2020	Generating revenue using Licensing	4.00-5.00 Pm	1
19	01-02-2020	Generating revenue using Assignment models	4.00-5.00 Pm	1
20	02-02-2020	Assets	4.00-6.00 Pm	2
			Total Hours:	30

## Bharath Institute of Higher Education &amp; Research

## School of Management Studies &amp; Commerce

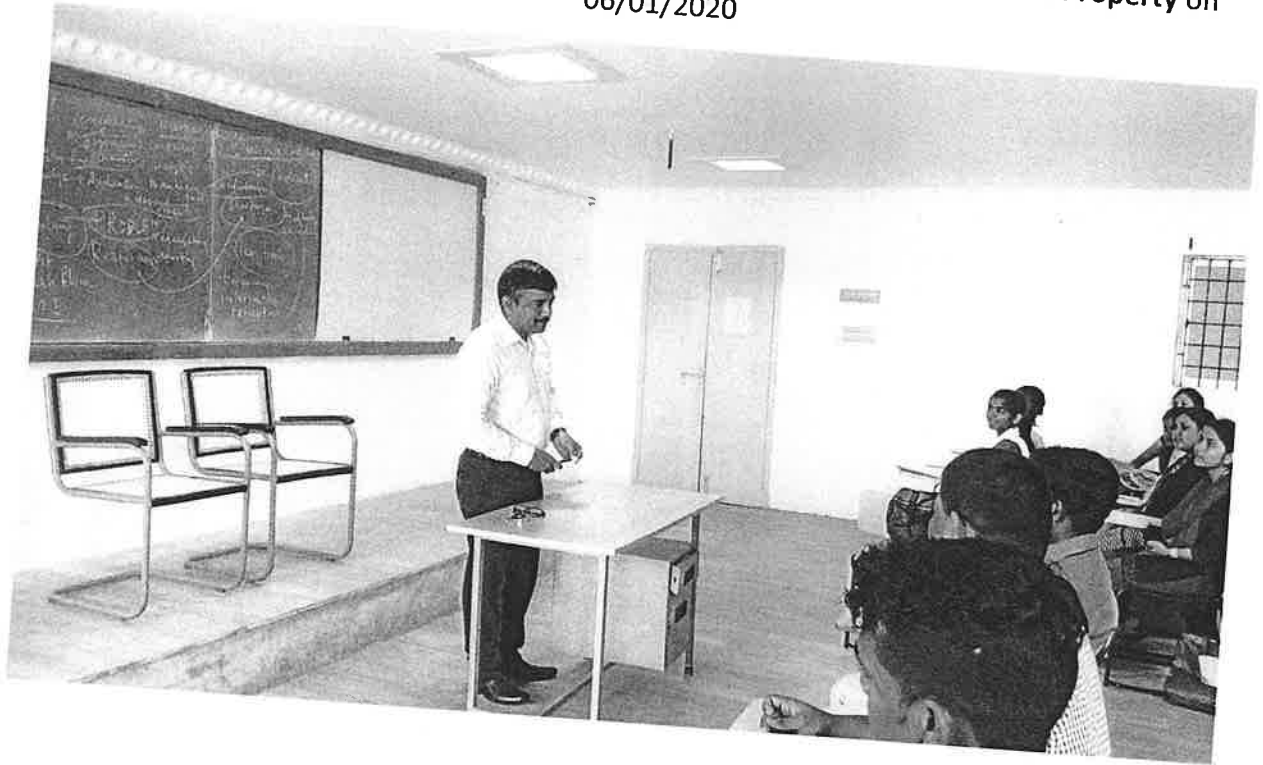
## Participant List- 2020

## Value Added Course: Management on Innovation and Intellectual Property

S.No	Register Number	Student Name	Remarks
1	U18BC072	SHRIHAREKRUSHNAN C	
2	U18BC073	SRIRAM R	
3	U18BC074	MAIKANDAN M	
4	U18BC075	KOWSALYA M	
5	U18BC076	HARIHARAN R	
6	U18BC077	JAYAKUMAR L	
7	U18BC078	VIGNESH D	
8	U18BC079	USMONSHARIEF S	
9	U18BC080	BHARATH M	
10	U18BC081	RITHIK B	
11	U18BC082	DAREL ROYSTEN I	
12	U18BC083	SANJAY P	
13	U18BC084	GOWTHAM O	
14	U18BC085	BALAJI K	
15	U18BC086	MALA S	
16	U18BC087	SAIRAM BABU B	
17	U18BC088	GOKUL M	
18	U18BC089	SUJI A	
19	U18BC090	RAJESH KANNAN R	
20	U18BC091	SRINIVASAN P	
21	U18BC092	SAKTHIKUMAR K	
22	U18BC093	SIVASABKARI N	
23	U18BC094	ARCHANA A	
24	U18BC095	MEENA S	
25	U18BC096	BISWAJIT MALIK	
26	U18BC097	PRASANNA S	
27	U18BC098	SAHIL KUMAR	
28	U18BC099	VISHNU N	
29	U18BC100	SOWMIYA V	
30	U18BC101	DHARANKRISHNA C	
31	U18BC102	DARSHINI D	
32	U18BC103	MANIKANDAN V	
33	U18BC104	SELVAKUMAR N	
34	U18BC105	MUGESH R	
35	U18BC106	AKSHAYAKUMAR R	
36	U18BC107	VICKY V	
37	U19BC001	SURESH S	
38	U19BC002	LOKESH B	
39	U19BC003	PARTHIBAN S	

40	U19BC004	HEMRAJ G	
41	U19BC005	AJOY PRASATH B	
42	U19BC006	SOMASUNDARAM E	
43	U19BC007	BIJUMON M	
44	U19BC008	GOWTHAM P	
45	U19BC009	DURGARANI K	
46	U19BC010	INDRAGANDHI K	
47	U19BC011	SURIYA M	
48	U19BC012	BHUVANESHWARAN A	
49	U19BC013	SAKTHIVEL R	
50	U19BC014	MUKESH RAJU V	
51	U19BC015	AGILAN K	
52	U19BC016	AKASH R	
53	U19BC017	MANOJKUMAR S	

valued added course titled: **Management on Innovation and Intellectual Property on**  
06/01/2020





**Shri**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

# SCHOOL OF COMMERCE & MANAGEMENT STUDIES

## Certificate of participation

This is to certify that

**SURIYA M**

has participated in the Value- added Course: **Management on Innovation and Intellectual Property** organized by the **Department of Management Studies, BIHER, Chennai- 73**, on **06 January 2020.**

Course Co-Ordinator

**Ms. Johnncy**

Head of the Department  
Management Studies  
**Dr S Praveen Kumar**

# Course Feedback form

Course Title: *Intraactual Property*

Date: *06/11/2020*

Name: *Surija. M.*

RegNo: *U19BC011*

Department: *B.COM*

S.No	Particulars	(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)				
		1	2	3	4	5
1.	objectives of the course clear to you					
2.	The course contents met with your expectations	✓				
3.	The lecture sequence was well planned		✓			
4.	The lectures were clear and easy to understand			✓		
5.	The teaching aids were effective			✓		
6.	The instructors encourage interaction and were helpful				✓	
7.	The level of the course				✓	
		(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)				
8.	Overall rating of the course:					✓

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

\*\*\* Thank you \*\*\*

*Surija*  
Signature

## Course Feedback form

Date: 5/1/2020

Course Title: Intellectual Property Right.

Name: Kowsalya. M

RegNo: U18BC075

Department: B.com.

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied )						
1.	objectives of the course clear to you				✓	
2.	The course contents met with your expectations				✓	
3.	The lecture sequence was well planned					✓
4.	The lectures were clear and easy to understand			✓		
5.	The teaching aids were effective					✓
6.	The instructors encourage interaction and were helpful				✓	
7.	The level of the course					✓
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*





# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

03/02/2019

Chennai

From  
Shree Balaji K,  
Assistant Professor,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
Head of the Department  
Department of Management Studies  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: Aicte – BSNL – Employability enhancement - reg.,**

Respected Sir,

With reference to subject mentioned above, I would like to conduct the valued added course titled: **Aicte – BSNL – Employability enhancement** on 02/03/2020. I am requesting your good office to kindly accept my proposal and grant me permission to commence the program.

Warm Regards,

  
Shree Balaji K

  
Head of the Department



# Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed to be University under section 3 of UGC Act, 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

03/2/2020  
Chennai

From  
Dr S Praveen Kumar,  
Professor & Head,  
Department of Management Studies,  
Bharath Institute of Higher Education and Research,  
Chennai

To  
The Dean Engineering  
Bharath Institute of Higher Education and Research,  
Chennai

**Sub: Permission to conduct value- added course: Aicte – BSNL – Employability enhancement -  
reg.,**

Respected Sir,

With reference to subject mentioned above, the department proposes to conduct a value-added course titled: **aicte-bsnl – Employability enhancement** on 2/3/2020. We kindly solicit your kind permission to commence the program.

Warm Regards,

  
Dr S Praveen Kumar



DEAN- Engineering

DEAN (Engineering)  
Bharath Institute of Science & Technology  
BHARATH INSTITUTE OF HIGHER EDUCATION & RESEARCH  
(Declared as Deemed to be University U/S 3 of UGC Act, 1956)  
Selaiyur, Chennai-600 073.



**Bharath**  
INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed-to-be-University under section 3 of UGC Act 1956)  
ACCREDITED WITH 'A' GRADE BY NAAC

## School of Management Studies & Commerce

### Circular

23/2/2020

**Sub: Organising Value-added Course: aicte – bsnl Employability enhancement- reg.,**

With reference to the above-mentioned subject, it is to bring it to your notice that School of Management Studies & Commerce, Bharath Institute of Higher Education & Research is organising "Value added course: aicte-bsnl employability enhancement". The Course content and registration form is enclosed below.

The application must reach the institution along with all the necessary documents as mentioned. The hard copy of the application should be sent to the institution by registered/speed post only to reach on or before 28<sup>th</sup> feb 2020; application received after the mentioned date shall not be entertained under any circumstances.

  
Head of the Department

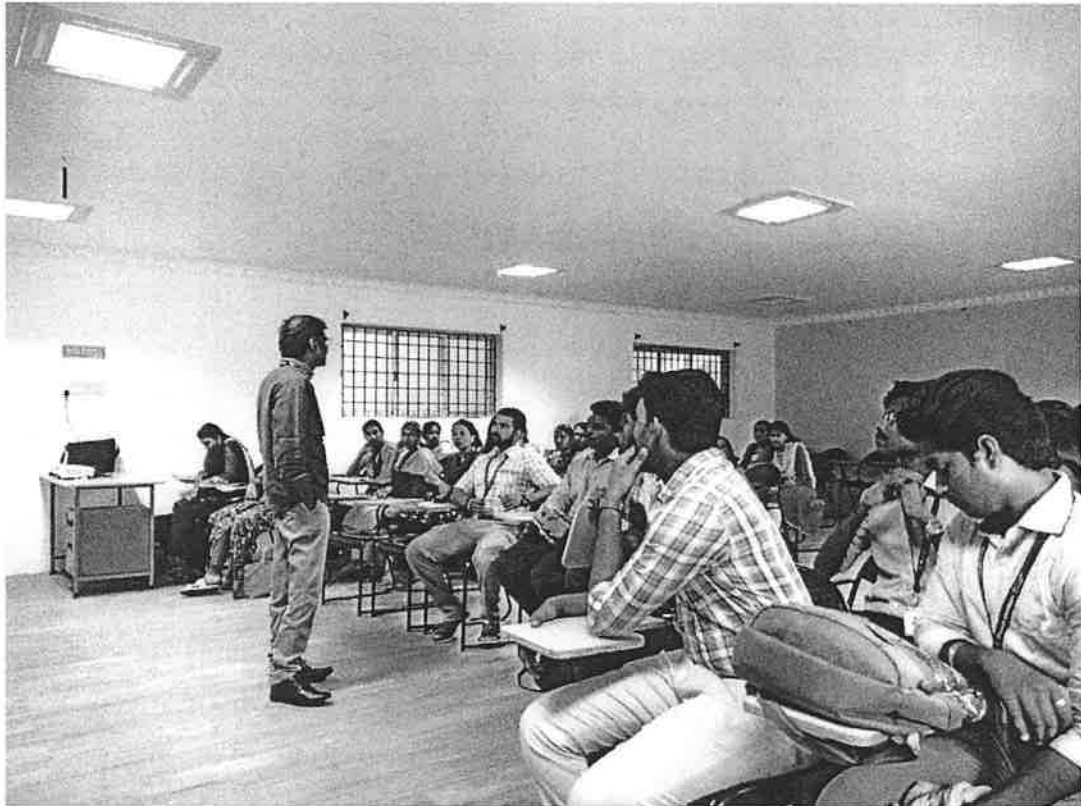
Encl: A copy of Syllabus & Registration form

<b>Bharath Institute of Higher Education &amp; Research</b>				
<b>School of Management studies and Commerce</b>				
<b>Value Added Course: SHORT TERM COURSE ON MANAGEMENT</b>				
<b>S.No</b>	<b>Date</b>	<b>Topic</b>	<b>Time</b>	<b>Hour</b>
1	02-03-2020	Evolution of EETP	4.00-5.00 Pm	1
2	03-03-2020	Evolution of employability scenario	4.00-5.00 Pm	1
3	04-03-2020	EETP requiste for engineers	4.00-5.00 Pm	1
4	05-03-2020	EETP telecommunications	4.00-6.00 Pm	1
5	06-03-2020	EETP Vision and mission	4.00-5.00 Pm	1
6	09-03-2020	Featur of EETP	4.00-5.00 Pm	1
7	10-03-2020	EETP program overview	4.00-5.00 Pm	1
8	11-03-2020	behavioral skills	4.00-6.00 Pm	2
9	12-03-2020	self awareness and confidence	4.00-5.00 Pm	1
10	13-03-2020	professionalism	4.00-5.00 Pm	2
11	16-03-2020	social initiations and relationships	4.00-5.00 Pm	1
12	17-03-2020	English grammar	4.00-6.00 Pm	2
13	18-03-2020	Communication skills	4.00-5.00 Pm	1
14	19-03-2020	verbal communication	4.00-5.00 Pm	2
15	20-03-2020	non verbal communication	4.00-5.00 Pm	1
16	23-03-2020	developing listening skills	4.00-6.00 Pm	1
17	24-03-2020	simple writing skills	4.00-5.00 Pm	1
18	25-03-2020	reading skills	4.00-5.00 Pm	1
19	26-03-2020	interview skills	4.00-5.00 Pm	2
20	27-03-2020	mock interview	4.00-6.00 Pm	1
21	30-03-2020	building self confidence	4.00-5.00 Pm	2
22	31-03-2020	IT literarcy	4.00-5.00 Pm	1
23	01-04-2020	Entreprenuership skills	4.00-5.00 Pm	1
24	02-04-2020	work etiquette	4.00-6.00 Pm	1

<b>Bharath Institute of Higher Education &amp; Research</b>			
<b>School of Management Studies &amp; Commerce</b>			
<b>Participant List- 2020</b>			
<b>Value Added aicte - bsnl employability enhancement course</b>			
<b>S.No</b>	<b>Register Number</b>	<b>Student Name</b>	<b>Remarks</b>
1	U18BC007	KARTHICKRAJ G	
2	U18BC008	JAYAPRIYA M	
3	U18BC009	ANNAPOORANI R	
4	U18BC010	SHALINI S	
5	U18BC012	SANTHOSHKUMAR S	
6	U18BC013	RAVINDAR S	
7	U18BC014	KAMALRAJ E S	
8	U18BC015	SRINIVASAN S	
9	U18BC016	SWETHA A	
10	U18BC017	SHELCIYA B	
11	U18BC018	KEERTHI D	
12	U18BC019	ADITHYA S	
13	U18BC020	YUVASHREE V	
14	U18BC021	MENAKA S	
15	U18BC022	GUNASEELAN B	
16	U18BC023	YASMEEN NISHA I	
17	U18BC024	JOHNBOSCO L	
18	U18BC025	PRABHAKARAN K	
19	U18BC026	SURENDAR M	
20	U18BC027	KIRTHEE PRIYA A	
21	U18BC028	NARESH R	
22	U18BC029	DHIVAKAR N	
23	U18BC030	PRINCY AGNES C	
24	U18BC031	ARUN B	
25	U18BC032	HARIKRISHNAN V	
26	U18BC033	NAVIN KUMAR S	
27	U18BC034	JAUARANI V	
28	U18BC035	AZAM MOHAMMED J	
29	U18BC036	JAKEER I	
30	U18BC037	YUGESH S	
31	U18BC038	SHYAM SUNDAR K	
32	U18BC039	LOKESH M	
33	U18BC040	VINAY KUMAR M	
34	P18BA011	SANTHOSH R	
35	P18BA012	JOSHVA S	
36	P18BA013	ANKIT BOSE	
37	P18BA014	GOPINATHAN K .	
38	P18BA015	NINUSHAA R M .	
39	P18BA016	NAVEEN KUMAR D G .	
40	P18BA017	J ROBINSON .	
41	P18BA019	MAKISHA . R .	
42	P18BA020	SOORAJ S NAIR .	

43	P18BA021	VIGNESH V .	
44	P18BA022	MADDU SURESH .	
45	P18BA023	LAKSHMI PRIYA A .	
46	P18BA024	JOSEPHINE CECILY D .	

value-added course titled: aicte-bsnl – Employability enhancement on 2/3/2020





# Shriharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH  
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

## SCHOOL OF COMMERCE & MANAGEMENT STUDIES

### Certificate of participation

This is to certify that

**JOSHVA S**

has participated in the Value- added Course: **Aicte - BSNL -  
Employability enhancement** organized by the **Department of  
Management Studies, BIHER**, Chennai- 73, on 02 March 2020.

Course Co-Ordinator

Mr. Shree Balaji K

Head of the Department  
Management Studies

Dr S Praveen Kumar



# Course Feedback form

Date: 2/3/2020

Course Title: AICTE - BSNL

Name: Vignesh.V

RegNo: P18BA021

Department: MBA.

S.No	Particulars	1	2	3	4	5
<b>(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)</b>						
1.	objectives of the course clear to you				✓	
2.	The course contents met with your expectations					✓
3.	The lecture sequence was well planned				✓	
4.	The lectures were clear and easy to understand					✓
5.	The teaching aids were effective				✓	
6.	The instructors encourage interaction and were helpful					✓
7.	The level of the course				✓	
<b>(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)</b>						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*

## Course Feedback form

Date: 2/5/2020

Course Title: AICTE/BSNL

Name: Keerthi.D

RegNo: U18BLO18

Department: B.COM.

S.No	Particulars	1	2	3	4	5
(1. Very Unsatisfied 2. Unsatisfied 3. Neutral 4. Satisfied 5. Very Satisfied)						
1.	objectives of the course clear to you	✓				
2.	The course contents met with your expectations		✓			
3.	The lecture sequence was well planned		✓			
4.	The lectures were clear and easy to understand			✓		
5.	The teaching aids were effective				✓	
6.	The instructors encourage interaction and were helpful		✓			
7.	The level of the course					✓
(1. Very poor 2. Poor 3. Average 4. Good 5. Excellent)						
8.	Overall rating of the course:	1	2	3	4	5

Please give Suggestion for the improvement of the course:

Weakness of the course:

Strength of the course:

  
Signature

\*\*\* Thank you \*\*\*