



SRI LAKSHMI NARAYANA INSTITUTE OF MEDICAL SCIENCES
Osudu, Agaram Village, Kudapakkam Post,
Pondicherry – 605 502.

Ref.no. SLIMS/GRC/2/2022

Date – 09.06.2022

CIRCULAR

SUB: Grievance redressal committee meeting reg.

The students' grievance committee meeting is to be held on 14.06.2022 (Tuesday) 3.00 pm in the committee hall, First floor, hospital Block, to discuss the matter pertaining to the present student grievance

All the committee members are requested to attend the meeting without fail.

Head of the Institute Sign

Dr. G. JAYALAKSHMI, BSC., MBBS., DTCD., M.D.,
DEAN
Sri Lakshmi Narayana Institute of Medical Sciences
Osudu, Agaram, Kudapakkam Post,
Villanur Commune, Puducherry - 605502.

Copy to

- Vice principal
- Medical superintendant
- Committee members
- Sports in-charge
- Office file



SRI LAKSHMI NARAYANA INSTITUTE OF MEDICAL SCIENCES
Osudu, Agaram Village, Kudapakkam Post,
Pondicherry – 605 502.

GRIEVANCE REDRESSAL COMMITTEE
MINUTES OF MEETING

AGENDA

Requirement of new gym equipments for hostel

MINUTES OF MEETING

The regular meeting of students' grievance redressal committee was duly called and held on 14.06.2022 (Tuesday) 3.00 pm in the committee hall, First floor, hospital Block. The meeting was called to order by Prof. Jayalakshmi, Dean – Chairperson who welcomed all the members. The coordinator placed the agenda before the members. The chairperson initiated the discussion on the agenda review.

Dr. Geetha – Member noted the grievance mentioned by the students representative and assured that the necessary action be taken to rectify the issue.

Other members supported the Dr. Geetha's view and concerned department will be notified to rectify the issue.



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MECHANISM FOR CORRECTION:

The sports in-charge to be informed and instructed to install new gym equipments in the hostel.

ACTION TAKEN REPORT:

The sports in-charge called for and to take necessary steps to install gym equipments at the earliest and report the same to the committee coordinator once done with documentation.

The coordinator read the minutes of the meeting and confirmed with the unanimity and thanked the members for their attendance and successful completion of the meeting.

The following members attended the meeting and accept as the true record

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|-------------------------------------------|-------------|
| 1. Prof. Dr. Jayalakshmi – Dean | Chairperson |
| 2. Prof. Dr. Pammy Sinha – Vice principal | Coordinator |
| 3. Prof. Dr. Geetha – ENT | Member |
| 4. Prof. Dr. Bharathalakshmi - PSM | Member |
| 5. Dr. Ganesh – ENT | Member |
| 6. Dr. Venkatesh – Surgery | Member |

Head of the Institute Sign

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